

University District Neighborhood Council Leadership Team Meeting Agenda

August 6, 2025; 6:00 pm

Ryman Street Conference Room, 412 Ryman Street

1. Introduction and Roll Call
 - a. NH Leadership Team Present: Amy O'Hoyt, Rue Orford, Tim Edwards
 - b. NH Leadership Team Absent: Jennipha-Lauren Nielsen and Mehrdad Mostafavi
 - c. Staff: Melissa Glueckert, Neighborhood Specialist
 - d. Neighbor: David Quattrocchi and Adam Rasmussen
2. Approval Minutes: [June 4, 2025](#) and [July 9, 2025](#)
 - a. Moved by Tim, seconded by Rue. All in favor with no objections or changes.
3. Items to be Discussed- General Meeting Planning
 - a. Survey Options
 - i. Melissa emailed the team some survey examples from other neighborhood leadership teams and after discussion the team decided on using Captain John Mullan's survey format but slightly adjusted to take out the "what age are you" question.
 - b. Every Door Direct Mail (EDDM)
 - i. The team agreed on buying the previously talked about 3 routes which equates to 1464 mail pieces.
 - ii. The team agreed on the post card draft presented.
 - iii. In addition to the half sheet post cards the team would like to know if it will be possible to ordering some quarter sheets with the same information on it to give out to the neighbors living on the streets the EDDM will not hit. They are thinking about 200 copies.
 - c. Food/ Drinks
 - i. Amy will take care of ordering the Pizza and picking it up. She will also get the Yolks gift cards from the neighborhoods office in order to purchase drinks, ice, and treats.
 1. Amy and Tim will bring coolers.
 - d. Sandwich Boards
 - i. Adam will pick up sandwich boards from the neighborhoods office and place sandwich boards out.
 - ii. The estimates Amy got for sandwich board inserts were more expensive than originally thought.
 - iii. Laminated posters or posters under acrylic inserts were talked about in order to keep the signed safe in the event of rain.
 - iv. Team suggested spending up to \$300 on this project.
 - e. Agenda:



Missoula Neighborhoods

- i. UDLT Intro (5 min)
- ii. City Council Updates (15 min)
- iii. The University of Montana Updates (5 min)
- iv. Parking (City and UM) (10 min)
- v. Urban Forestry (5 Min)
- vi. Map Your Neighborhood (15 mins)
- vii. Elections (10 min)
- viii. Public Comment/ Non agenda Items (10 min)
- f. Other
 - i. Amy will MC the meeting.

The team voted to approve the slate of items regarding the general meeting. Tim moved, Rue seconded. All in favor with not objections.

4. Community Forum Report- No June Community Forum

5. Missoula Neighborhoods Report- Melissa/Kalina

- a. Distribution List- Emails
 - i. Melissa reported to the team that the city has had some issues with all the neighborhood leadership teams email distribution lists so it is best to use fellow leadership team members emails. Melissa and Kalina will make sure the team is aware if a member of the public has tried to email the group.
- b. City Council Reports
 - i. Sept 15
 - 1. Amy will do the city council report and report on the New Bear Pads the team donated some neighborhood funding for, the replacement Flag set on 5th/6th and Hilda, and how the general meeting went.
 - 2. Moved by Tim, 2nd by Rue. All in favor with no objections.
 - ii. December 8

6. Public Comment on Non-Agenda Items

- a. David Q- Thanks for letting me attend. I have heard a lot about Affordability, property tax, and deer when canvassing in the neighborhood.
- b. Adam- To make a more welcoming environment I think it would be helpful to have signs outside where we meet.

7. Adjournment