

**ADMINISTRATION AND FINANCE COMMITTEE  
CITY COUNCIL CHAMBERS  
140 WEST PINE STREET  
MISSOULA MONTANA  
June 17, 2009 1:05pm**

**Members present:** Pam Walzer acting as Chair; Marilyn Marler; Renee Mitchell; Dick Haines; Lyn Hellegaard; John Hendrickson; Jon Wilkins; Bob Jaffe.

**Members absent:** Ed Childers, Stacy Rye, Dave Strohmaier, Jason Wiener.

**Others present:** Brentt Ramharter, Dee Krevey, Jim Hausauer.

**I. Administrative Business**

A. Approve committee minutes dated: [June 10, 2009](#)-approved as submitted

B. **Public Comment on items not listed on the agenda-None**

**II. Consent Agenda**

A. Approve claims (accounts payable). -Consent Agenda (Brentt Ramharter)  
**The committee recommends the City Council approve the [claims](#) totaling 1,132,827.65 ([Detailed claims](#))**

B. Master equipment lease-purchase agreement resolution ([memo](#)).—Regular Agenda (Brentt Ramharter)**REMOVE FROM AGENDA**

**MOTION: The committee recommends the City Council adopt a resolution authorizing the execution and delivery of a master equipment lease-purchase agreement and related documents for the purchase of various items of capital equipment and determining other matters in connection therewith.**

Brentt Ramharter, Director of Finance, requested approval for the scaled back Master Lease Agreement. He explained that the agreement is similar to a bank loan as the City owns the vehicles at the end of lease. There are three schedules for financing; three, five and 10 year terms.

John Hendrickson asked if this agreement was for FY09 purchases.

Mr. Ramharter said yes.

Dick Haines suggested postponing these purchases with the condition of the economy.

Mr. Ramharter said it's in the budget as proposed, and that would be an FY10 budget discussion.

Ms. Walzer stated that this is for FY10 and asked if we have taken possession of most of these vehicles

Mr. Ramharter said most of the equipment has been purchased and delivered except for the fire engine.

Bob Jaffe moved to approve.

Mr. Hendrickson asked if we are equipping the police vehicles with the funding from this lease agreement or from the general fund.

Mr. Ramharter replied it's out of general fund financing, charged to the CIP and general fund non- departmental debt service.

Upon a voice vote the motion was approved unanimously.

C. Approve bond resolution authorizing the issuance and public, competitive sale of \$645,000 of Curb, Sidewalk, Gutter and Alley Approach, Series 2009A Bonds ([memo](#)).—Regular Agenda (Brentt Ramharter)**REMOVE FROM AGENDA**

**MOTION:** The committee recommends the City Council adopt a resolution relating to pooled special sidewalk, curb, gutter and alley approach bonds, series 2009A; authorizing the issuance and calling for the public sale thereof and making certain findings with respect to the pledge of the revolving fund of the City of Missoula to the security therefore and to set a Public Hearing for July 13<sup>th</sup>, 2009 on the commitment of the revolving fund.

Mr. Ramharter outlined the two bond sales. The first is curb and sidewalk and the second is for Pineview Park improvements. He requested a Public Hearing for July 13<sup>th</sup>, 2009 on the pledge of the revolving fund. He explained Administration did consider waiting a year, however; the interest costs of carrying it for an extra year outweighed the costs of doing it right now by about \$15,000-\$20,000. By putting them out on the same day, he feels we can obtain the best bids possible.

Ms. Walzer inquired about bond sales under a million dollars from a local bank.

Mr. Ramharter said actually, we will be over a million dollars with both of these combined. We did consult with bond council and our financial advisors and we feel we will get better rates by bidding them out.

Mr. Jaffe move to approve the resolution and set the public hearing on July 13, 2009.

Upon a voice vote, the motion passed unanimously.

- D.** Approve bond resolution authorizing the issuance and public, competitive sale of \$750,000 of Special Improvement District Bonds for SID 541 Pineview Park ([memo](#)).—Regular Agenda (Brentt Ramharter)**REMOVE FROM AGENDA**

**MOTION:** The committee recommends the City Council adopt a resolution relating to Special Improvement District No. 541 Bonds; authorizing the issuance and calling for the public sale thereof and making certain findings with respect to the pledge of the revolving fund of the City of Missoula to the security therefore and to set a Public Hearing for July 13<sup>th</sup>, 2009 on the commitment of the revolving fund.

Ms Walzer introduced the referral.

Marilyn Marler moved to approve the resolution and set the public hearing.

Upon a voice vote, the motion passed unanimously.

**III. Held in committee**

- A. Update from the Missoula Performing Arts Center ([memo](#)).—Regular Agenda (Dave Strohmaier) (Referred to committee: 04/07/08)
- B. [Resolution](#) revising the City's sewer use fee structure and increasing sanitary sewer rates by 5% per year for four years to support infrastructure improvements required to operate the city's sanitary sewer system. ([A&F](#)) ([Slideshow presentation as a webpage](#)) (Returned from Council floor: 11/03/08)
- C. An ordinance amending the municipal code as it relates to bike licensing. ([A&F](#)) (Returned from council floor: 12/15/08)
- D. Amend City Council Rule 21(a) to clarify quorum requirements ([memo](#)).—Regular Agenda (Jason Wiener) (Referred to committee: 04/28/08) (*Tabled in Committee on 02/11/09*)
- E. Implications of establishing maintenance districts. ([memo](#)) – Regular Agenda (Bob Jaffe) (Referred to committee: 05/11/09)
- F. Review the FY 2010-14 CIP projects in committee ([memo](#)).—Regular Agenda (Brentt Ramharter) (Referred to committee: 03/23/09)
- G. Consider the establishment of Parks and Street Maintenance Districts ([memo](#)).—Regular Agenda (Bob Jaffe) (Referred to committee: 05/04/09)

**IV. Adjournment**

The meeting adjourned at 1:25pm

Respectfully submitted,

*Dee Krevey*

Administrative Secretary