



# **MISSOULA NEIGHBORHOODS**

**Office of Neighborhoods**

**435 Ryman Missoula, MT 59802**

**552-6081**

**[Jane Kelly, Neighborhood Coordinator](#)**

## **Adopt-A-Traffic Circle Agreement**

- I. By signing this agreement, volunteers adopting a Missoula traffic circle agree to:
  - A. Participate in traffic circle improvement activities for generally a minimum of two years.
  - B. Work within the designated traffic circle. The designated site under this program is defined as LOCATION.
  - C. To perform the following duties:
    - Maintain the plant materials by watering, replacing plant materials and weeding
  - D. Not do any activities outside of the above outlined activities without prior approval from the Office of Neighborhoods.
  - E. Be held liable and responsible for any damages done to said work area that were performed by you or your group without prior approval. Remember, all traffic circle vegetation and maintenance should allow motorists to easily see pedestrians in the cross walks.
  - F. Take care of adopted site as if it were private commons; however understand that the adopted site is public property.
  - G. Sign a liability release and waiver form prior to participating.
  - H. Operate in a safe manner as directed in "Adopt-A-Traffic Circle Safety Rules & Guidelines." By signing this agreement, you are acknowledging you have received and read the safety rules and guidelines.
  - I. Notify the Office of Neighborhoods of unusual or suspicious activities or conditions, including vandalism.
  - J. Secure the Office of Neighborhoods' approval for any materials/supplies used on City property.
  - K. Follow all rules outlined in "Adopt-A-Traffic Circle Safety Rules and Guidelines".
  
- II. By signing this agreement, the Office of Neighborhoods agrees to:
  - A. Provide proper training on traffic circle maintenance and safety and advise volunteers on safety equipment.

**III. Items of Mutual Agreement**

A. The adopting volunteer group/individual and the Office of Neighborhoods agree that supplemental maintenance for ADOPTED SITE is defined as follows:

- The Office of Neighborhoods reserves the right to terminate the Adopt-A-Traffic Circle agreement at any date or time.
- At the end of each agreement period, the adopting volunteer group/individual and the Office of Neighborhoods will reevaluate this agreement, which may be renewed or terminated at the end of the agreement period.
- The adopting volunteer group/individual and the Office of Neighborhoods mutually agree to request a meeting to discuss any items that concern the other party relative to the agreement.

The organization/individual listed recognizes the possible safety risks in participating in the City of Missoula's Adopt-A-Traffic Circle program. The organization/individual below shall indemnify and hold harmless the City of Missoula, its officers, employees, agents and elected officials from and against any and all claims, suits, actions or liabilities of any nature, including but not limited to injury or death of any person, loss or damage to property, or any other basis whatsoever, arising out of the use of city property or participation in this Adopt-A-Traffic Circle program resulting from any act or omission, or thing done, permitted, or suffered to be done, by the organization/individual, except claims, suits or actions occasioned by the sole negligence of the City of Missoula.

Location of Traffic Circle Requested (Please be specific)		
Sponsoring Organization/Individual		
Representative	Printed Name:	Title:
Signature	Signature:	Date:
Street Address		
Mailing address, if different		
City, State, Zip Code		
Phone		
Email		

Can we use your name on the website as an adopter of a circle? \_\_\_yes \_\_\_no

## Missoula Office of Neighborhoods

### Adopt-A-Traffic-Circle Volunteer Release and Waiver

*Every individual participating in a City of Missoula Adopt-A-Traffic-Circle activity shall sign a copy of this agreement form and fill out the volunteer release and waiver prior to any work on City property. The forms should be returned to the Office of Neighborhoods. The individual listed below recognizes the inherent risks associated with participating in work programs such as Adopt-A-Traffic-Circle program.*

The individual below shall indemnify and hold harmless the City of Missoula, its officers, employees, agents and elected officials from and against any and all claims, suits, actions or liabilities of any nature, including but not limited to injury or death of any person, loss or damage to property, or any other basis whatsoever, arising out of the use of city property or participation in this Adopt-A-Park or Adopt-A-Trail program resulting from any act or omission, or thing done, permitted, or suffered to be done, by the organization/individual, except claims, suits or actions occasioned by the sole negligence of the City of Missoula.

Location of Traffic Circle Requested (Please be specific)		
Sponsoring Organization		Date:
Signature	Printed Name:	Signature:
Street Address		
City, State, Zip Code		
Mailing address if Different		
Phone		
Email		