

University District Neighborhood Council General Meeting Minutes

Date: April 30, 2015

Time: 6:30 P.M. – 8:30 P.M.

Location: Paxson Elementary School

101 Evans

Missoula, MT 59801

Leadership Team Members in Attendance: Dave Chrismon, Katie Sullivan, Jeff Birkby, Luke Carlson, Jerry Ballas and David Kelly.

Others Present: Jane Kelly, Neighborhood Coordinator, Katherine Brady, Director, ASUM Off-Campus Renter Center, Bob Giordano, MIST, Chris Boza, Missoula Urban Forester, Sarah Bates, National Wildlife Federation, Patrick Weasel Head, City Councilman, Alex Taft, City Councilman, Emily Bentley, City Councilwoman, Gwen Jones, John Crawford. There were approximately 50 people in attendance.

6:30 Dave Chrismon gave a welcome and introductions. Pizza was served.

6:31 Public Comment on Non-Agenda Items –

- Gwen Jones announced that she is running for City Council Ward 3.
- Jerry Ballas notified attendees of an ADU project in the works in the neighborhood.

6:36 Announcements by Leadership Team - The leadership team was introduced to attendees.

6:38 Office of Neighborhoods Report - *Jane Kelly, Neighborhood Coordinator* - gave an update on neighborhood projects including the latest art call for signal boxes, and traffic circle “adoption.”

6:45 Nominations and Elections for the Leadership Team - Katie Sullivan conducted Leadership Team elections. Jerry Ballas was nominated by Dave Chrismon. No other nominations made. Vote conducted. Jerry Ballas was unanimously appointed for another term on the Leadership Team.

6:50 Bylaws Revisions - Dave Chrismon introduced the proposed revisions to the UDNC bylaws. Mr. Chrismon went through the proposed changes and asked for input. No changes made. Katie Sullivan made a motion to approve. John Crawford seconded. All in favor, none opposed. The bylaws revisions passed unanimously.

- 6:56 Road Diet Ideas – *Bob Giordano, Missoula Institute for Sustainable Transportation (MIST)* - gave a presentation on a possible “road diet” proposal which could be implemented on roads across Missoula, some of which cross through the University District. Mr. Giordano discussed pros and cons of restriping 4 lane roads to 3 lane roads. Q & A was provided to the attendees.
- 7:16 Promoting Recycling when UM Students Move Out in the Spring – *Katherine Brady, Director, ASUM Off-Campus Renter Center* - presented the “Campus Thrift” which is a project to help students recycle furniture and other goods after they move out of dorms and rentals in the Spring.
- 7:26 Urban Forest Management Plan – *Chris Boza, Missoula Urban Forester* – Chris Boza was unable to attend. Jane Kelly of the Office of Neighborhoods provided brief information on the Management Plan.
- 7:46 Missoula Community Wildlife Habitat Project – *Sarah Bates, Deputy Director, Northern Rockies, Prairies & Pacific Region National Wildlife Federation* - explained to attendees how to transform their homes into Certified Wildlife Habitats.
- 8:01 Meet Our New Ward 4 Councilperson – *Patrick Weasel Head* introduced himself to the attendees.
- 8:06 Q&A with Our City Council Representatives - Emily Bentley of Ward 3, Alex Taft of Ward 3, and Patrick Weasel Head of Ward 4 introduced themselves and current projects. They took questions from attendees.
- 8:30 Adjourn

Submitted by: Katie Sullivan

Jane Kelly, Neighborhood Coordinator	jkelly@ci.missoula.mt.us	552-6081
Bob Giordano, MIST	mist@strans.org	541-7284
Katherine Brady, ASUM Off-Campus Renter Center	Katherine.Brady@mso.umt.edu	243-2017
Chris Boza, Missoula Urban Forester	cboza@ci.missoula.mt.us	552-6270
Sarah Bates, Northern Rockies, Prairies & Pacific	bates@nwf.org	541-6730
Patrick Weasel Head, City Council Ward 4	pweaselhead@ci.missoula.mt.us	370-6122
Jon Wilkins, City Council Ward 4	jwilkins@ci.missoula.mt.us	543-7952
Alex Taft, City Council Ward 3	ataft@ci.missoula.mt.us	218-8438
Emily Bentley, City Council Ward 3	ebentley@ci.missoula.mt.us	546-6552

What is important to the University Neighbors?

- Parking problems – 17 Votes
- Gilkey Center (UM Building) – 10 Votes
- Mandatory safety and health inspections for all rental units – 7 Votes
- Need neighborhood grocery – 7 Votes
- Calming circle landscaping – 7 Votes
- Tree removal, replacement and more planting – 5 Votes
- More biking and walking access to and from the neighborhood – 5 Votes
- City purchase of municipal water system – 4 Votes
- Sidewalk snow removal – 4 Votes
- UM and Neighborhood relations – 4 Votes
- Noise issues – 4 Votes
- Traffic calming – 4 Votes
- Urban deer – 4 Votes
- Support of Neighborhood Businesses – 4 Votes
- Sidewalk maintenance – 4 Votes
- Trash and furniture in yards, alleys – 4 Votes
- Need Occupancy Standards – 4 Votes

NEIGHBORHOOD COUNCIL OF THE UNIVERSITY DISTRICT BYLAWS

(amended 9/23/03)

(amended 2/16/06, adopted by City Council 7/24/06

NC amended and approved on 9/18/12

Adopted by City Council 10/1/2012

NC amended and approved on:

Adopted by City Council on:

