

Plat, Annexation and Zoning Committee Minutes

February 9, 2011

11:35am – 12:00 noon

Missoula City Council Chambers, 140 W. Pine Street

Members Present: Bob Jaffe (Chair), Ed Childers, Dick Haines, Lyn Hellegaard, Marilyn Marler, Renee Mitchell, Stacy Rye, Dave Strohmaier, Pam Walzer, and Cynthia Wolken.

Members Absent: Jon Wilkins, Jason Wiener

Others Present: Denise Alexander, Heidi Bakula, Jen Gress, Laval Means, Jim Nugent, Kevin Slovarp, Michael Tree, and Shelley Oly

I. Approval of Minutes

[February 02, 2011](#) approved as presented.

II. Public Comment on Items not on the Agenda

III. Staff Announcements

Denise Alexander clarified what the 1st reading of an ordinance was for and the difference between different types of zoning projects:

- ✓ Ordinances are adopted by City Council to change City laws that are codified in the City Municipal Code.
- ✓ Boundary changes on the City Zoning map are also adopted by ordinance.
- ✓ All ordinances are required to have two readings 15 days apart before they can be adopted.
- ✓ City Council sets public hearings for projects they initiate in Urban Initiative's work plan.
- ✓ Current Planning staff handle re-zoning projects that are initiated by the property owner. Zoning staff sets the public hearing in order to coordinate all the deadlines.
- ✓ The language for the re-zoning 1st readings will be changed to identify them as the "first reading" of an ordinance to rezone property, rather than "setting a public hearing."

IV. Consent Agenda Items

A. Amendments to Article 9, Public and Private Improvements of the Missoula City Subdivision Regulations. ([memo](#))—Regular Agenda (Jen Gress) (Referred to committee: 02/07/11) (**Hold in Committee**)

MOTION: The Committee recommends that the City Council set a public hearing for March 14, 2011 and adopt a Resolution of Intention to adopt amendments to Article 9, Public and Private Improvements of the Subdivision Regulations.

Jen Gress explained that this project was initiated as a combined effort by the City Engineer and OPG to amend the Subdivision Regulations known as Article 9, Public and Private Improvements:

- ✓ The changes to Article 9 were not addressed during the last amendment process because they were outside the scope of work.
- ✓ The proposed language is intended to be a clarification of process and submittal requirements and to clarify and solidify current engineering practices.
- ✓ Planning Board held a public hearing on February 1, 2011 and recommended approval of the document with 2 minor language changes.
 - i. The change in Amendment 9-010.1A was to clarify that the Engineering Division would be the reviewing and accepting party of the required securities estimate of probable cost and agreements.
 - ii. The change in Amendment 9-010.2 was to remove redundant language.
- ✓ There will be a pre public meeting held on this item.

- ✓ Staff would like to have a public hearing set for March 14, 2011 and adopt a Resolution of Intention to adopt amendments to Article 9, Public and Private Improvements.

Councilman Strohmaier made the motion to set the public hearing for March 14, 2011 and adopt the Resolution of Intention. The vote was unanimous and would go on the Consent Agenda.

V. Regular Agenda Items

VI. Items to be Removed from the Agenda

VII. Held in Committee or Ongoing in Committee

1. Annexation. (see separate list at City Clerk's Office for pending annexations) (Ongoing in Committee)
2. Update the Rattlesnake Valley Comprehensive Plan Amendment ([memo](#)).—Regular Agenda (Dave Strohmaier) (Referred to committee: 04/02/07)
3. Request to rezone the property legally described as Lot 3 of Scott Street Lots Subdivision, located in Section 16, T13N, R19W, P.M.M. form D (Industrial) to I-1 (Light Industrial), based on the finding of fact and conclusions of law. (PAZ [05/21/08](#)) (Returned from Council floor: 6/2/08)
4. Ongoing discussion of City planning issues with members of the Planning Board.—Regular Agenda (Bob Jaffe) (Referred to committee: 3/20/06)
5. Resolution repealing resolution No. 7404 and declaring the annexation of Lots 53 and 54 Dinsmore's Orchard Homes No. 5 null and void. ([memo](#))—Regular Agenda (Jessica Miller) (Referred to committee: 01/10/11)

VIII. Adjournment

The meeting adjourned at 11:45am

Respectfully Submitted,

Shelley Oly
Recording Secretary
Office of Planning and Grants

The recording of these minutes is available in the City Clerk's Office (for up to three months after approval of minutes). These minutes are summary and not verbatim.