

**CAPITAL IMPROVEMENT PROGRAM**  
**City of Missoula CIP Project Request Form FY 2015-2018**

| Program Category:                | Project Title:                 |  | 13 Project # | 14 Project # | 15 Project # |
|----------------------------------|--------------------------------|--|--------------|--------------|--------------|
| Parks, Recreation and Open Space | Park Development and Expansion |  | PR-07        | PR-07        | PR-07        |

**Description and justification of project and funding sources:**

Per Ordinance #3250, impact fees may be used to provide park, trail, open space, recreation opportunities if these expansions or improvement are related to incremental growth. Cash in lieu from area development is an additional revenue source. Park Development is in accordance with the Master Park Plan or adopted site plans. The approach is to develop parks in two phases with Phase 1 addressing immediate infrastructure such as turf, irrigation, trees and basic park furnishings (benches, tables, garbage) and Phase 2 to include amenities such as picnic shelters, playgrounds, sports areas, restrooms, etc. The goal is to encourage developers, when feasible to develop a park to a Phase 1 level or greater through a development agreement. The City using cash in lieu, impact fees, SID's, grants, or CIP-GF develops the park at the Phase 2 level. This CIP includes priority listing of New Park development and the proposed year for park development using the two phase approach. Projects due to expansion or growth demand of existing parks include the following:

FY15 - Whitaker, Fort Missoula, Bellevue , M2L

FY 16 -

FY 17 --Pleasant View Park, White Pine Park Phase 3, Clegg Lane

FY 18

FY 19 - Jeffery Park

Is this equipment prioritized on an equipment replacement schedule?

Yes

No

NA

x

**Are there any site requirements:**

yes - see master park plan per each park

**How is this project going to be funded:**

| Revenue | Funding Source                        | Accounting Code     | FY15    | FY16 | FY17    | FY18 | FY19    | Funded in Prior Years |
|---------|---------------------------------------|---------------------|---------|------|---------|------|---------|-----------------------|
|         |                                       |                     |         |      |         |      |         |                       |
|         | Hellgate                              | Impact Fees/Grants  |         |      |         |      |         | 38,886                |
|         | Linda Vista - Jeffery Park            | Impact Fees         |         |      |         |      |         |                       |
|         | White Pine Park Phase 3               | Impact Fee          |         |      |         |      |         |                       |
|         |                                       | Donation            |         |      |         |      |         |                       |
|         | Whitaker Park and Farview Trail       | Grant               |         |      |         |      |         |                       |
|         |                                       | Cash in lieu        |         |      |         |      |         |                       |
|         |                                       | Impact Fees/TBD     |         |      |         |      |         |                       |
|         | Bellevue                              | Impact Fees         |         |      |         |      |         |                       |
|         | Fort Missoula Regional Park - see PR_ | Impact Fees and TBD |         |      |         |      |         |                       |
|         | Pleasant View                         | Impact Fees         |         |      |         |      |         |                       |
|         | M2L - Tiger Match                     | Impact Fees and TBD |         |      |         |      |         |                       |
|         | Clegg Lane Improvements               | Impact Fees         |         |      |         |      |         |                       |
|         |                                       | Impact Fees and TBD |         |      |         |      |         |                       |
|         |                                       |                     | 3,000   | -    | 50,000  |      | 189,120 |                       |
|         |                                       |                     |         |      | 50,000  |      |         |                       |
|         |                                       |                     | 150,000 | -    |         |      |         |                       |
|         |                                       |                     |         |      | 68,000  |      |         |                       |
|         |                                       |                     | 24,465  |      |         |      |         |                       |
|         |                                       |                     |         |      | 25,540  |      |         |                       |
|         |                                       |                     | 177,465 | -    | 193,540 |      | 189,120 | 265,946               |

