

**ADMINISTRATION AND FINANCE COMMITTEE**  
**CITY COUNCIL CHAMBERS**  
**140 WEST PINE STREET**  
**MISSOULA MONTANA**  
**January 12, 2011, 1:05pm**

**Members present:** Stacy Rye, Chair; Renee Mitchell; Pam Walzer; Jason Wiener; Dick Haines; Roy Houseman; Dave Strohmaier; Jon Wilkins; Bob Jaffe.

**Members absent:** Lyn Hellegaard, Ed Childers.

**Others present:** Jane Kelly, Dee Andersen.

**I. Administrative Business**

**A.** Approve committee minutes dated: [January 5, 2011](#)-approved as submitted.

**B. Public Comment on items not listed on the agenda-None**

**II. Consent Agenda**

**A.** Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

**MOTION: The committee recommends the City Council approve [claims](#) totaling \$181,669.47 ([Detailed claims](#)) 01/25/2011**

**MOTION: The committee recommends the City Council approve [claims](#) totaling \$659,934.20 ([Detailed claims](#)) 01/18/2011**

**B.** A resolution awarding Neighborhood Project Fund Grants to certain organizations and directing staff to negotiate contracts with said organizations for the Mayor's signature. ([memo](#))—Regular Agenda (Jane Kelly) (Referred to committee: 01/10/11) **REMOVE FROM AGENDA**

**MOTION: The committee recommends the City Council consider a resolution of the City Council awarding neighborhood project fund grants to certain organizations and directing staff to negotiate contracts and agreements with said organizations.**

Jane Kelly explained that she is temporarily helping out the Office of Neighborhoods for the next three months. She said the City Council has allotted \$20,000 for the Neighborhood Project Funds for fiscal year 2011. The Community Forum's Neighborhood Project Fund Committee received and reviewed 8 applications. They recommended six applications for funding. The Community Forum unanimously approved the projects recommended and reinstated one of the rejected applications (River Road Mailing Campaign) for funding for \$1,600. For a complete list of all approved projects see [Exhibit A](#).

Jon Wilkins moved the resolution.

Jason Wiener asked what kind of arrangement is in place with Lewis and Clark School that guarantees the playground is open for public use.

Mr. Wilkins said it's always been open to the public when school is out.

Mr. Wiener said he was wondering if there was anything formal.

Pam Walzer said a public welcome sign will be installed.

Renee Mitchell asked about the stone benches for Tonkin Trail.

Upon a voice vote, the motion passed unanimously.

Mr. Wilkins encouraged other Council members to take the opportunity to work with the Neighborhood Councils and the Community Forum he said it is a great way to get to know the neighborhoods and the folks that live in them.

**III. Held in committee**

- A.** Approve claims. (Ongoing) (Consent Agenda)
- B.** Approve journal vouchers. (Ongoing) (Consent Agenda)
- C.** Approve budget transfers. (Ongoing) (Consent Agenda)
- D.** An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- E.** Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- F.** Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)
- G.** Review the FY 2011-15 capital improvement projects (CIP). ([memo](#)) – Regular Agenda (Brentt Ramharter) (Referred to committee: 04/19/2010)
- H.** Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
- I.** Discuss the disposition of surplus city property. ([memo](#))—Regular Agenda (John Newman) (Referred to committee: 10/25/10)
- J.** Amend the FY 2010 budget to appropriate expenditures that were not identified in the original budget. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/01/2010)
- K.** Discuss outstanding third-party contracts. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)
- L.** Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)
- M.** Confirm the reappointment of Mark Muir to the Impact Fee Advisory Committee completing a term commencing December 1, 2010 and ending November 30, 2014. (Returned from Council floor: 11/1/10)

**IV. Adjournment**

The meeting was adjourned at 1:30 pm

**Respectfully submitted,**

*Dee Andersen*

Administrative Secretary