

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2018-2022

Department Priority		Major Department	New or Update	Required Is this project Required?	Delay Can project be delayed?	Project Title		
6	of <u>6</u>	Central_Services	Update	No	No	PD Locker Room Building		
Project Rating	Project Number	Division/ Sub-Department						
0	PS-07	Facility Maintenance	Is the project APPROVED for Fiscal Year 2018?			Y	FUNDED?	N

Summary Description and rationale of project and funding sources:

Funding this project will add approximately 3,500 sq.ft. of space for Men's and Women's locker rooms/restroom areas; space for up to 123 Men and 30 Women.

History & Current Status: Impact if Cancelled or Delayed

This project has not been started and will be moved out to FY22.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

possible EPA site survey

How is this project going to be funded:

REVENUE	Funding Source	Accounting Code	Prior Year Summation	Yr. 1. budget	Unappropriated subsequent years			
				FY18	FY19	FY20	FY21	FY22
	General fund (Bond)MRA		See "UPDATE" tab for detail of revenue funding sources and amounts.					2,227,906
				-	-	-	-	2,227,906

How is this project going to be spent:

EXPENSE	Budgeted Funds	Accounting Code	Prior Year Summation	FY18	FY19	FY20	FY21	FY22
				FY18	FY19	FY20	FY21	FY22
	A. Land Cost							1,856,588
	B. Construction Cost							371,318
	C. Contingencies (10% of B)							
	D. Design & Engineering (15% of B)							
	E. Percent for Art (1% of B)							
	F. Equipment Costs							
	G. Other							
				-	-	-	-	2,227,906

Is this equipment prioritized on an equipment replacement schedule?

N

Is there ongoing Operating and/or Maintenance costs upon completion of project?

Y

If "Y" then complete the section below (Operational Budget Impact)

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)								
Operational Budget Impact	Expense Object	Accounting Code	1000.246.411810.350	FY18	FY19	FY20	FY21	FY22
				FY18	FY19	FY20	FY21	FY22
	A. Personnel							15,000
	B. Supplies							
	C. Purchased Services							
	D. Fixed Charges							
	E. Capital Outlay							
	F. Debt Service							
	G. (Operational Savings)							15,000
				-	-	-	-	15,000

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request.

Description of additional operating budget impact: utilities, janitorial, hvac, water/sewer, and waste

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials
Matt Lawson	Facility Maintenance		1/22/2018 13:08	ML

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6	of __6__	Central_Services	Update	Is this project Required?	Can project be delayed?	PD Locker Room Building		
Project Rating	Project Number	Division/ Sub-Department		No	No			
	PS-07	Facility Maintenance	Was the project APPROVED for the prior Fiscal Year 2017?			Yes	FUNDED?	No

Please complete the remainder of the pertinent information below:

Provide an update on the project; phase x of x; % complete; outstanding items/purchases; what is remaining to complete the project.

This project has not been started at this point; it will be on hold until after completion of the evidence storage building.

Project Revenues

Funding Source	Accounting Code	Actual FY 2015	Actual FY2016	Budgeted FY2017	Actual FY2017	Variance FY 2017	Total Project Revenue
General fund-(Bond)MRA				\$ 30,000		\$ 30,000	\$ -
		\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -

Project Expenditures

Funding Source	Accounting Code	Actual FY 2015	Actual FY2016	Budgeted FY2017	Actual FY2017	Variance FY 2017	Total Project Expenditures
						\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -