

## Rose Park Neighborhood Council

### Leadership Team Meeting Minutes

RPNC LT Meeting - July 8, 2014 - 4:30 p.m.

In Attendance: Gwen Jones (RPNC LT), Clare Wood (RPNC LT), Jon Pilsworth (RPNC LT), Jerome Gannon (RPNC LT) & Gannon Clan Support Staff (3), Julie Devlin (RPNC LT) Michael Painter (RPNC LT), Jane Kelly (Neighborhood Coordinator), Shelby Wheeler (Volunteer Coordinator, Office of Neighborhoods).

A meeting of the Rose Park Neighborhood Council Leadership Team was held on Tuesday, July 8th, in the Jack Reidy Conference Room (City Council Chambers) starting at shortly after 4:30 p.m..

All those in attendance introduced themselves.

#### Leadership Team Roles

After a brief description from Shelby Wheeler regarding the general responsibilities of Missoula's Neighborhood Council's Leadership Teams, RPNC Leadership Team members agreed to fulfill the following roles:

Co-Chairpersons:	Gwen Jones & Jon Pilsworth
Treasurer:	Jerome Gannon
Community Forum Representative:	Clare Wood (Alternate: Mike Painter.)
Secretary:	Michael Painter

#### Leadership Team Training

Jane Kelly & Shelby Wheeler gave a presentation (and provided a handout with reference material) on the general function(s) and activities of Missoula's Neighborhood Councils, including:

- History of Neighborhood Councils
- City Website - Information Available & City Digest
- Community Forum (meets monthly)
- Leadership Team Resources
  - Budgets (General Budget, Mailing Budget)
  - Purchase Orders / Charge Cards
  - Claim Forms & Templates
  - Agendas & Minutes
  - Reallocated Funds
  - Neighborhood Grants
- Office of Neighborhoods Volunteer of the Year Awards - Individual and/or Group
- Special Events (Bus Tour, Tabling Events)
- Open Meeting Laws & Roberts Rules of Order
- Candidate Forums

#### Review & Discussion of Neighborhood Projects

Trees for Sunset Memorial Park (Adjacent To Willard School) - Small Neighborhood Grant has been presented to Grant Committee & will be presented at this month's Community Forum for approval.

Community Garden for Pocket Park (“Triangle Park” - Franklin/Marshall/Ivy) - Garden City Harvest would be interested in facilitating a community garden for the city-owned triangle of land, pending approval from the City Council & City of Missoula. If approved, we will recommend applying for a Large Neighborhood Grant to help cover costs of same.

### Leadership Team Meetings / Projects

There was general discussion about when the Leadership Team should meet again - and a tentative agreement to get together again in mid-August. Gwen proposed scheduling a general meeting for some time in September - tentatively an ice-cream social in Rose Park (pending approval from Parks & Rec), with postcards sent out prior to the meeting. Projects to discuss at the general meeting - providing a resource / contact list for residents, prioritizing other neighborhood projects.

Summary / Minutes submitted by Painter.