

CAPITAL IMPROVEMENT PROGRAM
City of Missoula CIP Project Request Form FY 2010-2014

Program Category:		Project Title:		08 Project #	09 Project #	10 Project #	
Community Service		Central Parking Ramp Expansion		CS-35	CS-05	CS-22	
Description and justification of project and funding sources: To construct a fourth floor on Central Park parking structure to increase parking inventory. The parking structure, Central Park, located at 128 W. Main, was built in 1990 with the internal framework to accommodate an additional fourth floor. With the growth in Missoula's downtown, a logical place to increase the parking inventory would be on top of an existing structure. Currently the three floor structure has approximately 100 spaces per floor. The fourth floor would have the capacity of approximately 80 spaces due to the nature of the construction foundation. These spaces would be designated both public short-term and monthly long-term use.							
Is this equipment prioritized on an equipment replacement schedule?				Yes	No	NA	
Are there any site requirements: 							
REVENUE	How is this project going to be funded:						
	Funding Source	Accounting Code	FY 10	FY 11	FY 12	FY 13	FY 14
	Parking revenue bonds				2,000,000		
			-	-	2,000,000	-	-
EXPENSE	How is this project going to be spent:						
	Budgeted Funds	Accounting Code	FY 10	FY 11	FY 12	FY 13	FY 14
	A. Land Cost						
	B. Construction Cost				1,600,000		
	C. Contingencies (10% of B)				160,000		
	D. Design & Engineering (15% of B)				240,000		
	E. Percent for Art (1% of B)						
	F. Equipment Costs						
G. Other							
		-	-	2,000,000	-	-	
OPERATING BUDGET COSTS	Does this project have any additional impact on the operating budget:						
	Expense Object	Accounting Code	FY 10	FY 11	FY 12	FY 13	FY 14
	Personnel						
	Supplies						
	Purchased Services						
	Fixed Charges						
	Capital Outlay						
	Debt Service						
			-	-	-	-	-
The impact on the Parking Commission's operating budget would be minimal in that there is already a booth attendant employed full-time. Both short-term and long-term maintenance would be minimal in that it would be incorporated into the existing maintenance plan. There would be increased utility expenses for lighting and security protection.							
Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials	Total Score		
Anne Guest	Parking Commission	02/25/2008	06/01/2009 12:59	ag	19		

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Project Rating

(See C.I.P. Instructions For Explanation of Criteria)

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Qualitative Analysis	Yes	No	Comments
1. Is the project necessary to meet federal, state, or local legal requirements? This criterion includes projects mandated by Court Order to meet requirements of law or other requirements. Of special concern is that the project be accessible to the handicapped.		X	
2. Is the project necessary to fulfill a contractual requirement? This criterion includes Federal or State grants which require local participation. Indicate the Grant name and number in the comment column.		X	
3. Is this project urgently required? Will delay result in curtailment of an essential service? This statement should be checked "Yes" only if an emergency is clearly indicated; otherwise, answer "No". If "Yes", be sure to give full justification.		X	
4. Does the project provide for and/or improve public health and/or public safety? This criterion should be answered "No" unless public health and/or safety can be shown to be an urgent or critical factor.		X	

Quantitative Analysis	Raw Score Range	Comments	Weight	Total Score
5. Does the project result in maximum benefit to the community from the investment dollar?	(0-3) 3	Central Park is a tremendous asset to Missoula's downtown. Constructing an additional level of parking would increase the parking inventory in a very high demand location. The most significant demand is for monthly lease parking. Currently there are approximately 50 people on the Wait List and there is very little turnover in the lease spaces. Adding another floor to Central Park would enhance the substantial investment the Parking Commission has already committed to. Leveraged 100 % with Parking revenue bonds.	5	15
6. Does the project require speedy implementation in order to assure its maximum effectiveness?	(0-3) 1	Once this project receives priority status, time is of moderate importance due to the disruption that will be caused by the construction. It will be important to complete the construction as quickly as possible because of the loss of revenue from daily parking.	4	4
7. Does the project conserve energy, cultural or natural resources, or reduce pollution?	(0-3)	This project would conserve space in that there is already an existing parking structure at this location and finding an alternative location would be very difficult in the downtown area. It would maximize the investment the Parking Commission has already made.	3	-
8. Does the project improve or expand upon essential City services where such services are recognized and accepted as being necessary and effective?	(0-2)	The Parking Commission's main objective is to provide parking. Adding inventory to the parking program is difficult when there are limited opportunities in a congested downtown. This project would definitely expand on the essential services the Parking Commission is responsible for providing. These services are well recognized by the public, the retailers and business owners to be necessary for continued success and growth.	4	-
9. Does the project specifically relate to the City's strategic planning priorities or other plans?	(0-3)	Constructing a fourth floor would help preserve an important element of the infrastructure of downtown Missoula. This project supports the current Strategic Plan for the city. Specifically Goal Two, Community livability, one of the guiding principles states that a "well-planned and well-organized infrastructure is essential."	4	-

Total Score
19