

Title 12

Chapter 12.44

CEMETERIES

Sections:

ARTICLE III. CEMETERY SUPERINTENDENT

12.44.340 Duties.

ARTICLE III. CEMETERY SUPERINTENDENT

12.44.340 Duties It is the duty of the Missoula City Cemetery Superintendent, under general direction of the Missoula City Cemetery Board of Trustees to:

- A.** Keep a record of all official action of the Missoula City Cemetery Board of Trustees.
- B.** Advise the Missoula City Cemetery Board of Trustees of new rules and regulations and Federal and State mandates pertaining to local government and Missoula City Cemetery operation.
- C.** Hire such staff as is necessary to operate the Missoula City Cemetery.
- D.** Prepare a budget for the Missoula City Cemetery Board of Trustees, Missoula City Administration, and the Missoula City Council.
- E.** Perform those duties, as described in the current job description, necessary to ensure efficient and orderly operation of the Missoula City Cemetery.

F. Keep accurate records of all financial transactions from and into all Missoula City Cemetery funds.

(Ord. 3680, 2021; Ord. 3594, 2017; Ord. 3532, 2014; Ord. 3292, 2005; Ord. 3179, 2001; Ord. 2910 §34, 1994; Ord. 2866 §34, 1993).