

**Missoula Public Library**  
**BOARD OF TRUSTEES MEETING**  
**January 22, 2020**  
**6:00 PM**  
**Director's Office**

**ORDER**                   The meeting was called to order at 6:00 by Audra Loyal

**ROLL CALL** Members present were: Audra Loyal, Margaret Wafstet, Forrest Boughner, Carol Wolfe and Honore Bray. Barbara Berens, and Becky Mosbacher, were excused.

**OTHER**               Jon Sears- ae Design

**CITIZEN COMMENTS ON ANYTHING NOT INCLUDED ON THE AGENDA**  
None

**MINUTES January 22, 2020 meeting** – Forrest Boughner made the motion to accept the minutes. Motion carried

**CITIZENS COMMENTS – None**

**CLAIMS** – Margaret Wafstet made a motion to accept the claims as presented. Motion carried

**CITIZENS COMMENTS – None**

**STATISTICS** – Discussion

**CITIZENS COMMENTS – None**

**DIRECTOR'S REPORT**

March 5, 2020 there is a Boards Best Practices training in Missoula. Trustees can get credits toward certification. Please attend if you can.

The plan to move has been adjusted. We will now move from May 18- June 15. This is positive for us. The negative thing is the Library will need to be closed during that time.

DAC donated 15 hard hats to MPL for our employees. We will need to wear hard hats and safety glasses during the time we are working in the building prior to us receiving the keys.

**Unfinished Business**

**Building Project**- Jon Sears report – The sky light is being installed on fourth floor. Access floor is complete, the siding is complete on the outside. Change order #6 for all items that were discussed in the past is ready for signing.

Forrest Boughner made a motion to sign the change order presented by Jon Sears. Motion carried.

**Foundation Update** – Honore Bray presented a handout that Karl Olson prepared concerning their financial status for the Capital Campaign.

**Grand Opening** – Forrest Boughner gave a brief update

**OTHER OLD BUSINESS:**

**NEW BUSINESS**

Budget Season – The County handed out a calendar of the dates for this budget season.  
The process will be begin soon.

**Next meeting: Wednesday, February 26, 2020. Library Director’s Office, MPL**

**ADJOURNMENT**

Respectfully submitted by:

_____	_____
Honore D. Bray, Director	Date
_____	_____
Barbara Berens, Chair of the Trustees	Date