

**Department New Request Form
Fiscal Year 2020**

Major Department **Culture & Recreation**
 Division/Sub-Department **Parks & Recreation**
 Request Category **Service Module Change**
 Request Rating **Expand Level of Service**

Rank: **2**

Title of New Request: **Recreation Program Growth (w/ revenue offset)**

Funded?

1. Request Rationale:

Increase spending authority to cover program growth, facility rental expenses, and user group impacts to park, facility rentals, and reservations for Outdoor Recreation, Sports and Wellness, and Youth Programs.

2. Service Delivery Impact:

Request is offset with revenue from program registration, user fees, and rental fees.

3. Personnel Requirements (# FTE's required):

1.24 FTE

4. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2020 Unfunded	FY 2020 Funded	Proposed FY 2021 Ongoing
2513.370.460470.340	sewer	1	1500		1,500	-	1,500	
2513.370.460470.343	water	1	2000		2,000	-	2,000	
2513.370.460470.345	garbage service	1	1000		1,000	-	1,000	
2513.370.460470.350	professional services	1	1800		1,800	-	1,800	
2513.370.460470.110	Intermittent staff	1689	12.2		20,606	-	20,606	
2513.370.460470.140	employer contributions (19%)	1689	2.18		3,687	-	3,687	
2513.370.460470.370	travel	1	1500		1,500	-	1,500	
2513.370.460470.380	training	1	1500		1,500	-	1,500	
2513.370.460470.220	program supplies	1	9000		9,000	-	9,000	
2513.370.460470.390	purchased service	1	5000		5,000	-	5,000	
2513.370.460470.530	fixed charges - rentals	1	2000		2,000	-	2,000	
2513.370.460471.530	fixed charges - rentals	1	7000		7,000	-	7,000	
2513.370.460472.530	fixed charges - rentals	1	10000		10,000	-	10,000	
2513.370.460503.346	garbage services	1	1000		1,000	-	1,000	
2513.370.460503.350	professional services	1	6000		6,000	-	6,000	
Expense Sub-Total				-	73,593	-	73,593	-

Revenue Offset:

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
2513.000.346053.00	N Outdoor - Youth Rec Fees	-	49,593
2513.000.346068.00	N Rental Revenue - Multi Use Sports Areas		6,000
2513.000.346063.00	N Rental Revenue - Shelters/Pavillions/Plazas		1,000
2513.000.346001.00	N S&W Adult Rec Fees		7,000
2513.000.346005.00	N S&W Youth JRP fees		10,000
Revenue Sub-Total		-	73,593

Net Cost of Impact for New Program **-**

Recreation Program Growth - Increase Expenses w/ Revenue Offset

			FY19 Budgeted Revenue	FY19 Projected Revenue	FY20 Baseline Revenue	FY20 Expenditure Enhancement	FY20 Total Proposed Revenue	YTD Revenue 5/4/19
Charges for Services								
2513	346000	Fees	-	-	-	-	-	-
2513	346001	S&W Adult Rec Fees	40,000	50,000	40,000	10,000	50,000	37,253
2513	346003	S&W Missoula Movers Rec Fees	11,000	-	4,000	-	-	1,730
2513	346005	S&W Youth Rec Fees JRP	-	50,000	32,000	7,000	39,000	51,692
2513	346033	Outdoor Recreation Youth	-	-	-	-	-	-
2513	346035	Special Use Permits	-	8,000	4,000	-	-	8,604
2513	346039	Vendor Concession Fees	-	-	-	-	-	202
2513	346051	Outdoor Adult Rec Fees	1,500	4,000	1,500	-	-	3,636
2513	346053	Outdoor Youth Rec Fees	417,500	455,000	403,500	49,593	453,093	446,794
2513	346054	Parks Misc Overtime Fees	500	500	500	-	-	347
2513	346055	Outdoor - Ropes & Team Course Rec Fees	-	3,000	3,000	-	-	2,166
2513	346061	Rental Court Sports	2,000	2,000	2,000	-	-	791
2513	346063	Rental Shelters Pavillions Plazas	27,000	21,000	20,000	1,000	21,000	14,024
2513	346065	Rental Diamond Fields	15,000	-	10,000	-	-	5,676
2513	346068	Rental Multi Use	16,000	16,000	10,000	6,000	16,000	7,953
2513	346071	UF Agreements & Contracts	-	-	-	-	-	-
2513	346073	CLM Agreements & Contracts	-	-	-	-	-	4,875
2513	346075	DP Agreements & Contracts	-	-	-	-	-	6,644
2513	346091	Other Fees City Cards	-	-	-	-	-	813
2513	346093	Recreation Administrative Fees	-	-	-	-	-	60
2513	346095	Recreation Cancellation Fees	-	-	-	-	-	1,270
			-	-	-	-	-	-
			-	-	-	-	-	-
Total			530,500		530,500	73,593	579,093	594,530