

Minutes

FY 2017 Neighborhood Project Funds

March 6, 2017, 6:00 pm

Jack Reidy Conference Room

140 W Pine Street

Committee members present: Gwen Jones, Mary LaPorte, Dave Chrisman, Ray Aten

Others present: Jane Kelly, Neighborhood Coordinator, Karen Gasvoda, Program Assistant

1. Introductions were made.
2. The minutes from December 8, 2016 meeting were approved as posted.
3. The committee reviewed Pleasant View Park large grant proposal; the grant coordinator has stepped down. Ray made a motion to approve accepting Antony Jo/Captain John Mullan Neighborhood Council Leadership Team as the grant coordinator, and Jane Kelly would help with coordination if necessary. Dave seconded the motion, which passed unanimously.
4. The committee reviewed small grant proposal for Empower MT. Dave motioned to not approve the grant for \$500 and to not present the proposal to Community Forum because the proposal was not submitted by the required deadline. Mary requested a friendly amendment to the said motion: also because the proposal did not have formal sponsorship by a Neighborhood Council Leadership Team; quorum was not met at the February 28, 2017 Northside/Westside NC LT meeting. Ray seconded the motion. The motion passed unanimously.
5. Announcements- none
6. Public comment on non-agenda items – none
7. Adjourned at 6:35 pm

Submitted by: Karen Gasvoda

Grant Committee 3/6/17
Rejected

MISSOULA NEIGHBORHOODS



Neighborhood Small Project Grant Funds Application

Small projects must:

- Be located or expend funds within City limits and benefit City residents
- Be sponsored by a Neighborhood Council Leadership Team and documented by the minutes of the meeting, or the Community Forum Leadership Team.
- Market or give recognition to the Community Forum and/or Neighborhood Council(s) in some way.

Please note:

- Requests for grants are not to exceed \$500.00 and can be used for individual projects or combined with other matching funds.
- Your organization does not need to be a tax exempt 501 (c) (3) organization to receive funds.
- The deadline is the last Thursday of the month in order to be considered the following month.
- Please feel free to use additional sheets if needed.
- Pictures and/or visual aids are encouraged, if applicable.
- For more information please contact the Jane Kelly, Neighborhood Coordinator at the Office of Neighborhoods: jkelly@ci.missoula.mt.us or 552-6081.

Project Title: EmpowerMT's Diversity Day

Name of Applicant: EmpowerMT

Address of Applicant: 1124 Cedar St. Missoula, MT 59802

Project coordinator (responsible for overseeing project and reports): Jesse Jaeger

Phone: (406) 541-6891

Email: jesse@empowermt.org

Detailed description of project:

In 2010 EmpowerMT's EPIC club decided that Missoula needed a day to celebrate diversity throughout the city. They created Diversity Day which we continue to celebrate every April. Diversity Day offers a unique experience for local youth to get involved and have a voice in planning, organizing, coordinating, and performing. The event is organized by and for youth and is always free, and family friendly.

EmpowerMT is requesting \$500 from the Missoula Neighborhood Council in order to provide honorariums to youth organizers and performers. This years Diversity Day will take place on April 15th, 2017.

City of Missoula, Montana

City Clerk's Office

RECEIVED

MAR 06 2017

4:49 AM
4:49 PM
Initial

Our Youth Advisory Council (YAC) is still in the process of inviting local youth artists, musicians, and poets to participate in the event. What we do know is this year's event will feature a video production and discussion about disability and ableism by one of our high school trainers. Another high school trainer will present their senior project showcasing portraits designed to express diversity in connection with personal interviews.

The event will also include community action project presentations by the EPIC students about inspiring change. Students plan the community action project in the spring and present that project at EmpowerMT's annual Diversity Day Celebration. The exact details of the project are currently not known because the youth themselves envision the project. However, past projects have included a video that discussed masculinity produced by the B-RAD students and an arts and essay book reflecting on personal identity developed by EPIC students.

Amount of money requested: \$500.00

Will this project require maintenance? yes no

If yes, please give details on maintenance and how it will be funded: _____

How will project benefit Missoula citizens?

