

Rose Park Neighborhood Leadership Team Meeting Minutes

June 21, 2023

5:15 PM

Jack Reidy Conference Room, 140 W. Pine St.

1. Introductions and Roll Call
 - a. RPLT Members present: Rachel Calderon-Navaro, Kaline Pritchard, Tony Rollin
 - b. RP resident in attendance: Gloria Bannister
2. Due to lack of quorum, minutes for the last two meetings, March 22, 2023 and April 19, 2023, could not be approved. There was no meeting in May.
3. Discussion items:
 - a. Review team roles – short discussion on this topic but no changes in roles.
 - b. April 29, Neighborhood Cleanup postmortem
 - i. In future years, coordination with Park District regarding Rose Park clean-up will be a point of emphasis. Kalina has reached out to the Park District and will continue to do so as next year's clean-up approaches.
 - ii. A small amount of clean-up work was done by Tony at the Gateway, but another time to focus on Gateway clean-up is needed. **Action for next meeting and potential agenda item for the General Meeting.**
 - c. General meeting planning
 - i. The 2023 Rose Park Neighborhood General Meeting was discussed with the following agreements and actions:
 1. The following were previously agreed:
 - a. The meeting will be held in Rose Park on September 17, 5 pm.
 - b. Email, sandwich boards and flyers, but not mailing (too expensive) will be used to advertise the event.
 - c. Big Dipper will again provide ice cream. A ticket system will be used to identify those who get free ice cream (first 50 attendees).
 2. The following items will be included in the agenda as discussion topics:
 - a. Remind citizens to get their email addresses registered for Rose Park communications and other communications of interest at 'Notify Me' on the Missoula website.
 - b. Rose Park rose bed adoption – this is focused on bed upkeep and weeding.
 - c. Traffic circle adoption
 - d. RPLT elections
 3. **Actions associated with preparations for the General Meeting**
 - a. **Reserve Rose Park for the event – Kalina**
 - b. **Reserve Big Dipper Truck – Michael/Tony**
 - c. **Design flyers and sandwich board graphics for the event – Kalina and Rachel**

- d. **Bring map of Rose Park neighborhood to July RPLT meeting so neighborhood can be divided up for flyer distribution – Kalina.**
 - e. **Based on map division, generate a plan for people to take responsibility for parts of the neighborhood – All**
 - f. **Send out a save-the-date in July to the RP email list – Rachel/Kalina**
 - g. **Decide locations for sandwich boards and when they should be put out. - All**
 - d. Tree Brochure Grant Application (not funded) follow-up
 - i. Invite Marie Boggess to a future Rose Park RPLT Meeting. She is a City Forester and perhaps we can work with her department to move our grant initiative forward. (Kalina reported that a grant was obtained by the Urban Forestry Department for tree sustainability and for an assistant position to head up such a program.)
 - e. Neighborhood Budget: \$393.21 (Funds must be spent by June 30, 2023)
 - i. So that we can move forward with funding, Michael Painter was called and he joined Rachel and Tony to approve the following expenditures for remaining 2023 funds:
 - 1. Sandwich Boards – 2
 - 2. Balance of funds – Rose Society for purchase of rose bushes for Rose Park.
 - ii. **Kalina and Tony will follow up on these items**
4. Community Forum Report – no meeting was held
5. Missoula Neighborhoods Report Kalina
 - a. Kelly Elam will be leaving the Office of Neighborhoods. The RPLT thanks Kelly for the work she has done in support of Missoula Neighborhoods for many years. Another person with a different job description will be joining the Office.
 - b. Ben Weiss approached Kalina about the upgrade of current traffic circles (Longstaff, Rollins, Edith). The choice was either concrete or landscaping. The latter requires commitment of neighbors. Funding for landscaping would be provided by the Office of Neighborhoods. Circle Adoption will be a General Meeting Topic.
 - c. Sidewalk gaps will be filled in (3rd & Franklin and Ivy & Plymouth).
6. Public comment on non-agenda items
 - a. Gloria Bannister brought up a parking issue in front of her house. There is no sidewalk parallel to the street and the only access to her house is by a sidewalk perpendicular to the street. If vehicles park in front of the sidewalk, access to her house is limited. Gloria asked what can be done about this. It was recommended that she call Code Compliance for options.
7. Announcements
 - a. The next meeting of the RPLT will be held at 5:15 pm on July 19 but the location will change to the Hal Frasier Room which is at the front entrance to the city offices at 140 West Pine Street.

Respectfully submitted,

Tony Rollin, June 26, 2023