

ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
February 16, 2011, 10:45 am

Members present: Stacy Rye, Chair; Ed Childers; Renee Mitchell; Pam Walzer; Jason Wiener; Dick Haines; Lyn Hellegaard; Cynthia Wolken; Dave Strohmaier; Jon Wilkins; Bob Jaffe.

Others present: John Engen, Kaila Szpaller, Dee Andersen.

I. Administrative Business

- A. Approve committee minutes dated: [February 2, 2011](#)-approved as submitted.
- B. **Public Comment on items not listed on the agenda**-None.

II. Consent Agenda

- A. Approve claims (accounts payable). -Consent Agenda (Brent Ramharter)

MOTION: The committee recommends the City Council approve [claims](#) totaling \$575,809.34 ([Detailed claims](#)) 02/15/11 already acted on 2/14/11.

III. Regular Agenda

- A. Confirm the appointment of [Eric Hines](#) to the Missoula Urban Transportation District Board for a term commencing immediately and ending December 31, 2014. ([memo](#))—Regular Agenda (Mayor Engen) (Referred to committee: 02/14/11) **REMOVE FROM AGENDA**

MOTION: The committee recommends the City Council confirm the Mayors appointment of Eric Hines to the Missoula Urban Transportation District Board for a tem commencing immediately and ending December 31, 2014.

Mayor John Engen said he interviewed all three candidates. He said Eric Hines is a very enthusiastic user, very qualified and recommended him for the position.

Pam Walzer said she herself is also an enthusiastic user and moved the Mayors appointment.

Upon a voice vote, the motion passed unanimously.

IV. Held in committee

- A. Approve claims. (Ongoing) (Consent Agenda)
- B. Approve journal vouchers. (Ongoing) (Consent Agenda)
- C. Approve budget transfers. (Ongoing) (Consent Agenda)
- D. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- E. Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- F. Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)
- G. Review the FY 2011-15 capital improvement projects (CIP). ([memo](#)) – Regular Agenda (Brent Ramharter) (Referred to committee: 04/19/2010)
- H. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
- I. Discuss the disposition of surplus city property. ([memo](#))—Regular Agenda (John Newman) (Referred to committee: 10/25/10)
- J. Amend the FY 2010 budget to appropriate expenditures that were not identified in the original budget. ([memo](#))—Regular Agenda (Brent Ramharter) (Referred to committee: 11/01/2010)
- K. Discuss outstanding third-party contracts. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)

- L. Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)
- M. Confirm the reappointment of Mark Muir to the Impact Fee Advisory Committee completing a term commencing December 1, 2010 and ending November 30, 2014. (Returned from Council floor: 11/1/10)

V. **Adjournment**

The meeting was adjourned at 11:55 am

Respectfully submitted,

Dee Andersen

Administrative Secretary
Finance Department