**How is this project going to be spent:**

| Expense | Budgeted Funds                     | Accounting Code | FY15    | FY16 | FY17    | FY18 | FY19    | Spent in Prior Years |
|---------|------------------------------------|-----------------|---------|------|---------|------|---------|----------------------|
|         |                                    |                 |         |      |         |      |         |                      |
|         | A. Land Cost                       |                 |         |      | 100,000 |      |         |                      |
|         | B. Construction Cost               |                 |         |      |         |      |         |                      |
|         | C. Contingencies (10% of B)        |                 |         |      |         |      |         |                      |
|         | D. Design & Engineering (15% of B) |                 |         |      |         |      |         |                      |
|         | E. Percent for Art (1% of B)       |                 |         |      |         |      |         |                      |
|         | F. Equipment Costs                 |                 |         |      |         |      |         |                      |
|         | G. Other                           |                 | 3,000   | -    |         |      |         |                      |
|         |                                    |                 | 174,465 | -    | 93,540  |      | 189,120 | 38,240               |
|         |                                    |                 | 177,465 | -    | 193,540 |      | 189,120 | 166,623              |

**Does this project have any additional impact on the operating budget:**

| Operating Budget Costs | Expense Object     | Accounting Code | FY15 | FY16 | FY17 | FY18 | FY19 | Spent in Prior Years |
|------------------------|--------------------|-----------------|------|------|------|------|------|----------------------|
|                        |                    |                 |      |      |      |      |      |                      |
|                        | Personnel          |                 |      |      |      |      |      |                      |
|                        | Supplies           |                 |      |      |      |      |      |                      |
|                        | Purchased Services |                 |      |      |      |      |      |                      |
|                        | Fixed Charges      |                 |      |      |      |      |      |                      |
|                        | Capital Outlay     |                 |      |      |      |      |      |                      |
|                        | Debt Service       |                 |      |      |      |      |      |                      |
|                        |                    |                 | -    | -    | -    | -    | -    | -                    |

| Responsible Person: | Responsible Department: | Date Submitted to Finance | Today's Date and Time | Preparer's Initials | Total Score |
|---------------------|-------------------------|---------------------------|-----------------------|---------------------|-------------|
| Donna Gaukler       | MPR                     |                           | 3/5/2015 10:02        | KM                  | 52          |

## CAPITAL IMPROVEMENT PROGRAM

### Project Rating

(See C.I.P. Instructions For Explanation of Criteria)