Neighborhood Council – Membership and Elections- All residents of the University District, as defined by the Community Forum, are members of the Neighborhood Council of the University District and are eligible to vote at meetings on all issues that come before the council. Businesses, churches, schools, neighborhood organizations and other entities within the district are eligible to designate a representative to attend meetings but may not vote on issues that come before the council. Leadership Team candidates may nominate themselves from the floor or be nominated by others. The elected Leadership Team membership may reflect the diversity of their neighborhoods in the district's three major geographic areas: 1) Beckwith Ave., from Higgins to Mt. Sentinel, north to the river, 2) Beckwith Ave., from Higgins to Mt. Sentinel, south to the turn off to Pattee Canyon Rd., and 3) The University of Montana student housing. Decisions shall be made only by a consensus or majority vote of the Neighborhood Council and the Leadership Team. Dissenting members may file a minority report with the Leadership Team to be submitted to the City Council.

Leadership Team—Membership, Conduct of Business and Vacancies. The Leadership Team shall have five to seven members. In the event the number falls below 57, the Leadership Team shall then may appoint an interim member or members who will serve until the next Neighborhood Council meeting. A quorum for any meeting of the Leadership Team is set as a majority of the current Leadership Team members. Leadership Team members are limited to a maximum of 2 consecutive terms. Term of the Leadership Team members shall be 2 years with no limit on the number of terms served.

Leadership Team – Duties. The Leadership Team will choose Co-Chairpersons and , a Secretary and, Treasurer and Community Forum Representative and Alternate from among Team members for 2 year terms. At the discretion of the Leadership Team, the Secretary and Treasurer offices may be held by one person with the role of Secretary-Treasurer or by two people each taking one of the roles. The Team shall divide the following duties among themselves.

1. Preside at Neighborhood Council meetings.
 2. Report to Community Forum.
 3. Report to City Council.
 4. Submit minority reports to the City Council.
- Set up and maintain a communication system.
5. Set meeting agendas and file them with the Missoula City ClerkNeighborhood Coordinator.
 6. Record meetings and file minutes with Missoula City Clerkthe Neighborhood Coordinator.
 7. Take attendance at the Neighborhood Council meeting.
 8. The Leadership Team will meet at least once a quarter. .

9. Approve spending and account for and report expenses and income in accordance with city fiscal policy.
10. Set up and host Neighborhood Council meetings.

Community Forum Representative and Alternate—Membership, Elections and Vacancies.

A Community Forum Representative and Alternate shall be elected by the Neighborhood Council at large and be voting members of the Neighborhood Council. An election of the Community Forum Representative and Alternate will be held during a Neighborhood Council meeting. The individual receiving the greatest number of votes will be the Community Forum Representative, and the runner-up will be the Alternate. The Alternate will serve on the Community Forum if the Representative cannot attend or a vacancy occurs. Candidates for the Community Forum may nominate themselves from the floor or be nominated by others. The Neighborhood Council Leadership Team and the Community Forum Representative and Alternate's terms will be for two years, and they are limited to two consecutive terms. If both the Community Forum Representative and Alternate are unable to attend or if vacancies occur the Leadership Team shall appoint an interim Representative and Alternate who shall serve until the next general meeting of the Neighborhood Council.

Community Forum Representative—Duties. The Community Forum Representative's duties include representing the Neighborhood Council's issues, projects, and concerns at the Community Forum meetings.

Meetings - Regular General meetings of the Neighborhood Council of the University District shall be held at least twice annually. If needed, additional Neighborhood Council meetings may be called by the Leadership Team or by a petition of at least 20 residents outside the Leadership Team. If needed, a special meeting would be limited to Public Comment and the topic(s) for which it was called. At least 7 day's notice, with a posted agenda, must be given for any full General Council meeting. Meetings shall be conducted in an open manner. Neighborhood Council meetings shall be open to the public and are subject to the provisions of the Montana Open Meeting and Public Participation Laws. Meeting agendas and minutes will be filed with the City Clerk in a timely manner. Notification of pending elections shall be given at least 15 days prior to the scheduled elections. Notification shall be carried out either by direct mail, postings in the district, notification in the newspaper, posting on the city web site or a combination of the above. Notification shall include the time and place as well as information on the nomination procedure for the Leadership Team candidates.

At least 7 days' notice, with posted agenda, must be given for any general Neighborhood Council meeting. Notification shall be carried out either by direct mail, postings in the district, notification in the newspaper, posting on the city web site or a combination of the above.

Committees - Committees of the Neighborhood Council shall be formed by the Leadership Team as needed. Voting Membership on committees shall be open to all members limited to residents of the Neighborhood Council.

Expenditures - All expenditures shall be made with the approval of the Treasurer and at least one other member of the Leadership Team. All expenditures of City funds must be done in accordance with City fiscal requirements.

Amendments - Proposed amendments to the Bylaws shall be presented for discussion at a regular General meeting of the Neighborhood Council and must be available in written form at least 15 days prior to the Neighborhood Council of the University District meeting at which they are voted on. At least 2/3rds vote of those voting is required to adopt any amendment to these bylaws.

Non-Discrimination Clause - Neighborhood Councils shall always conduct themselves in a nondiscriminatory manner, during their meetings, and committee meetings, functions, etc., in addition to their internal elections. There shall be no discrimination on the basis of race, ancestry, color, physical or mental disability, religion, national origin, sex, age, marital or familial status, creed, ex-offender status, physical condition, political belief, public assistance status or sexual orientation, gender identity or expression.