

CAPITAL IMPROVEMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2018-2022

Department Priority		Major Department	New or Update	Required Is this project Required?	Delay Can project be delayed?	Project Title		
18	of 26	Public_Works	New	Yes	No	Meter purchases		
Project Rating	Project Number	Division/ Sub-Department						
0	0	Water	Is the project APPROVED for Fiscal Year 2018?			Y	FUNDED?	Y

Summary Description and rationale of project and funding sources:

This is for purchasing Meters and supplies for new connections, Customer request for switching from Flat rate to a meter and for replacing old inaccurate meters that are not working or are at their end of use.

History & Current Status: Impact if Cancelled or Delayed

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

REVENUE	Funding Source	Accounting Code	Prior Year Summation	Yr. 1. budget	Unappropriated subsequent years				
				FY18	FY19	FY20	FY21	FY22	
	Water Utility Fund	5210.335	See "UPDATE" tab for detail of revenue funding sources and amounts.	450,000	450,000	450,000	450,000	450,000	450,000
				450,000	450,000	450,000	450,000	450,000	450,000

How is this project going to be spent:

EXPENSE	Budgeted Funds	Accounting Code	Prior Year Summation	FY18	FY19	FY20	FY21	FY22
				FY18	FY19	FY20	FY21	FY22
	A. Land Cost							
	B. Construction Cost							
	C. Contingencies (10% of B)							
	D. Design & Engineering (15% of B)							
	E. Percent for Art (1% of B)							
	F. Equipment Costs							
	G. Other							

Is this equipment prioritized on an equipment replacement schedule?

Is there ongoing Operating and/or Maintenance costs upon completion of project?
If "Y" then complete the section below (Operational Budget Impact)

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Operational Budget Impact	Expense Object	Accounting Code		FY18	FY19	FY20	FY21	FY22
				FY18	FY19	FY20	FY21	FY22
	A. Personnel							
	B. Supplies							
	C. Purchased Services							
	D. Fixed Charges							
	E. Capital Outlay							
	F. Debt Service							
	G. (Operational Savings)							

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request.

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials
Dennis Bowman	Water Utility Department		1/23/2018 12:22	DB

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		Water		Was the project APPROVED for the prior Fiscal Year 2017?		No	FUNDED?	

There is no more info that is required on this sheet, please go to the tab labeled "FRONT".

Provide an update on the project; phase x of x; % complete; outstanding items/purchases; what is remaining to complete the project.

Project Revenues

Project Expenditures

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Project description/Rating

(See C.I.P Instructions for explanation of the Project Rating and Rational that is required)

Department Priority	Project Rating	Department	New or Update	Project Title
18 of 26	0	Public_Works Water	New	Meter purchases
Project Rating #1	Project Rationale #1			
Required Is the project necessary to meet a contractual obligation, Federal, State, or local legal requirements? This criterion includes projects mandated by Court Order to meet requirements of law or other such requirements.	Required for new connections, Customer request and replace old inoperable meters to increase revenue.			
Project Rating #2	Project Rationale #2			
#N/A				
Project Rating #3	Project Rationale #3			
#N/A				
Project Rating #4	Project Rationale #4			
#N/A				