

REGULAR MISSOULA PARKS AND RECREATION BOARD MEETING
February 12, 2013
12:00 pm - 2:00 pm

Attended by:

Park Board members: Chris Ryan, John O'Connor, Norma Nickerson, Susan Ridgeway

Staff: Donna Gaukler, Shirley Kinsey

Others – Larry Schock, Jim Habeck

Approval of minutes of meeting from January 9, 2013 (regular) and January 9, 2013 (Strategic Planning)

The minutes of the regular meeting from January 9, 2013 were approved with a change to spelling of Ross Best name. The Strategic planning document was reviewed later in the meeting.

Announcements - none

Action Items:

Park Enterprise request for Little League Baseball Expenditure (Shirley Kinsey) The request to install a safety fence cap of about 1,250 feet of corrugated polypropylene fence cap protection materials, on two ball fields (Field 10, Boys Baseball, and Field 12, Girls Softball) in order to improve the overall safety of the fields. The total cost: \$1500 + shipping. The safety cap will help protect not only the boy and girls who play some sort of organized ball on the fields; it will also protect the general public who uses the field for a wide variety of purposes. The safety cap will help address risk management issues with players and the public from getting hung on tops of fences. Since MPR rents out the fields for various activities, this will be beneficial to both the Missoula Parks and Recreation Dept., and MSLL from a Risk Management perspective.

MSLL will pay for any additional costs associated with purchasing. MSLL will also provide labor and cover any additional cost associated with the installation, and maintenance of the project.

It was moved and seconded to approve the purchase of the safety cap from the Park Enterprise account in the amount of \$1,500. All members voted in favor of the motion.

Adoption of Planning and Priority Goals strategies (Dale Harris)

The board reviewed the proposed goals and guiding principles from 2012 with the additions from the Strategic planning meeting held on January 9, 2013. At that meeting the board agreed the document was still relevant and applicable. It was agreed to add a couple of goals to the document for upcoming years. The goals included the development of Fort Missoula Regional Park and funding for current infrastructure.

North Western Energy Sky view Park Easement (David Selvage)

Northwest Energy has requested grant of a new easement on the east side of Skyview Park (next to the water company's land) to serve existing Century Link service equipment in the park. The new service is needed for a new distribution line and equipment for Century Link. Selvage reviewed the referral which includes standard language including

-Prior to scheduling for Council reviews and action, provide legal description for proposed 10' wide power utility easement including provisions for any new pad(s), meter base, or other related NWE equipment that is to be permanently located in the parkland.

- No construction in the park may be commenced until easement documents have been formally approved and sign by the City, and recorded.

- NWE shall meet with the Park Maintenance Manager 24 hours prior to start of construction to identify the project construction limits, arrange for City Parks staff to marking existing irrigation system lines, control wires, valves, heads, and other park infrastructure that could be impacted within the project construction limits, and review any public safety or site concerns.

NWE and its sub-contractor's shall not drive or park vehicles in the park except to deliver equipment and materials necessary for the project. All project related vehicle access shall be limited and controlled by NWE to limit and minimize damage to park infrastructure and turf that is outside the project construction limits. Prior approval by Parks Manager

John O'Connor – I would like to see some language which requires them to report damage before it is fixed or replaced and use materials approve by the Parks Department.

Susan Ridgeway moved to included charging an appropriate fee for this easement. The motion was later withdrawn. It was recommended by the Parks Board to have staff research charging a fee for easements.

John O'Connor moved the Missoula Parks and Recreation Board recommend to the Mayor and City Council approval of a new, 10' wide underground power utility easement in Skyview Park with project conditions as described in the attached staff report and exhibits as amended to include the language to include all parts and supplies shall be inspected by the Parks Department staff. All members voted in favor of the amended motion.

Selvage- once all the documents related to this easement are approved by City Attorney, the easement will be referred to City Council for their approval.

Committee Reports:

CLAC working group progress update – Chris Ryan

Conservation Lands Advisory Committee (CLAC) has been working to develop a recreational permit on conservation lands. A subcommittee of Park Board including Park Board members: Ross Mollenhauer and Dale Harris and staff Shirley Kinsey, Jackie Corday and Morgan Valliant reviewed the CLAC recommendations. A final draft of the permit will be presented at the next Park Board meeting. CLAC also voted to recommend dissolution of the Greenough Park Advisory Committee per the criteria from GPAC. The recommendation will be referred to City Council later in February.

Held Items:

- Master Fee Schedule Section 2.10 – Prohibited Activities
- Conservation Lands Management Plan Update – (Morgan Valliant)

The meeting adjourned at 1:35 pm.