

## University District Neighborhood Council Leadership Team Meeting Minutes

Lewis and Clark Villages Community Room  
3000 S. Higgins Ave Monday, 6:00 pm, March 13, 2017

Meeting called to order by Dave Chrismon at 6pm. Committee members in attendance were: Dave Chrismon, Peter Drakos, Jeff Birkby, Katie Sullivan and Julie Stephenson. Mary O'Malley, ASUM rep, Jane Kelly Neighborhood Coordinator and Gwen Jones City Council Ward 3 member were in attendance. Jerry Ballas and Tony LaPlante committee members were absent.

- I. February 27, 2017 and January 9, 2017 meeting minutes were approved.
- II. Gwen Jones Report:
  - a. The University District Compatibility Standards Workgroup has met three times, refer to their Mission Statement link provided in their minutes submitted to the Neighborhood Council link  
<http://www.ci.missoula.mt.us/ArchiveCenter/ViewFile/Item/11260>  
The Working Group has honed down the design standard tools for the University District. Roughly 25% of the tools have been fully developed and plan to release by the Fall University District Neighborhood Council Meeting.  
Bullet Points from the Tools:
    1. Anti-scraping ordinance: The overall goal is to have no net loss of housing in the UD. The UD is zoned for single dwelling units unless these are grandfather clauses (which is why we have some multi unit housing already in place).
    2. Building maximum heights: Recommendations evolving
    3. Side-street Setbacks: Recommendations evolving
    4. Historical District: Clarification given wrt construction performed within the district but not on the Historical Register.
    5. Floor area ratio to lot coverage: Committee will continue to evaluate this tool and its use.
    6. TENT concept: Gwen recommends Tom Zavitz with City Development Services, educate and plan to present at the Spring Neighborhood Council Meeting scheduled in May and **Committee approves**.
  - b. Hip Strip Traffic Study: Higgins St changing from four to three lanes to allow for more cyclist/pedestrian friendly space. **Committee will draft a resolution in support of this study, Jane will provide resources.**
  - c. Parking in the UD: Discussed issues related to student and resident needs, recommend Rod Austin Dir. Of Parking Commission present at Spring General Neighborhood Mtg to further this discussion, **Committee approves**.
- III. Correspondence: Discussed communications and resolved.
- IV. Public comment on Non-Agenda items: Katie Sullivan commended Mary O'Malley's handling of a parking and snow shoveling issue which involved students and had a positive outcome.

- V. Mary O'Malley ASUM Ambassador reported on upcoming spring events and past two monthly newsletters to enhance neighborhood communication. Mary is uncertain if the Annual Campus Thrift Sale will occur this year d/t lack of organization and volunteers.
- VI. Community Forum and Office of Neighborhood report updates given by Katie and Jane.
- VII. UD Neighborhood Priority Research:
  - a. Tree Removal: **Dave Chrismon** reported the Tree Planting Guide is completed and will provide to Jane to post in the Neighborhood Digest.
  - b. Tourist Homes: New Information pamphlet provided by **Jane Kelly** to Committee and will provide to attendees at upcoming spring mtg.
  - c. Trash can containers and enforcement: **Katie Sullivan** will report further on fees/regulations and proper waste management.
  - d. Trailhead signage/improvements: **Jeff Birkby** reported and provided correspondence with Donna Gaukler Director of Parks and Recreation and summarized as follows.
    - 1. The new Activate Missoula (long range transportation plan and Bike Facilities Map) will be the most current for valley wide trail information accessible to University area. The conservation lands trails assessment will be the most current for trails on open space. Refer to following links:  
[www.ci.missoula.mt.us/207/maps](http://www.ci.missoula.mt.us/207/maps)  
[www.ci.missoula.mt.us/documentcenter/view/33531](http://www.ci.missoula.mt.us/documentcenter/view/33531)  
[www.ci.missoula.mt.us/468/available-maps](http://www.ci.missoula.mt.us/468/available-maps)  
[www.ci.missoula.mt.us/1465/transportaion-planning](http://www.ci.missoula.mt.us/1465/transportaion-planning)
    - 2. Data counts on commuter trails... contact Ben Weiss and Aaron Wilson in Transportation Div. Development Services.
    - 3. Various entities maintain trails depending on its location, Trails and Open Space Map identifies land users.
    - 4. Parks and Rec will update maps, descriptions and signage as resources allow beginning with most used trailheads...average cost for a new trailhead is \$10-25k.
    - 5. **Jane Kelly** will contact resource for a UD map that could be used for access to trails specifically in the UD and work with Jeff and members to distribute this information.
- VIII. UD Neighborhood Spring General Meeting May 3rd:  
**Assignments:** **Peter** will reach out to Gwen Jones for specific speakers and topics previously addressed. **Katie** will invite UD's City Council members to the next meeting. **Dave** will visit with Hellgate High further for logistics of upcoming meeting. **Jeff and Katie** will work on the design/print/mailing of postcards. **Julie** will coordinate refreshments. **Jane** will facilitate the election portion of the agenda for committee member nominations. Jerry Ballas's term is expiring in April 2017. **Mary** will contact Jordan Hess with UM Transportation.
- IX. Meeting adjourned: 8:05pm Draft Submitted By: Julie Stephenson