Department New Request Form
Fiscal Year 2020

Major Department	**Central Services**	***Rank:***	2
Division/Sub-Department	City Clerk	***Title of New Request:***	Elections
Request Category	**New**		
Request Rating	**Required**		Funded?

1. Request Rationale:

Six City Council seats will be up for election in the 2019 general election. Four primaries may also be required; these will be conducted via mail-in ballots. The cost to conduct the four primaries and the general election is approximated at $133,000.

2. Service Delivery Impact:

Elections are held every other year. These funds are necessary in order to conduct the elections.

3. Personnel Requirements (# FTE's required):

N/A

4. Cost Impact of New Program:

Account #	Item	Qnty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2020 Unfunded	FY 2020 Funded	Proposed FY 2021 Ongoing
1000.223.410600.350	Primary 4 Wards	1	51000	51,000	-	-	51,000	
1000.223.410600.350	General Election	1	82000	82,000	-	-	82,000	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
					-	-	-	
			Expense Sub-Total	**133,000**	**-**	**-**	**133,000**	**-**

Revenue Offset:

Account #		Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.311000.00	T	General Property taxes	133,000	
		Revenue Sub-Total	**133,000**	**-**

Net Cost of Impact for New Program	**-**