

Minutes
Missoula Civic Television Advisory Commission
April 15, 2013
2:00 pm – 3:00 pm
Mayor's Conference Room
City Hall

Commission Members in Attendance: John Rettenmayer, Ed Childers, John Firehammer
Lesli Brassfield, John Van Dyke, and Jean Curtiss

Commission Members Absent: Cynthia Wolken, Ginny Merriam, and Jen Sauer

Others in Attendance: Kay Rabil (MCAT Liaison), Joel Baird (MCAT)

1. Introductions – New board member Jon Van Dyke introduced himself
2. Review and approve December 2012, January and February 2013 notes – All notes were approved as submitted
3. Public Comment – None.
4. Old/Continuing Business
 - a. Identify events for MCAT to record/televise:
 - McClay Bridge County Discussion
 - MCPS Budget
 - Bear Education and Awareness
 - Street Crossing PSA
 - MDOT Grant/Safety
 - Navigation of the City Website
 - New Records software for the City of Missoula, Missoula County, and the Detention Center
5. New Business
 - a. Elect Chair and Vice Chair
 - Election of Chairman - Jean Curtiss nominated John Rettenmayer, and Leslie Brassfield seconded – motion carried unanimously
 - Election of Vice Chairman – Jean Curtiss nominated Ed Childers and Leslie Brassfield seconded – motion carried unanimously

b. Discuss the Annual Report from MCAT for 2012

- Minor changes were given to Joel Baird and he will correct
- The Missoula Design Academy at Sentinel High School will design and prepare the report
- Next it will be taken to City Council
- Jean Curtiss moved to forward the report to council and John Firehammer seconded the motion and the motion carried unanimously

c. Bylaw Change

- Any bylaw changes only have to be approved by the commission and do not have to be approved by the Mayor or Council.
- Up for discussion is the day of the week/month and timing of the monthly meeting.
- Discussion on quorum and attendance.
- A motion was made to review the proposed amended bylaws at the May meeting. Jean Curtiss moved and Jon Van Dyke seconded the motion and it carried unanimously.

6. MCAT Board Comment - None

7. Set agenda for next meeting

Held Items

- MCAT Contract Renewal

Mayor's Conference Room

Date of next meeting:

May 20, 2013