

TEEN WORKREATION APPLICATION AND AGREEMENT

Name: _____ Birth Date: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email (personal): _____

Emergency Contact Person: _____ Phone: _____

Please provide one (1) non-family reference:

Name: _____

Phone: _____ Email: _____

Returning volunteer? Yes No If yes, how many seasons have you volunteered? _____

Position applying for: Jr. Camp Counselor Jr. Lifeguard Jr. Recreation Facilitator

*Junior Camp Counselor: Job duties include assisting summer camp staff with weekly summer camp programs and field trips. Teens can help setting up and leading games, crafts, and will learn valuable supervision and safety skills from our trained staff. Shifts will range from 9am-5pm Monday-Friday

*Junior Life Guard: Job duties include assisting the Head Life guards in supervision of the pool at Splash Montana. Teens will also learn the day to day functions of operating a aquatics facility. Shifts will range 12pm-4pm Monday-Friday.

*Junior Recreation Facilitator: Job duties will include assisting our lead site facilitators in many ways at our different parks around Missoula. Shifts could include working adult sports, specials events, pickleball, and much more. Shifts will range from 3:30pm-8pm Monday –Friday and a range of shifts Saturday-Sunday.

Why do you want to be a Teen Workreator? (Attach additional sheets, if necessary)

Please list any previous related experience, i.e. babysitting, sports, activities, swimming, etc:

We encourage teens of all abilities to participate in the Teen Workreation program. So we can best fit and accommodate you to have a successful summer is there anything we should know in regards to tasks you may need assistance in performing? These could include physical activities as well as interpersonal management skills.

Parks & Recreation

City of Missoula • 600 Cregg Lane • 721-PARK

Have you ever been convicted of a misdemeanor or felony? Yes No

If yes, please explain: _____

PLEASE READ AND SIGN:

- I look forward to my volunteer experience and being a positive member of the Parks & Recreation team this summer!
- Training provided by the Department is to assist the volunteer in performance functions and assignments, which are of benefit to the community and/or volunteer.
- I will comply with all policies, procedures, rules, regulations, directives and instructions provided by the Teen Coordinators. By entering into his agreement, I understand that I will not be covered by Worker's Compensation or any other insurance should I become injured on the job. Also, my personal belongings are not in any way insured, and I am therefore, fully responsible for myself and my property.
- I have read the above applications and completed it to the best of my knowledge. If I am chosen for the position of a volunteer, I hereby take on the responsibility of adhering to my work schedule. I understand that any false or misleading statements will be the cause for rejection of this application or for dismissal after appointment.
- I am responsible for any damages or injuries to properties or people caused by my actions while volunteering for Missoula Parks and Recreation.
- A volunteer does not replace any regular Department employee and in no way does this agreement establish employee-employer relations for minimum wage and overtime compensation purposes.

Participant Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

RETURN TO: MISSOULA PARKS and RECREATION, ATTN: Teen Workreation, 600 Cregg Ln, MISSOULA, MT 59801.

Please return in person or email to gsutherland@ci.missoula.mt.us

★ **TEEN WORKREATION - IMPORTANT DATES AND INFORMATION** ★

APPLICATION DEADLINES: Monday, May 18 by 7:00pm

Return applications to Missoula Parks and Recreation, 600 Cregg Ln. Attn: Teen Workreation

INTERVIEWS: May 19-22 between 3:45-5:30pm

All participants will participate in an interview with the Teen Workreation Coordinators and/or Parks and Recreation staff.

Interviews will be held at Currents Aquatics Center (600 Cregg Ln)

PARENT/TEEN ORIENTATION: June 8 at 5:30pm in the Bella Vista Pavilion at Fort Missoula Regional Park

After being accepted into the program, participants and their parents **must** attend the Parent/Teen orientation.

TRAININGS: June 17-19 10:00am-4:00pm

For the safety of program participants, volunteers and city staff, all participants **MUST** attend training sessions. Unfortunately, we cannot accept applicants who cannot or do not attend required training sessions. Returning participants must attend all trainings on an annual basis.

Volunteers will meet at Currents Aquatics Center for each training at 10:00am and will be picked up from Splash Montana at 4:00pm. Teen Workreation Coordinators will transport teens from Currents to different locations during training by van, bus or bike.

Training schedule will follow the schedule below:

10am-12pm: Introduction to Parks and Recreation, working with youth, working at park sporting events and special events, resume and cover letter training, financial fitness training, and other job specific trainings needed

12pm-12:30pm: Lunch

12:30pm-4:00pm: Aquatics specific trainings, risk management, first aid and cpr, and other job specific trainings needed

VOLUNTEER SCHEDULING: Please fill out the attached form outlining your teens schedule for the summer. Teens will be assigned to summer camps, recreation programs (if signing up for Jr. Camp Counselor Program or Jr. Recreation Facilitator) or shifts at the pool (if signing up for the Jr. Guard Program). Teens will not be assigned to a camp or recreation shift/shift at the pool every week of the summer. The max number of teens per camp/recreation shift is 2 and max number of guards per shift is 3.

End of Season Celebration: Teens will be rewarded for their awesome job during the summer with a town float and BBQ at McCormick Park. Time and day TBD

Questions? Please contact Gretchen Sutherland Youth Programs Coordinator
gsutherland@ci.missoula.mt.us 406-552-6665 Office or 406-239-8230 Cell