

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2018-2022

Department Priority		Major Department	New or Update	Required Is this project Required?	Delay Can project be delayed?	Project Title		
1	of <u>8</u>	Central_Services	Update	No	Yes	Energy Conservation		
Project Rating	Project Number	Division/ Sub-Department						
0	cs-06	Facility Maintenance	Is the project APPROVED for Fiscal Year 2018?			Y	FUNDED?	N

Summary Description and rationale of project and funding sources:

History & Current Status: Impact if Cancelled or Delayed

Central Maintenance lighting 50% complete, the final 50% will be purchased and installed FY17. HVAC design and Solar Study are complete. The remainder are 0% completed.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

REVENUE	Funding Source	Accounting Code	Prior Year Summation	Yr. 1. budget	Unappropriated subsequent years			
				FY18	FY19	FY20	FY21	FY22
			See "UPDATE" tab for detail of revenue funding sources and amounts.					

How is this project going to be spent:

EXPENSE	Budgeted Funds	Accounting Code	Prior Year Summation	FY18	FY19	FY20	FY21	FY22
				FY18	FY19	FY20	FY21	FY22
	A. Land Cost							
	B. Construction Cost							
	C. Contingencies (10% of B)							
	D. Design & Engineering (15% of B)							
	E. Percent for Art (1% of B)							
	F. Equipment Costs							
	G. Other							
				-	1,706,200	80,000	80,000	-

Is this equipment prioritized on an equipment replacement schedule?

N

Is there ongoing Operating and/or Maintenance costs upon completion of project?

If "Y" then complete the section below (Operational Budget Impact)

N

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Operational Budget Impact	Expense Object	Accounting Code	FY18	FY19	FY20	FY21	FY22
				FY18	FY19	FY20	FY22
	A. Personnel						
	B. Supplies						
	C. Purchased Services						
	D. Fixed Charges						
	E. Capital Outlay						
	F. Debt Service						
	G. (Operational Savings)						
				-	-	-	-

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request.

Description of additional operating budget impact:

This CIP is made of cost and energy saving measures that have a measurable payback period that should reduce the reduce ongoing budget requirements.

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials
Matt Lawson	Facility Maintenance		1/22/2018 12:49	ML

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request - [Update Form for FY2018-2022](#)

Department Priority		Major Department	New or Update	Required Is this project Required?	Delay Can project be delayed?	Project Title		
1	of <u>8</u>	Central_Services	Update			Energy Conservation		
Project Rating	Project Number	Division/ Sub-Department		No	Yes			
	CS-06	Facility Maintenance	Was the project APPROVED for the prior Fiscal Year 2017?		Yes	FUNDED?	Yes	

Please complete the remainder of the pertinent information below:

Provide an update on the project; phase x of x; % complete; outstanding items/purchases; what is remaining to complete the project.

Both the City Hall HVAC study and the solar study have been completed. Half of the Central Maintenance lighting has been finished; the remainder will be purchased and installed in FY17. All other parts of the CIP are 0% complete.

Project Revenues

Project Expenditures

Funding Source	Accounting Code	Actual FY 2015	Actual FY2016	Budgeted FY2017	Actual FY2017	Variance FY 2017	Total Project Expenditures
Road District	4060.390.430221.950			\$ 15,000		\$ 15,000	\$ -
		\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -