

FMRP Oversight Team Meeting – Summary Notes
11:00 A.M., April 13, 2016 at Currents Headwater's Conference Rm.

Oversight Team (OT) Members Present: Barbara Berens, John Wilson, Donna Gaukler, Dale Bickell, Andrew Czorny, Chris Lounsbury

Design Team Members Present: Shirley Kinsey, Matt Lautzenheiser, Neil Miner, Larry Farnes, Lisa Moisey

Absent: Pat O'Herren

JCG – Jackson Contracting Group

TLG – The Land Group

OT – Oversight Team

AGENDA

- Add Service Request for design of Maintenance and Concessions Building
- Oversight team Review and Approval Process of “Owner Budget Items” and other items already approved in current budgets
- PCCO #005 Approval
- Owners Construction Rep.
- Project Update / Other Items

Summary of Agenda Discussion Items

Add Service Request for design of Maintenance and Concession Building

Maintenance building and Concession building both need additional design services to adapt to project budget constraints.

- Maintenance Bldg. construction cost goal \$100k (as per the preliminary DHM estimates, based on building footprint)
 - current savings \$44 – 50k (bid alts may further reduce cost of maintenance building)
- Concession Bldg. construction cost goal \$200k (as per the preliminary DHM estimates, based on building footprint)
 - current saving \$258k

Neil M. outlined the reductions made to bring down overall cost of construction for both maintenance building and concession building through value engineering and reduction of scope.

Neil M. outlined budget implications in relation to Oz Architecture's request for additional services

New Add Fee #2 after value engineering construction cost review, changes and direction, this fee is to get subtotal back up to previous base; 65% Maintenance Building; 35% Concession Building

New Add Fee #3 per projected buildings construction cost: complete 35% Maintenance Building and 65% Concession Building

Andrew C. made a motion to approve additional Oz Architecture design fees, Dale B. seconded the motion. None opposed. Motion passed.

Oversight team Review and Approval Process of “Owner Budget Items” and other items already approved in current budgets

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How much detail does OT want for the owner's budget?

Donna G. highlighted 4 budgets related to operations.

- 1) On-going operations for phase I
- 2) Phase II operational budget
- 3) Proforma-Enterprise account
- 4) Bond qualified budget / pre-opening costs

Donna G. will update OT in two weeks with a best estimated cost for each budget item above.

Would OT prefer to approve each item or blanket approval?

An estimated budget will help inform the decision based on scope of purchases. OT will further explore question at next meeting. Budget discussions should be detailed to help inform scope and categories of expenditures.

What is the process to purchase owner funded products?

After completing standard procurement process – (if under \$10K, an invoice purchase can be made)

- Present OT with invoice/contract – via email is an option
- Present to BCC for approval
- Order product

CCO #5

Can City/County Public Works participate in the haul?

No, this project is too time sensitive.

Donna G. made a motion to approve Prime Contract Change Order 005 to include: Relocate existing fiber optic line @ 36th Street; Relocate existing gas line; Site Fencing value engineering; City Stockpile haul to FMRP site; Water service lines, Chris L. seconded the motion. None opposed. Motion passed.

Owner's Construction Rep.

Donna G. identified and interviewed Al Brule to replace Gregg Wood as the Owner's Construction Rep. Donna supports \$40k of GO Bond funding to hire Al as a temp. employee for project owner oversight. It is more costly to contract.

Andrew C. made a motion to approve temporary employment of Al Brule as Owner Project Rep, Dale B. seconded the motion. None opposed. Motion passed.

Project Update

Water rights are approved and transferred to the City for FMRP use.

Approved by Barbara Betens


(Signature)

on this day: 4/26/16

4/26/16
(Date)