|   |                                |                                       |   |  |            |        |             |
|---|--------------------------------|---------------------------------------|---|--|------------|--------|-------------|
| Program Category:   | Project Title:                 |                                       |   |  | 14 Project |        |             |
| Parks, Recreation and Open Space  | Park Development and Expansion |                                       |   |  |            |        | PR-07       |
| Qualitative Analysis  |                                | Yes                                   | No  |  |            |        |             |
| 1. Is the project necessary to meet federal, state, or local legal requirements? This criterion includes projects mandated by Court Order to meet requirements of law or other requirements. Of special concern is that the project be accessible to the handicapped. |                                | <input type="checkbox"/>              | <input checked="" type="checkbox"/>   |  |            |        |             |
| 2. Is the project necessary to fulfill a contractual requirement? This criterion includes Federal or State grants which require local participation. Indicate the Grant name and number in the comment column.  |                                | <input type="checkbox"/>              | <input checked="" type="checkbox"/>   |  |            |        |             |
| 3. Is this project urgently required? Will delay result in curtailment of an essential service? This statement should be checked "Yes" only if an emergency is clearly indicated; otherwise, answer "No". If "Yes", be sure to give full justification.               |                                | <input type="checkbox"/>              | <input checked="" type="checkbox"/>   |  |            |        |             |
| 4. Does the project provide for and/or improve public health and/or public safety? This criterion should be answered "No" unless public health and/or safety can be shown to be an urgent or critical factor.   |                                | <input type="checkbox"/>              | <input checked="" type="checkbox"/>   |  |            |        |             |
| Quantitative Analysis   |                                | Raw Score Range                       | Comments  |  |            | Weight | Total Score |
| 5. Does the project result in maximum benefit to the community from the investment dollar?  |                                | (0-3)<br><br><input type="checkbox"/> | Yes, per intention of impact fee ordinance, the Master Park Plan, and Citizen support. Projects leverage 50% + of funding. Citizen initiated  |  |            | 5      | 15          |
| 6. Does the project require speedy implementation in order to assure its maximum effectiveness?   |                                | (0-3)<br><br><input type="checkbox"/> | It would be most appropriate if Parks & Recreation infrastructure were developed with Public Works infrastructure. Parks play a significant role in Missoula's health and economy   |  |            | 4      | 8           |
| 7. Does the project conserve energy, cultural or natural resources, or reduce pollution?  |                                | (0-3)<br><br><input type="checkbox"/> | Trails and green space support and preserve our Natural Environment   |  |            | 3      | 9           |
| 8. Does the project improve or expand upon essential City services where such services are recognized and accepted as being necessary and effective?  |                                | (0-2)<br><br><input type="checkbox"/> | Per Growth Policy, public polls, and the Master Park Plan as well as the Strategic Plan   |  |            | 4      | 8           |
| 9. Does the project specifically relate to the City's strategic planning priorities or other plans?   |                                | (0-3)<br><br><input type="checkbox"/> | MPP Chapter 4 Goal 1.3 "Ensure that future demands are met through the development of new facilities/services as well as the upgrade of existing facilities." Goal 1.4 "Provide 2.5 acres of Neighborhood Parks for every 1,000 residents." Goal 2.5 "Locate multi-purpose practice fields for youth sports in Neighborhood Parks as well as Community Parks. Size Neighborhood Parks...to provide adequate land area to allow such uses." City Strategic Goal - Quality of Life for all citizens |  |            | 4      | 12          |
| Total Score   |                                |                                       |   |  |            |        | 52          |

Park Development Projects - updated 2-25-2012

**FY13 - carry over to FY 14**

|  |                            | Amount    | Source                     |
|--|----------------------------|-----------|----------------------------|
|  | Pleasant View              | \$ 10,440 | Cash In Lieu (settlement ) |
|  | Linda Vista - Jeffery Park | \$ -      | Impact Fees see FY 18      |
|  | Hellgate                   | \$ 8,000  | N. Grant/Impact Fees       |

**FY14**

|  |   |            |  |
|--|---|------------|--|
|  | Fort Missoula                             | \$ 30,000  | Impact Fees  |
|  | Clegg Lane Improvement (See Public Works) | \$ 100,000 | No figure appears on the front page - number is pending design and cost estimates + determination of other funding sources |
|  | Eaton/3rd St Ped Pathway                  | \$ 9,000   | Impact Fees  |
|  |   | \$ 1,000   | Cash in lieu   |
|  | Hellgate                                  | \$ 30,886  | Balance of Silver Tip  |

**FY15**

|  |               |            |              |
|--|---------------|------------|--------------|
|  | Whitaker      | \$ 27,000  | Cash In Lieu |
|  | Fort Missoula | \$ 150,000 | Impact Fees  |
|  | Bellevue      | \$ -       | TBD          |

**FY16**

|  |                           |           |                       |
|--|---------------------------|-----------|-----------------------|
|  | White Pine Park (Phase 3) | \$ 50,000 | Impact fees           |
|  |                           | \$ 50,000 | Donation              |
|  | Pleasant View             | \$ 68,301 | \$50k New +carry over |
|  | Clegg Lane                | \$ 25,540 |                       |

FY 18 or later Future Park Development as fund are available and plans are complete (specific year and funding unknown)

|  |                                       |              |                        |
|--|---------------------------------------|--------------|------------------------|
|  | Fort Missoula                         | see Fort CIP |                        |
|  | Linda Vista - Jeffery Park            | \$ 189,120   | Impact fees            |
|  | O'Keefe                               |              | TBD                    |
|  | Running W                             |              | TBD                    |
|  | Play Fair Park Renovation             |              | Park Asset Management  |
|  | Re-location/renovation of 100 Hickory |              | See McCormick Park CIP |

