

University District Leadership Team Meeting – Neighborhood Council
Wednesday 6, 2024

Jennipha, Mehrdad, Rou

Kalina Prichard – City of Missoula, Neighborhoods
Emily Ferguson-Steger – Students Life, University of Montana

Meeting Called to Order: 6:13PM with one voting member Jennipha (not enough for a quorum)

General Meeting is the focus of this meeting.

- General Meeting will be on Wednesday, December 4, 2024 from 6-8pm in the UC Commons
- This will be potluck style with UDLT leadership providing snacks and drinks for attendees
- The Student Life will provide the \$50 for the portable mic and speakers for the General Meeting.
 - Emily has the system reserved with a pick -up Wednesday, Dec. 4th at noon and drop-off Thursday, Dec. 5th at nine.
- Group walked through the Commons and determined the UDLT will meet up at 5:15pm prior to the General Meeting and get everything set up.
 - Check in table
 - Informational Table
 - Welcome Area in the south corner of the Commons
 - Table Talk Discussions more in the center of the space still along the west wall
- Format:
 - Option 1 (discussed in the Oct. meeting) – Presentation Based
 - Informational Presentations (:30 minutes in length)
 - Parking
 - Speeding on 5th and 6th
 - Lighting
 - Trees/Parks/Pickleball
 - Education (Hellgate/UM)
 - Miscellaneous
 - Table Talks (:30 minutes in length)
 - University District Leadership Team update (:10 minutes in length)
 - Elections (:10 minutes in length)
 - Option 2 (discussed in the Nov. meeting) – Focus on Neighbors Voices not Presentations – *the idea being we can use the topics/concerns discussed in this General meeting to guide the future UDLT meetings*
 - Brief Welcome by UDLT Team – introductions, provide expectations for the meeting and the format (:10 minutes in length)
 - Minutes? (Kalina is checking to see if this is something University District has done in the past – some districts present the minutes from the last General Meeting)
 - Unsure we have meeting notes from the last General Forum. Emily was ensuring the set up and tech and was not able to take notes for the meeting.

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- Will be another issue this year if Emily and her team are doing the moderation of the tables she may or may not be able to take the overall notes while also moderating a table.
- Guidelines for conduct (:03 minutes in length)
 - Emily from UM provided some Guidelines that are used for the DiverseU annual symposium that is hosted on campus as a way for the UDTL to determine what those will look like for this meeting.
- Moderated Discussions (table top) (1 hour in length)
 - Neighbors will be broken into smaller table top discussion group with one recorder
 - Subjects to include (:10-:12 minutes or so per topic):
 - Parking
 - Transportation/Speeding/Lighting
 - Education (Hellgate High School/UM)
 - Parks/Trails/Trees/Pickleball
 - Improvements/Misc.
 - Kalina will be the moderator providing the topics and keeping track of time.
 - Emily will work to get four recorders (not including herself and Melissa from City of Missoula Neighborhoods) from the University to assist in the note taking at each of the tables.
- Elections (:10 minutes in length)
- Public Comment on non-agenda items
- Adjournment
- UDLT will be working with the City of Missoula Neighborhoods to coordinate the snacks coming for the potluck. These will include:
 - Desserts individually wrapped and possibly shelf stable
 - Tea
 - Rue will be bringing a large hot water kettle
 - Cold drinks
- Kalina will provide a sign in sheet for the front entrance where folks will sign in
 - This sheet will include:
 - Name, contact information, if they are interested in leadership and/or the topics we are discussing at the General Meeting
- The purpose of this General meeting WILL NOT be to answer all of the questions but instead to better understand the challenges, topics and areas of interest the neighborhood, at large, has for the UDLT to research and provide more information on (in future General Meetings).
- Outreach
 - Jennipha will post the General Meeting in Event Bright and Next Door
 - Kalina will put it out to the Notify Me ListServ
 - Kalina has 4 of the A-Frame signs down at City Hall in her office

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- Jennipha and Merhdad will pick these up and add them to the two they have from Sunday Streets and get them out in the neighborhood and lock them with the bike locks.
 - Discussion around where these signs can be put and how to secure them so they are not taken (Beckwith Ave, Arthur Ave, the round-about at Higgins/Beckwith Ave)
 - Kalina reminded the group that most of the time the City finds Neighborhood Council signs in the wrong place, she or Melissa are notified to move them.
- Printing the inserts for the A-Frames
 - Jennipha suggested having two different signs per A-Frame
 - One Save the Date
 - One for the week of the General Meeting
 - If these were generic in nature where dates, times and locations could be written in they could be re-used.
 - Perhaps we get the signs printed on corrugated plastic instead of paper.
 - The University of Montana's [PawPrint](#) is able to do a lot of different options for printing
 - Jennipha plans to get the signs printed and A-Frames out.
- Signs for day of within the UC
 - Emily has six navigational sign holders that we can use at the three first floor entrances and the three second floor entrances to guide folks to the General Meeting.
 - Kalina will print the signs for the General Meeting and we will insert them at 5:15pm when we meet up
- Other Items
 - Jennipher attended the last Parking Meeting for the city as a citizen.
 - No surprise no one from the commission lives in the University District
 - Receptive to the conversations around:
 - Timeliness on towing
 - Damage to cars in the neighborhood
 - Kids swinging from trees
- Community Forum Report
 - Fourth Thursday of each month (less Nov. and Dec.)
 - No one was able to attend in Oct.
 - University District representatives are Jennipha and Shirley
- City Council Updates
 - This is a different meeting from the Community Forum
- No agenda items

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- Emily Ferguson-Steger, presented the Big Event proposal from UM and the UM Advocates. Please see attachment for more information.
 - Seeking partnership with the University District for a day of service and fun
- Jennipha would like to highlight local businesses for future meetings. While the UC is nice it is not welcoming to all. Thus, moving the monthly leadership meeting to places like:
 - Senior Center
 - Grizzly Grocery
 - Tandem
 - Kalina reminded the group this is fine as long as they don't turn into General Forums that aren't advertised to all
 - Jennipha mentioned that many of the spaces cannot accommodate more than 8-10 people
 - Kalina reminded the group that the larger the meetings the harder it is to get through the agenda items. Leadership teams are generally designed to get work done and are smaller in nature, while General meetings are about information and also working collaboratively but are larger by nature.
- Next University District Neighborhoods Leadership Meeting will be on Feb. 5th.

Meeting adjourned at 7:41PM