

**PARKS & RECREATION BOARD AGENDA
HEADWATERS CONFERENCE ROOM
600 Cregg Ln.
Missoula, Montana
May 14, 2013, 12:00 PM**

I. Administrative Business

- A Roll Call— [History](#)
Dale Harris, John O'Connor, Ross Mollenhauer, Susan
Ridgeway, Norma Nickerson, Chris Ryan
Absent: Johanna Eisenmann
Staff: Donna Gaukler, Shirley Kinsey, Greg Howe, Jackie Corday
- B Approval of minutes— [History](#)
Mollenhauer moved to approve minutes with an amendment
made by Ridgeway. Motion passed.
- C Announcements— [History](#)
- D Public/Guest comments—none [History](#)

II. Action Items

- A Donation Policy--Shirley Kinsey [History](#)
Kinsey – we would like to put coupons in race packets or be able
to provide coupons to other non profits when we are asked for
donations. This will be used as marketing tool to provide a
presence and get the aquatics facility name out in the community.
We have determined the revenue impact is minimal and will
provide additional marketing opportunities. Staff recommendation
is to approve the buy one get one coupon policy.

Recommended motion:

Nickerson moved to approve the Splash/Currents Buy One Get One Coupon policy which allows the Aquatics Program to provide Missoula County based non-profit organizations coupons when they request a donation for fundraising events and/or as swag in local event packets. Motion seconded by Ryan.

O'Connor– your research indicate not a large usage of the coupons and although there is not a high cost to do this- is there more of a benefit to other non profits?

Nickerson said this is a smart move, it is good to have a time limit and it does create a bond. I would like see staff keep statistics and report back to the Board.

Ryan – I agree this is great exposure and although many coupons may not get used this is a good marketing tool.

All in favor of recommended motion – motion carried.

- B Park Board subcommittees and Liaison Assignments (Extra [History](#)
Ordinary Events Committee, Tree Board, Open Space Advisory
Committee)--Donna Gaukler

Recommended motion:

The board moved to approve the following subcommittee assignments:

Extra Ordinary Event Committee Liaison: Johanna Eisenmann

Tree Board Subcommittee member: Dale Harris, John O'Connor and Susan Ridgeway

The appointment to the Open Space Advisory Committee will be held until the current appointment term is up in July.

All members voted in favor of the subcommittee assignments.

III. Presentations/Discussion/Updates

A 2013 Tree Census and Trees for Missoula--Greg Howe

[History](#)

Howe – power point presentation on the 2013 Tree Census project and update on the Trees for Missoula subcommittee.

The main objective of urban forest is to manage the tree resource to create a healthy and sustainable forest. The tree census will provide the following information:

Condition of the forest, tree species, size, tree size, site characteristics and location by GPS and address. The data collection will also include any tree defects and recommended maintenance.

The census will be a tool for management to prioritize tree maintenance needs, plan for planting trees in the future and increases the efficiency of street crews. The process will also help with education residents about the benefits of healthy, well managed community forest.

Gathering accurate information on the health and diversity of the forest can facilitate long term budgeting and is the basis for the implementation of a management plan

The collection process will include having three teams with GPS units with an Arborist, one data collector and one public education volunteer to collect the data using the TreeWorks software.

This project was funded by a DNRC grant and will start early June. Howe will have a final report at the end of October.

The urban forestry division has completed the following:

- Number of trees planted - 75 with a total of 181 trees to plant
- Number of trees pruned by contract pruning - 533 with 550 trees last year
- Number of trees removed by contract - 139 with 123 removed last year
- Stump removals - 58 with 61 removals last year.

The Department received a Tree City Growth Award in 2012.

B Master Park Plan Update—Jackie

[History](#)

Corday had provided the slide show to the Parks and Conservation Committee last month and shared the information with the Park Board. In previous years her report to Conservation committee did not include any pictures of parks, events or projects. She gathered pictures and information from staff to provide a report highlighting not only park projects but recreation and aquatics programs and events, grants and partners in parks. At the end of the presentation she provided the board with an update on a potential open space acquisition in the lower Miller Creek area. The property has 355 acres and Corday is currently in negotiating with the owners on an affordable price. The property provides unique opportunities and also challenges in land management. The property includes prime farmland as well as riverfront, riparian and excellent views. Corday is coordinating with many partners to help with the acquisition and management challenges.

C Director's Report--Donna

[History](#)

Gaukler gave a quick review on current projects including perspective article in the Missoulian regarding the use of herbicides in parks. The Project Playground committee met to discuss potential names for the playground. Park Board members were invited to send potential names to Gaukler.

D Staff Reports—see reports in packet

[History](#)

E Missoula Park Board update to Parks and Conservation Committee--Donna Gaukler

[History](#)

The Parks and Conservation Committee have requested an update from the Park Board. Harris will work with Strohmaier to schedule and discuss agenda topic.

F Resolution 7759 - Dissolving and Disbanding the Greenough
Park Advisory Committee--Donna Gaukler

[History](#)

Gaukler - the packet included the final resolution 7759 which is to dissolve and disband the Greenough Park Advisory Committee as an information item for the Park Board.

IV. Future or Held Items

- Potential referral for naming trails
- Ridgeway would like to see progress made and the continued held item on potential charging of fees for easements.

V. Adjournment @ 2:00 pm.