Diversity Day benefits the Missoula community in a number of ways. First local youth have the opportunity to lead, perform, and present powerful commentary to the Missoula Community. Diversity Day gives our local youth the chance to showcase their talents and abilities in an engaging community space. Secondly, as a free and family oriented event, Diversity Day allows for a safe, fun, and local community event meant for all. It allows the Missoula Community a day to celebrate our diversity and build an inclusive community.

EmpowerMT strives to create a more just and inclusive society by developing youth and adult leaders who work to end mistreatment, correct systemic inequalities and strengthen communities across Montana. EmpowerMT envisions a Montana where each person is respected, where differences are understood, where youth, institutions, and communities share a commitment to correct injustices, and where all people have the opportunity to thrive without the risk of violence or oppression.

EmpowerMT serves Montana, with a focus on empowering those individuals targeted by prejudice and mistreatment, establishing a leadership development program and comprehensive course curriculum to reduce prejudice, prevent violence, and resolve conflict. One of EmpowerMT's core development program centers around youth. EmpowerMT implements age-appropriate violence prevention programs for youth grades K-12 and trains Montana educators in effective prejudice and violence intervention practices. EmpowerMT's youth programs include a high school peer prevention initiative, where youth are trained as trainers to facilitate violence prevention workshops for their peers, and after school violence-prevention programs.

Provide timeline as shown below:

Date	Task	Responsible Party
3.13.17	Youth Advisory Council meeting for planning and outreach and timeline	EmpowerMT Youth Team and Advisory Council
March	Draft sponsorship letter and small grant requests to send to businesses and organizations	EmpowerMT
March	Confirm talent and speakers, finalize poster and t-shirt design to send to print and plan canvassing.	
4.15.17	Diversity Day Celebration at Missoula Senior Center	EmpowerMT Youth Team and Advisory Council

Do you have support of Neighborhood Council(s) or the Community Forum Leadership Team?

yes no If so, which one(s) Northside/Westside

Exempt status-is your organization tax exempt under section 501 (c) (3)? yes no

If yes, please provide your tax exempt number from your Internal Revenue Service determination letter:

Is your group a government entity? yes no

Is the project on private property? yes no

If yes, will the public be granted permanent access? yes no n/a

If yes, how will this be accomplished?

If the grant is awarded, how will you give recognition to the Community Forum and Neighborhood Councils?

\$500 – Inspiring Youth Sponsor: Sponsorship level includes business name listed in Missoula Independent event advertisement and a public thank you during the event as well as on social media after the event. (In-Kind Donations of products, services or gift cards qualify at this level.)

Provide an itemized list of expenses and specify source(s) of funds. Please provide vendor quotes if applicable.

		Source of Funds: Neighborhood	Source of funds: Volunteer	Source of funds:	Total
Administrative Expenditures		Project Funds			
Administrative Expenses	Salary & Wages		\$	\$	\$
	Employee Benefits		\$	\$	\$
	Professional Contracted Services	\$	\$	\$	\$
	Office Supplies	\$	\$	\$	\$
	Postage/Printing	\$	\$	\$	\$
	Utilities		\$	\$	\$
	Travel/Training	\$	\$	\$	\$
	Rent		\$	\$	\$
	Insurance costs, permits		\$	\$	\$
Total		\$	\$	\$	\$

Section 2		Source of Funds: Neighborhood	Source of funds: Volunteer	Source of funds:	Total
Project Expenditures		Project Funds			
Detail	Event Supplies	\$	\$	\$1525	\$1525

specific project costs including: supplies, site work, design, and other costs	Advertising	\$	\$	\$1000	\$1000
	Youth Talent/Performer Honorariums	\$500	\$	\$1000	\$1500
	Printing	\$	\$	\$100	\$100
	Postage	\$	\$	\$10	\$10
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
Total		\$ 500	\$	\$ 3635	\$ 4135
				Grand Total	\$ 4135

Note: Volunteer contribution can be calculated by multiplying the number of hours X \$20.44 per hour. (Independent Sector's Value of Volunteer Time)

Signature:

Date:

Office use only:

Approved	Rejected	Amount \$	CF approval date:
Notes:			

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 16 2016

EMPOWER MT
1124 CEDAR ST
MISSOULA, MT 59802-2320

Employer Identification Number:
81-0526099
DLN:
17053223322036
Contact Person:
PAULA J MOLL-MALONE ID# 31262
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
March26, 1999
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

EMPOWER MT

Sincerely,



Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements