

**CAPITAL IMPROVEMENT PROGRAM**  
**City of Missoula CIP Project Request Form FY 2017-2021**

Program Category:	Project Title:	15 Project #	16 Project #	17 Project #
Parks, Recreation and Open Space	Skid-Steer			PR-20

**Description and justification of project and funding sources:**

The new Skid-Steer will be used on new and existing landscape areas throughout the city. While on the replacement schedule, the current unit does not have the horsepower, hauling capacity or larger wheel base required for the larger scale projects Parks Maintenance is doing. We are outsourcing larger projects that could be performed in-house thereby reducing professional services costs significantly.

Is this equipment prioritized on an equipment replacement schedule?	Yes	No	NA
	x		
Is there ongoing Operating and/or Maintenance costs upon completion of project?	Yes	No	NA
			x

**Are there any site requirements:**

N/A

**How is this project going to be funded:**

Funding Source	Accounting Code	FY17	FY18	FY19	FY20	FY21	Funded in Prior Years
Park District	2513	90,000					
		90,000	-	-	-	-	-

**How is this project going to be spent:**

Budgeted Funds	Accounting Code	FY17	FY18	FY19	FY20	FY21	Spent in Prior Years
A. Land Cost							
B. Construction Cost							
C. Contingencies (10% of B)							
D. Design & Engineering (15% of B)							
E. Percent for Art (1% of B)							
F. Equipment Costs		90,000					
G. Other							
		90,000	-	-	-	-	-

**Does this project have any ongoing Operating and/or Maintenance cost to be included in the operating budget:**

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY17	FY18	FY19	FY20	FY21	Spent in Prior Years
Personnel		3,000	3,000	3,000	3,000	3,000	
Supplies		500	500	500	500	500	
Purchased Services							
Fixed Charges							
Capital Outlay							
Debt Service							
(Operational Savings)							
		3,500	3,500	3,500	3,500	3,500	-

Description of additional operating budget impact: **Fuel and maintenance**

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials	Total Score
Bob Worthen	Parks and Recreation	3/25/2016	3/4/2016 0:00	BW	29

CAPITAL IMPROVEMENT PROGRAM					
Project Rating					
(See C.I.P. Instructions For Explanation of Criteria)					
Program Category:	Project Title:			17 Project #	
Parks, Recreation and Open Space	Skid-Steer			PR-20	
Qualitative Analysis		Yes	No	Comments	
1. Is the project necessary to meet federal, state, or local legal requirements? This criterion includes projects mandated by Court Order to meet requirements of law or other requirements. Of special concern is that the project be accessible to the handicapped.			x		
2. Is the project necessary to fulfill a contractual requirement? This criterion includes Federal or State grants which require local participation. Indicate the Grant name and number in the comment column.			x		
3. Is this project urgently required? Will delay result in curtailment of an essential service? This statement should be checked "Yes" only if an emergency is clearly indicated; otherwise, answer "No". If "Yes", be sure to give full justification.			x		
4. Does the project provide for and/or improve public health and/or public safety? This criterion should be answered "No" unless public health and/or safety can be shown to be an urgent or critical factor.			x		
Quantitative Analysis	Raw Score Range	Comments		Weight	Total Score
5. Does the project result in maximum benefit to the community from the investment dollar?	(0-3) 1	We are outsourcing larger projects that could be performed in-house. Performing the work in-house provides for greater quality control and a better finished product to the community.		5	5
6. Does the project require speedy implementation in order to assure its maximum effectiveness?	(0-3) 2	As we continue to outsource our larger projects, we are not maximizing our dollar value. Contract landscape labor and construction costs average \$90-\$100 per hour. Parks is able to provide same service for \$40-\$60 per hour. On an 8 hour project, the minimal savings difference is \$400.00 per day.		4	8
7. Does the project conserve energy, cultural or natural resources, or reduce pollution?	(0-3)	No. Emissions control devices have not changed with the newer unit.		3	-
8. Does the project improve or expand upon essential City services where such services are recognized and accepted as being necessary and effective?	(0-2) 2	The new Skid-Steer improves existing services by reducing professional services costs to outsource and minimizes change order costs of projects. There continues to be irrigation upgrades and facility enhancements/repairs that will impact professional services significantly if outsourcing and construction costs are not controlled. Average cost increase over parks like construction services is \$400.00 per 8 hours or \$800.00 per typical 16 hour project. Goal #1 Fiscal Sustainability-Diversify Missoula's economy by providing state-of-the-art parks and athletic facilities, commuter and recreation trails.		4	8
9. Does the project specifically relate to the City's strategic planning priorities or other plans?	(0-3) 2	Goal #3: Quality of Life for All Citizens-Building and enhancing parks and park features significantly contributes to the quality of life for all citizens by providing more recreation and social space.		4	8
Total Score					29

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PR-20	Skid-Steer

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