

# Agenda

Neighborhood Project Funds Committee

May 1, 2017, 6:00 pm

Hal Fraser Conference Room

140 W Pine Street

1. Approval of minutes from [March 6, 2017](#)
2. Review criteria for the small / large grants
  - a. Small project criteria
    - Be located or expend funds within City limits and benefit City residents.
    - Be on an agenda of the Neighborhood Council Leadership Team meeting; be voted on by a quorum of the Leadership Team; and be approved.
    - Be sponsored by a Neighborhood Council Leadership Team and documented by the minutes of the meeting, or the Community Forum Leadership Team.
    - Market or give recognition to the Community Forum and/or Neighborhood Council(s) in some way.
    - Requests for grants are not to exceed \$500.00 and can be used for individual projects or combined with other matching funds.
    - Your organization does not need to be a tax exempt 501 (c) (3) organization to receive funds.
    - The deadline is the last Thursday of the month in order to be considered the following month.
  - b. Large project criteria
    - Must fall under one of the three focus areas – Neighborhood Planning, Neighborhood Improvement, or Neighborhood Outreach.
    - Must meet all of the following requirements: a. Project takes place in the city limits and/or benefits city residents. b. Documentation that residents who surround the project area support the project.
    - Must not be asking for funds to be used for:
      - Direct social services
      - Ongoing general organizational support or overhead
      - Direct grants, scholarships or loans for the benefit of a specific individual
      - Loans or debt
      - Annual appeals or fundraisers
      - Emergency funding
      - Event insurance or alcohol permits
      - Business promotion
3. Honorarium criteria
4. Bellevue Park – SGT request for change of scope – removed
5. Announcement
6. Public comment on non-agenda items