

Department New Request Form Fiscal Year 2023

Program
Department
Request Category
Request Rating
Department Goal

Title of New Request:

Rank:

Annual Maintenance Contracts

1. How will request assist in achieving Department Goal and benefit the customer

Wastewater billing was merged with Water and Stormwater billing in January 2021. In order to Wastewater to continue to supply accurate and timely bills to customers, the Utility will contribute to the annual software maintenance fees. The annual maintenance contract includes support for any adjustments and upgrades needed to support the utility billing.

Additional funds are requested for annual sewer modeling software. The utility has been supporting the annual maintenance contract but additional elements to the software are needed and those come at an additional cost.

Reducing the City's carbon footprint is an important department and community goal. The co-gen unit uses biogas to generate electricity and heat. This unit requires a specialized maintenance contract with the supplier.

2. What specifically is needed to achieve this goal?

Have Wastewater pay an equitable portion of the annual maintenance contract for the billing software.

Renew the annual maintenance contract with the co-gen supplier.

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2023 Unfunded	FY 2023 Funded	Proposed FY 2024 Ongoing
Ongoing Expenses								
5311.330.430610.360	Repair & Maintenance	1	52500		52,500	-	52,500	
5311.330.430640.360	Repair & Maintenance	1	80000		80,000	-	80,000	
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
Expense Sub-Total					132,500	-	132,500	-
One-time Expenses								
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-
					-	-	-	-

Revenue Offset:

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
5311.000.343034.00	E Treatment Facilities Fees		132,500
Revenue Sub-Total		-	132,500

4. What sort of data will be used to report results and outcomes of request?

Continued utility billing and electrical generation.

Requested/Proposed Funding Source

	One-time	Ongoing
Tax or Assessment	-	-
Non-tax	-	132,500
Fund Balance	-	-
Total	-	132,500