

ADMINISTRATION AND FINANCE COMMITTEE
CITY COUNCIL CHAMBERS
140 WEST PINE STREET
MISSOULA MONTANA
May 25, 2011 9:05 am

Members present: Stacy Rye, Chair; Ed Childers; Pam Walzer; Dick Haines; Lyn Hellegaard; Cynthia Wolken; Dave Strohmaier; Jon Wilkins; Bob Jaffe.

Members absent: Renee Mitchell; Jason Wiener.

Others present: Jessica Miller, Steve King, Brentt Ramharter, Starr Sullivan, Jack Stucky, Dee Andersen.

I. Administrative Business

A. Approve committee minutes dated: [May 18, 2011](#)-approved as submitted.

B. **Public Comment on items not listed on the agenda-None**

II. Consent Agenda

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)

MOTION: The committee recommends the City Council approve claims totaling \$907,587.11 ([Detailed Claims](#))

III. Regular Agenda

A. Mayor's presentation of the FY 2012 Capital Improvement Program (CIP). ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 03/21/11) **HOLD FOR 6/1/11 DISCUSSION**

Steve King, Public Works Director, reviewed the following Capital Improvement Projects:

- WW-03 Airport Interceptor- Mr. King said this is a long standing project to provide a relief interceptor line in airport area. There are limited sized lines and three lift stations that serve that area. We don't want to build it until we have to, and we want to be financially prepared. The planning estimate is approximately \$2 million. The final number will come from the consultants. We hope to do some initial work as necessary and ultimately provide complete relief and have the ability to abandon 3 lift stations and turn them into gravity connections.

Stacy Rye asked what the advantage of gravity over the lift stations is.

Mr. King said you can't beat water flowing down hill. Gravity is the preferred method.

- WW-04 Hybrid Poplar Tree Effluent Land Application- Mr. King said the pilot project worked well and the trees are thriving. Based on that success, we are taking it to the next step of implementation, to lease 130 acres of adjacent property to begin planting in the spring of 2012, depending on the approval of the DEQ.

Starr Sullivan said he is very optimistic that the DEQ will approve this.

- WW-05 – Sewer Pipe Rehabilitation – Mr. King said this provides a budget for Mr. Sullivan's, crew which maintains and repairs the system.
- WW-06-Sewage Lift Station Upgrade- Mr. King said this is for the replacement of old aging lift stations.

Lyn Hellegaard had a follow up question from last week on project S-19. She asked about the \$60,000 from the road district funds that Council allocated from last year. She said she didn't anticipate giving them \$60,000 each year.

Mr. King said they focused special district budget on materials. This is not new money but a portion that was authorized in last year's budget.

- CS-06 Street Maintenance Storage Site –Mr. King said our lease could be terminated at any time and we would be without a southside staging area. This project is to purchase bare land.
- CS-07 Upper Gharrett Drainage – Mr. King said there are no dedicated funds for storm drain maintenance; operations or maintenance on them. It's not acute or an emergency, just a long term plan.

Mr. Childers said we have identified some short- comings in our infrastructure system. We have road damage, storm drainage issues and millions in park maintenance- the list goes on. What is our long term approach to address these short comings?

Mr. King said he thinks the council has been proactive for a number of years. We have the tools it's a matter of how to apply them. He said he imagines a collaborative approach.

Mr. Haines said he appreciates the concerns and said we are in a position if we don't fix something, it falls apart.

- CS-08 Grant Creek Drainage – Mr. King said behind Ruby's there is an engineered channel that over the years has silted in. Its needs to cleared out and it will be a significant project.
- CS-11 Central Maintenance Buildings & Tools – Mr. King said at our Scott Street site, there is a significant need for heated equipment storage.

Jack Stucky, Vehicle Maintenance, said this was composite of 3 or 4 projects. There is not enough heated storage space to keep our sweepers, emergency response and snow removal equipment from freezing in the winter months.

- CS-12 Craig Lane/Wyoming Street Connection - Mr. King said this project is going to link the two through the mill site for general community benefit and the mill site project. It has been appropriated, but not funded.
- CS-13 Hillview Way Storm Water Pipe Upsizing – Mr. King said this upsizing will allow other potential developments along Hillview Way to use the storm pipe through the Southern Hills Subdivision.
- CS-14 Flood Control Works – Mr. King said there are 2 Army Corp of Engineer constructed levees on the Clark Fork and it's our responsibility to maintain them. It's a place holder for next year.
- CS-18 Two-way Front and Main Street Traffic Flow – Mr. King said this project consists of converting Front and Main Streets to two-way streets. It is the 2nd of 10 recommendations from the Missoula Downtown Streets Project Plan. It will provide better access to the parking structures and retail hotspots.

Lyn Hellegaard asked why it costs \$800,000 to paint lines and move signs.

Mr. King said it costs big money to redesign the intersections. It's not a specifically defined project.

Ms. Hellegaard asked if Mr. King has had any discussion with Anne Guest as to what would happen if her fine increases fail.

Mr. King said he has not, this is planning not budgeting.

- CS-19 Aerial Photography – Mr. King said this is the Google Earth data we have all seen. We last flew the City in 2006. As per the GIS Management Strategic Plan, we photograph the city every 4 years. There are a number of potential funding sources.

IV. Held in committee

- A. Approve claims. (Ongoing) (Consent Agenda)
- B. Approve journal vouchers. (Ongoing) (Consent Agenda)
- C. Approve budget transfers. (Ongoing) (Consent Agenda)
- D. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- E. Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- F. Clarify position of council member who also serves on the board of a non-profit agency that has dealings with the city. ([memo](#)) – Regular Agenda (Ed Childers) (Referred to committee: 07/20/2009)
- G. Review the FY 2011-15 capital improvement projects (CIP). ([memo](#)) – Regular Agenda (Brentt Ramharter) (Referred to committee: 04/19/2010)
- H. Amend Council rules to change the Council's regular meeting schedule to two meetings per month ([memo](#)).—Regular Agenda (Marty Rehbein) (Referred to committee: 06/07/10)
- I. Discuss the disposition of surplus city property. ([memo](#))—Regular Agenda (John Newman) (Referred to committee: 10/25/10)
- J. Amend the FY 2010 budget to appropriate expenditures that were not identified in the original budget. ([memo](#))—Regular Agenda (Brentt Ramharter) (Referred to committee: 11/01/2010)
- K. Discuss outstanding third-party contracts. ([memo](#))—Regular Agenda (Lyn Hellegaard) (Referred to committee: 11/08/10)
- L. Review the city's current policy for charging the public for various city-produced documents ([memo](#))—Regular Agenda (Dave Strohmaier) (Referred to committee: 12/06/10)
- M. Confirm the reappointment of Mark Muir to the Impact Fee Advisory Committee completing a term commencing December 1, 2010 and ending November 30, 2014. (Returned from Council floor: 11/1/10)
- N. Review Missoula's insurance experience, particularly work comp; propose improvements if warranted. ([memo](#))—Regular Agenda (Ed Childers) (Referred to committee: 05/09/11)

V. Adjournment

The meeting was adjourned at 9:47 am

Respectfully submitted,

Dee Andersen

Administrative Secretary.