Ending Balance FY 12 Impact Fee: \$ 189,415

|                                   |                   |
|-----------------------------------|-------------------|
| <b>Starting Balance FY13</b>      | 189,415           |
| <b>Estimated Impact Fees FY13</b> | <b>\$ 145,000</b> |
| Projects FY 13                    | \$ 12,000         |

| <b>Estimated Expenditure FY13</b> | <b>Budget</b> | <b>Actual Expended</b> | <b>Encumber</b>     |
|-----------------------------------|---------------|------------------------|---------------------|
| Fort Missoula Regional Park       | \$ 10,000     | \$ 3,363               | \$ 6,637            |
| AGO Project                       | \$ 3,363      |                        |                     |
| Water Rights                      | \$ 6,637      |                        |                     |
| *New Parks:                       |               | \$ -                   |                     |
| Pleasantview                      |               | \$ 18,301              | (used Cash in lieu) |
| Hellgate                          | \$ 2,000      |                        |                     |
| Total FY 13                       | \$ 12,000     | \$ 3,363               |                     |

**Proposed Projects FY 14-FY 19**

|  | <b>FY14</b>       | <b>FY15</b>       | <b>FY16</b>      | <b>FY17</b>      | <b>FY18</b>       | <b>FY19</b> |
|--|-------------------|-------------------|------------------|------------------|-------------------|-------------|
| Fort Missoula Regional Park (balance of FY 13) | \$ 36,637         | \$ 150,000        |                  |                  |                   |             |
| *New Parks:                                    |                   |                   |                  |                  |                   |             |
| Pleasant View                                  |                   |                   | \$ 68,301        |                  |                   |             |
| White Pine Park                                |                   |                   | \$ 50,000        |                  |                   |             |
| Hellgate Park (balance of Silvertip)           | \$ 30,886         |                   |                  |                  |                   |             |
| Linda Vista Estates - Jeffery Park             |                   |                   |                  |                  | \$ 189,120        |             |
| Eaton pathway                                  | \$ 9,000          |                   |                  |                  |                   |             |
| Clegg Lane Design                              | \$ 121,480        |                   |                  | \$ 25,540        |                   |             |
| Bellevue (check impact fees)                   |                   |                   |                  |                  |                   |             |
| Whitaker (check impact fees)                   |                   |                   |                  |                  |                   |             |
| M2L - TIGER Match                              |                   | \$ 24,465         |                  |                  |                   |             |
| <b>Total</b>                                   | <b>\$ 198,003</b> | <b>\$ 174,465</b> | <b>\$ 50,000</b> | <b>\$ 93,841</b> | <b>\$ 189,120</b> | <b>\$ -</b> |

| <b>Budget Summary for FY14-FY19</b> | <b>ACTUAL</b> | <b>PROJECTED</b> |             |             |             |             |             |
|-------------------------------------|---------------|------------------|-------------|-------------|-------------|-------------|-------------|
|                                     |               | <b>FY13</b>      | <b>FY14</b> | <b>FY15</b> | <b>FY16</b> | <b>FY17</b> | <b>FY18</b> |
| Starting Balance                    | 189,415       |                  | 349,680     | 301,676     | 301,676     | 426,141     | 482,300     |
| Actual/Projected Expenditures       | 3,363         |                  | 198,003     | 174,465     | 50,000      | 93,841      | 189,120     |
| Actual/Projected Revenue            | 163,628       |                  | 150,000     | 174,465     | 174,465     | 150,000     | 150,000     |
| Balance                             | 349,680       |                  | 301,676.25  | 301,676     | 426,141     | 482,300     | 443,180     |