

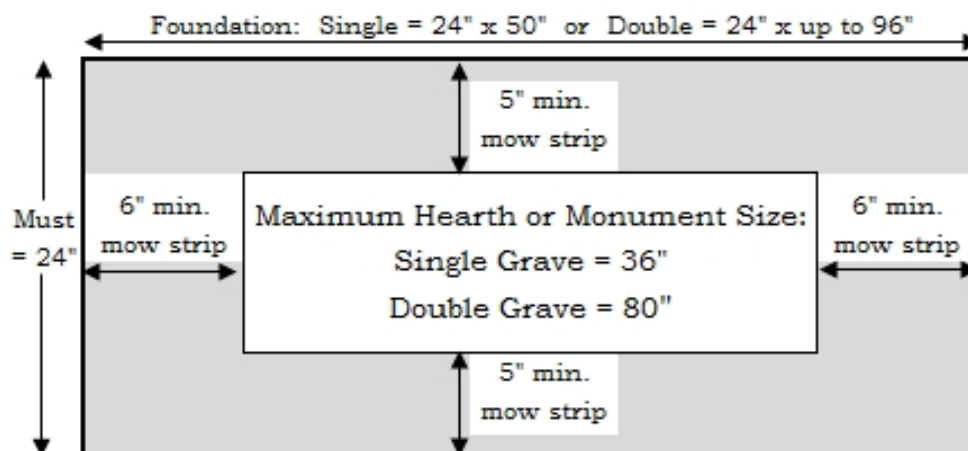
**Missoula Municipal Code Chapter 12.44** outlines rules and regulations governing Missoula City Cemetery. In addition, Missoula City Cemetery Board of Trustees has approved the following policies and process:

- **Size.**
  - Monuments need to comply with cemetery rules and regulations.
  - Monument size is required for ordering foundations.
  - Monument estimated delivery date is required for placement.
- **Fees.**
  - Permit and setting fees are non-refundable.
- **Memorial Day.**
  - Monuments delivered to the cemetery by April 15 will be set by Memorial Day. After this date, the cemetery will make every attempt to set monuments by Memorial Day.
- **Delivery.** Monuments will be set as soon as possible but no later than 60 days from delivery date.
  - Cemetery requests notice prior to delivery.
  - Deliveries are scheduled M-F between 8:00am and 2:30pm.
  - Representative shall remain on-site during check-in.
  - Monuments are measured for compliance.
  - Monuments are photographed. Cracks, chips, and flaws are documented.
- **Acceptance.**
  - Monument acceptance is based on compliance with cemetery requirements and shall be signed by the monument representative.
- **Non-compliant monuments.**
  - Monuments that do not meet cemetery requirements shall be removed from the cemetery grounds.

Cemetery maintains open communication with both the family contact and/or business throughout the monument process.

**Monuments are set year-round weather permitting.**

Requests that deviate from standard cemetery rules and regulations need to submit an [Application for Variance](#).





PUBLIC WORKS & MOBILITY DEPARTMENT – CITY CEMETERY

2000 Cemetery Rd., Missoula, Montana 59802 • (406) 552-6070 • cemetery@ci.missoula.mt.us

Missoula City Cemetery  
Monument Permit

Updated 8/27/2024

**12.44.170 D. Permit.** All monuments require completion of a monument permit, payment of all fees, and must meet requirements listed in this chapter and Cemetery Board of Trustees policies prior to the initiation of any work. Permit information must match pre-verification information and Missoula City Cemetery records.

**\*\*Payment and permit are due upon sale of monument.**

Today's Date: \_\_\_\_\_

Monument sold on: \_\_\_\_\_

Estimated deliver date to cemetery: \_\_\_\_\_

Names and dates as inscribed on monument: \_\_\_\_\_

(mm/dd/yyyy)

Pre-need

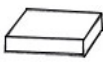
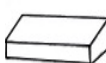
Name: \_\_\_\_\_ Death Date: \_\_\_\_\_ ☐

Name: \_\_\_\_\_ Death Date: \_\_\_\_\_ ☐

All memorial monuments must read ***In Memory of***

Is this a memorial monument? ☐ Yes ☐ No

Style of Monument (select one):



Upright

Slant

Pillow

Flat

Other (attached)

☐☐☐☐☐

**Mark all that apply:**

☐ Single centered on One Grave

☐ Double centered on One Grave

☐ Double centered on Two Graves

☐ Military Stone

☐ Military Bronze – size: \_\_\_\_\_

☐ Flush in Headspace

☐ Flush in Front

**Foundation Price List:**

Flush 24"x36"x6" - **\$319**

Foundation size 24"x50"x4" - **\$383**

Foundation size 24"x63"x4" - **\$415**

Foundation size 24"x96"x4" - **\$447**

| Dimensions (INCHES) |          |                       |                        |                        |
|---------------------|----------|-----------------------|------------------------|------------------------|
|                     | Material | Width<br>(front-back) | Length<br>(left-right) | Height<br>(top-bottom) |
| <b>DIE</b>          |          |                       |                        |                        |
| <b>BASE</b>         |          |                       |                        |                        |

Are there vases with this monument? ☐ Yes ☐ No

If yes, looking at the monument, which side does it go on?

☐ Left ☐ Right ☐ one on each side

**Family Contact:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to Deceased: \_\_\_\_\_ Email: \_\_\_\_\_

**Business to deliver monument/contact:**

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

For Cemetery Use: Registry #: \_\_\_\_\_ G-L-B: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Copy & Map to shop: \_\_\_\_\_ Received: \_\_\_\_\_

Photo sent: \_\_\_\_\_ Inventory: \_\_\_\_\_ Scanned: \_\_\_\_\_