

Municipal Utility Service Application

FOR PROPERTY OUTSIDE THE CORPORATE LIMITS.

(REV. 10/29/24)

Application Details

Applicability: This form is for properties outside city limits that need approval to connect to city utilities like sewer or water. It's used for various projects, including subdivisions, new or existing commercial or residential properties, main extensions, stubs, and service connections.

Directions: Complete this form. Attach a site plan that shows existing or proposed structures and existing or proposed utility connections. Attach all exhibits and justification materials to the application.

Residential (single/duplex) must provide a water meter worksheet:

<https://www.ci.missoula.mt.us/DocumentCenter/View/50360/Water-Meter-Sizing-Worksheet>.

Commercial properties must provide the water meter requirements:

<https://www.ci.missoula.mt.us/DocumentCenter/View/69306/County-Wastewater-Meter-Fee-and-Refundable-Deposit>

Once you've completed the form, email it along with all documents to coordinators@ci.missoula.mt.us. Alternatively, you can drop off or mail the application to CPDI in City Hall at 435 Ryman St, Missoula, MT 59802.

We will notify you when the review fee is available for payment. You can review the current County Utility Connection fees online at:

<https://www.ci.missoula.mt.us/3280/Public-Works-Mobility-Fees>.

Property Information

Address	
Parcel / Geocode	
Legal Description	
	<i>Either an address and parcel must be provided (above), or you must provide a legal description (below).</i>
Project Name	

Contact Information

Applicant Name	
Applicant Phone	
Applicant Email	
Applicant Address	
Owner Name	
Owner Email	

Utility Request

Utilities Requested

	Sewer, Connection type:		
	Connect structure(s) to an existing or new sewer main or stub-out		
	Stub-Out to the property line from an existing sewer main		
	Extend a sewer main or mains	Name of main to connect to	
	Water, connection type:		
	Connect structure(s) to an existing or new water main or stub-out		
	Stub-Out to the property line from an existing water main		
	Extend a water main or mains	Name of main to connect to	

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Type of Request			
	Existing Structure		
	Subdivision		
	New development or redevelopment of structure(s)		
	Emergency request to connect a failed community septic or drinking water system		
Structure Details			
	SFR	# of Units	Square Footage
	Duplex	# of Units	Square Footage
	Triplex	# of Units	Square Footage
	ADU	# of Units	Square Footage
	Multi-Family*	# of Units	
	Industrial*	# of Units	Proposed Use
	Commercial*	# of Units	Proposed Use
<i>*Square footage per unit for multi-family, mixed use, industrial, and commercial units must be provided before permit fee calculation and must include unit (or description of space), occupancy type, and square footage.</i>			
Property Qualifications			
Yes	No		
		Is the portion of property to be served within the Utility Service boundary? Search the property here: https://missoulamaps-cityofmissoula.hub.arcgis.com/apps/fa0b373a0c044ccaabc19d046824951/explore	
		Is the property to be served currently zoned? Search the property here: https://gis.missoulacounty.us/propertyinformation/ . Turn on the Base Layer Support for County Zoning.	
If yes, Zoning Designation			
Size of Parcel (in acres)			
Floodplain Designation			
Applicable Growth Policy / Land Use Designation		Search the property here: https://gis.missoulacounty.us/CAPS/Floodplain/ . Turn on the Base Layer Support for Land Use area plans and designations.	

Attest

By signing below, I(we) have read, understand, and agree to the following:

- The requirements outlined in Resolution No. 8181. <https://www.ci.missoula.mt.us/DocumentCenter/View/40554/Resolution-8181>
- All utility connection fees, including but not limited to impact fees, development fees, contract fees, and permit fees must be paid to connect any buildings or structure to the City's utility systems.
- A utility connection contract and petition for annexation must be signed to connect any buildings or structure to the City's utility systems.
- A licensed and bonded contractor is required to extend or install any utilities and related appurtenances.
- I have notified Missoula County Community Planning and Development of this project proposal.
- Should information change, resubmittal is required.

Signature _____

Date _____

Role / Company _____