

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2022 - 2026

Department Listing		New or Update	Required	Delay	Project Title	
1	of 2	Update	Is this project Required?	Can project be delayed?	IT Ongoing Equipment replacement	
Project Rating	Department		Yes	No		
Required	Information Technologies	Is the project APPROVED for Fiscal Year 2022?			FUNDED?	

Summary Description and rationale of project and funding sources:

Annual replacement of IT infrastructure and hardware which includes but not limited to Servers- thin clients, phones, copy machines. Replacement of this core equipment is vital to the day to day operations of the City. This project will also upgrade our infrastructure to create a robust experience for staff and enhance the security, reliability and efficiency of our datacenter. Bringing in modern equipment, services & functionality will improve staff efficiency, lower operation costs and improve security and reliability. The result will be a highly effective and collaborative business environment that improves the way the City of Missoula interacts with its citizens, employees, partners and customers. This includes network infrastructure, security and presentation equipment

History & Current Status: Impact if Cancelled or Delayed

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

None

How is this project going to be funded:

Funding Source	Yr. 1. budget	Unappropriated subsequent years							
		FY2022	FY2023	FY2024	FY2025	FY2026			
Debt Service	405,000								
Impact Fees		Impact Fees							
Type	Approval	Date	Amount	Amounts					
				\$ 405,000	\$ -	\$ -	\$ -	\$ -	\$ -

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Expenses	FY2022	FY2023	FY2024	FY2025	FY2026
A. Land		-					
B. Buildings		-					
C. Improvements		-					
D. Machinery & Equipment	4011.390.410560.940	-	405,000				
E. Percent for Art?	No	-	-				
Total		-	405,000	-	-	-	-

History of project and amount left yet to expend

Total Funded to date	Exps through FY20	FY21 Exps	Amount yet to expend	Description of history (Optional)
	\$ -	\$ -	\$ -	

Is this equipment prioritized on an equipment replacement schedule? Yes

Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project? Yes

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY2022	FY2023	FY2024	FY2025	FY2026
A Personnel						
B Supplies						
C Purchased Services						
D Fixed Charges						
E Capital Outlay						
F Debt Service	4060.390.490504.610		66,952	133,904	133,904	66,952
G (Operational Savings)			66,952	133,904	133,904	66,952

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials