



## GREEN BLOCKS PILOT PROJECT

### GIVING CONSERVATION A SQUARE DEAL

#### COORDINATOR APPLICATION

Thank you for your interest in the **GREEN BLOCKS PILOT PROJECT**. To apply, please read and follow these instructions carefully.

As the two-block Coordinator, **you will need to collect individual applications** from your two-block area. Please note that we are looking for a 90% participation rate, meaning that 90% of the residential addresses in this two-block area will need to submit an individual application and agree to participate. Individual Households should return completed applications to you by May 20<sup>th</sup>. As the Coordinator, you should live in the two-block area and should fill out this application as well as an individual application.

**Deadline:** The Coordinator must deliver a complete application packet by **5 pm on Thursday, May 22** to the **Mayor's Office at 435 Ryman, Missoula, Montana 59802. This is NOT a postmark deadline. Applications cannot be submitted online.**

**About the GREEN BLOCKS PILOT PROJECT:** The City of Missoula has partnered with NorthWestern Energy on an energy conservation project that will provide energy audits and some energy conservation measures free of charge to participating households. Mountain Water Co., Allied Waste and local water-wise landscaping experts are also participating to educate residents about conservation and provide tools that can help them turn that knowledge into daily practice.

Through this application process, we will choose four, two-block areas in different neighborhoods around the City of Missoula. In these chosen areas, NorthWestern Energy will first conduct an energy audit for each participating household. Using this audit, NorthWestern Energy will then deploy contractors to install certain energy-saving measures to your house. Allied Waste and Mountain Water Co. will also provide high water consumption and solid waste audits and then implement conservation tools that fit your home. Our partners will also look at your plants and trees in a landscape audit to assess water consumption and provide information about water-wise plants that can thrive in your landscape.

As an example, a NorthWestern Energy audit of your home might reveal that large gaps between your windows are sending heat (and your money) right out the window during the winter months. To fix this, a contractor might use foam to seal these gaps. Other examples might include insulation improvement and the installation of programmable thermostats. Heating system replacements, water heater replacements and window or door replacements are not included in this project. (Please see the attached list, Included & Excluded Conservation Measures, to see all of what is and is not included.)

While this is not a cash award, the financial savings incurred from conservation will be yours to keep.

**Timeline:** The four two-block areas will be chosen by **Monday, June 2**, and at that time the project will begin. We hope to complete all conservation measures by the end of the summer. We will continue to track energy use for at least one year to note any benefits and changes. We will also monitor water use and the amount of garbage for three months. Individual and household information will remain confidential and only generalized data will be used to assess the program and to discuss it in news coverage and promotion.

**Eligibility:** Only residents of the City of Missoula may apply. **Residents must be an electricity and/or natural gas customer of NorthWestern Energy.** There should be **one application for each address. Only residential occupants may apply.** Commercial buildings are not eligible. **If**

**you live in a multi-unit complex, one person should complete an application for each address in that complex.**

**Qualifying Criteria:**

- All household applications must be submitted by one coordinator;
- Households must be in the City of Missoula;
- Households must be an electricity and/or natural gas customer of NorthWestern Energy;
- Buildings must be residential;
- Areas with owner-occupied residences are preferred, although 2-block areas with some rentals and multifamily units are welcome to apply;
- Homes should use electricity or natural gas for their primary space heat;
- Single-family homes are preferred but mixed neighborhoods, including those with mobile homes are welcome to apply;
- Areas with predominant vintages, such as homes built before 1920, 1920-1940, 1940-60, 1960 to 1980 or 1980-1990 are preferred;
- Homes built after 1990 are not eligible;
- As the applications are reviewed, we are looking for two-block areas that have a 90% participation rate;
- All participants will be required to sign a participant agreement allowing access to the home and allowing for the contractors to perform the work. Renters will need permission from their landlords. Likewise, the tenant must grant access for the audit and for the contractor work through their landlord.

**Responsibilities & Participation:** We ask that participants join us in this project with the best intentions and with a full commitment to actively reduce their energy and water use and the amount of recyclables in their trash. While this project will provide many ways to assist households to make conservation efforts a daily part of their lives, it is up to you to make them work. Successful two-block applicants will show a deep commitment to conservation efforts.

**Selected participants must be present at the time of the pre-scheduled energy audit and follow-up inspection of any work performed.** Residents are also expected to participate in a phone survey after work on their homes is complete and should be willing to participate in publicity. Please note that all individual, household information about energy, water and trash use will remain confidential; information will be used to quantify overall conservation efforts and for news media coverage.

**Match:** No match is required for this project. However, some measures or improvements associated with conservation measures and improvements may not be covered. Please see the attached list on conservation measures for a description of which measures are included in this pilot project. If participants choose to install additional measures, not covered by the project or if additional costs must be incurred to install some conservation measures, it may be possible for you to apply for a low-interest loan from our partner, Missoula Federal Credit Union, to pay for these measures. If this is not an option you are interested in, we will not pursue the conservation measure. This project is not intended to cause an undue financial burden on any resident. While **GREEN BLOCKS** is intended to spur energy-efficient improvements, we are committed to using this program to install conservation methods that will provide financial savings.

This application and accompanying forms can be found at our website, [ci.missoula.mt.us/greenblocks.htm](http://ci.missoula.mt.us/greenblocks.htm) or by visiting the Mayor's Office at 435 Ryman. If you have questions please visit our website or contact Kisha Schlegel, Grants Administrator, at 258.3688 or Linda Jordan and Ginny Merriam the Mayor's Office at 552-6001.

**Please read the attached forms for more information: Included & Excluded Conservation Measures, Letter from the Mayor.**



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COORDINATOR APPLICATION

Click on the gray fields to type your answers or print this form and clearly print your answers. (Please note that all forms are available online at [ci.missoula.mt.us/greenblocks.htm](http://ci.missoula.mt.us/greenblocks.htm) or can be picked up in the Mayor's office at 435 Ryman.)

**YOUR NAME:**

**ADDRESS:**

**PHONE NUMBER:**

Tell us which 2 block area you represent by including the cross streets and block numbers. For instance, Missoula Avenue and Rattlesnake Drive, 1700 block. Please include a map if you have one.

How did you encourage people in this area to participate?

Why should your 2-block area receive this award? (Please describe the residents' commitment to conservation and if applicable, their need for physical improvements that will help conserve energy and water and reduce waste.)

- Please attach a list of names & addresses that are part of the application for this 2-block area.
- Please attach a list of addresses that do not want to participate and did not fill out an application in your two-block area.

**Application Checklist:**

**As the Coordinator, please submit the following:**

- Coordinator Application;
- A packet of Household Applications (don't forget to fill one out for your household);
- A list of participating addresses;
- A list of non-participating addresses.

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Your Signature

Date

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Printed Name

**Please return your application to the Mayor's Office at 435 Ryman, Missoula, Montana 59802 by 5 pm on Thursday May 22<sup>nd</sup>. This is NOT a postmark deadline. Applications must be received in the office by 5 pm. Applications cannot be submitted online.**