

**Department New Request Form  
Fiscal Year 2022**

<b>Program</b>	Public Safety
<b>Department</b>	Fire
<b>Request Category</b>	New
<b>Request Rating</b>	Required
<b>Department Goal</b>	Professional Development

**Title of New Request:**

**Rank:** 3

Professional Development-Westfall Class

**1. How will request assist in achieving Department Goal and benefit the customer?**

One of MFD's top priorities is to have a successful Officer Development program. Instituting a program that prepares our firefighters to be competent mid-level supervisors is critical. In the 2019-2023 Collective Bargaining Agreement, between the City and IAFF Local #271, we solidified a contractual agreement to require Officer Development classes in order to be promoted. The Westfall class is identified as a required class for advancement within the Missoula Fire Department. MFD brought Westfall to Missoula in 2018. We were able to allow 30 firefighters to attend in 2018. It is our intention to allow 30 more firefighters attend the Westfall class this fall.

**2. What specifically is needed to achieve this goal?**

We are requesting \$15,000.00 to fund the Westfall Class.

**3. Cost Impact of New Program:**

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2022 Unfunded	FY 2022 Funded	Proposed FY 2023 Ongoing
<b>Ongoing Expenses</b>								
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
<b>One-time Expenses</b>								
1000.300.429000.380	Training - Instructor	1	15000	15,000		-	15,000	
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
<b>Expense Sub-Total</b>				<b>15,000</b>		-	<b>15,000</b>	-

**Revenue Offset:**

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.311000.00	T Tax funded	15,000	
<b>Revenue Sub-Total</b>		<b>15,000</b>	-

**4. What sort of data will be used to report results and outcomes of request?**

Training reports will be completed by each attendee. We will also be tracking who has completed our Officer Development Program required by the CBA with L271.	<b>Requested/Proposed Funding Source</b>		
		<b>One-time</b>	<b>Ongoing</b>
	<b>Tax or Assessment</b>	15,000	-
	<b>Non-tax</b>	-	-
	<b>Fund Balance</b>	-	-
<b>Total</b>	<b>15,000</b>	-	