



MEMORANDUM

TO: MRA Board

FROM: Tod Gass, Project Manager

DATE: October 10, 2019

A handwritten signature in blue ink, appearing to read "Tod Gass", is positioned to the right of the date.

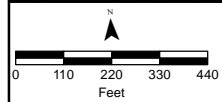
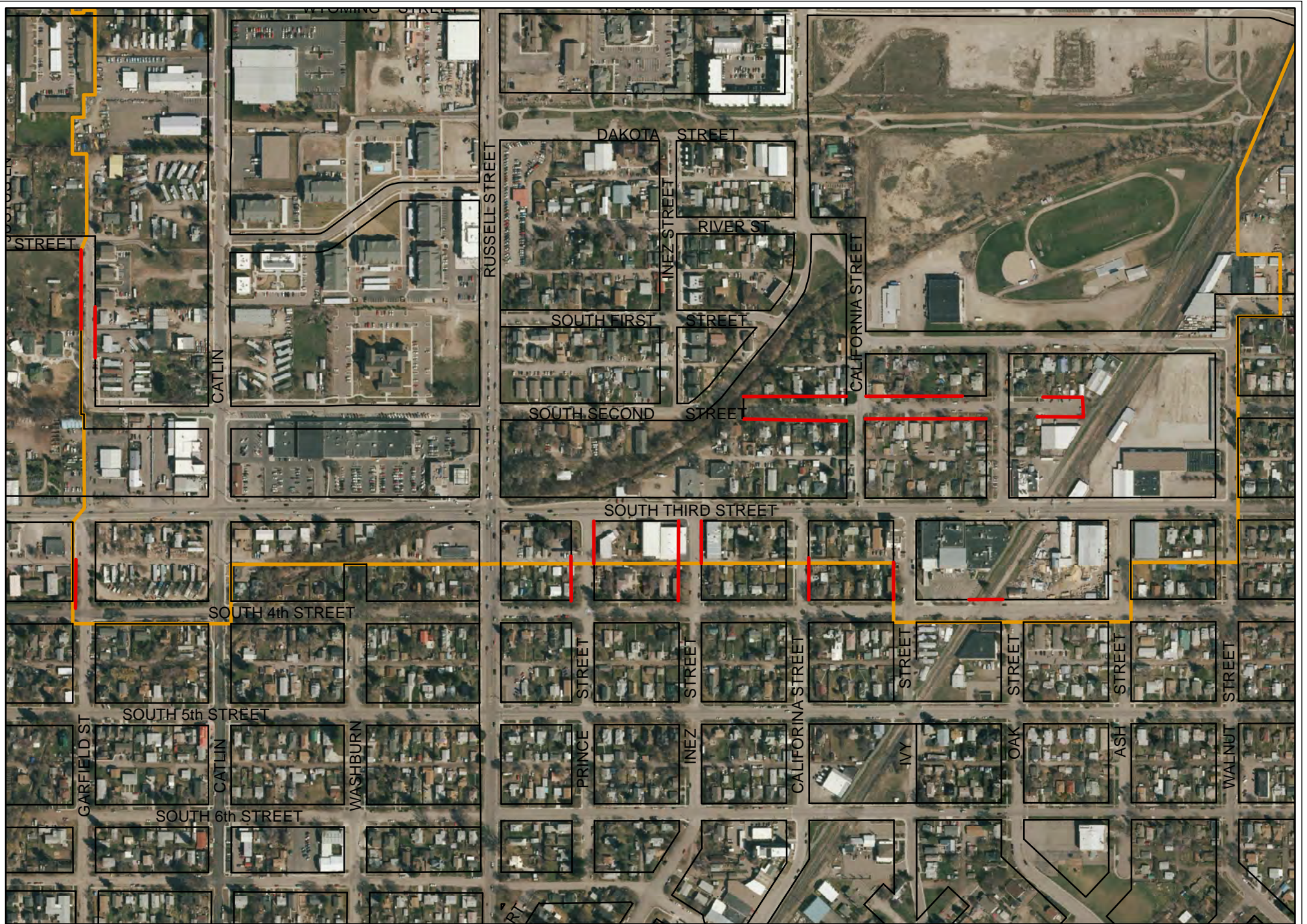
**SUBJECT: URD II 2nd & 3rd Sidewalk Project
Professional Services Agreement & Scope of Services Budget**

At the July 2017 meeting of the MRA Board, the Board authorized Staff to issue an RFP for a sidewalk project on 2nd Street as part of the MRA URD II Sidewalk Program. An RFP was not advertised in 2017 for this project due to progress on the Russell Street reconstruction project. The 2nd Street sidewalk project was deferred to allow MRA to concentrate its sidewalk efforts on the reconstruction of Wyoming Street between Russell and California Streets. With the Wyoming Street Reconstruction project coming to completion, MRA is now prepared to once again move forward with the sidewalk project on 2nd Street.

An RFP was issued for the URD II 2nd & 3rd Sidewalk Project. Three proposals were received for providing design, engineering, and contract administration services for the project. A selection committee, consisting of MRA and City Development Services personnel, reviewed and ranked the proposals and recommends Territorial Landworks, Inc. as the project engineer. MRA has successfully worked with TLI on several sidewalk projects in URD II, and TLI was instrumental in bringing those projects in on time and within budget. TLI presented a competent experienced project team that brings a vast amount of sidewalk/road design experience to this retrofit sidewalk project, as well as experience working within the MRL right-of-way, and sidewalk easement acquisition.

Staff worked with TLI to identify a Scope of Services for design and engineering, public outreach, bidding, and contract administration for the sidewalk project. The Scope of Services provides for an effective public outreach approach and ample individual meetings with property owners to develop a final design acceptable to the City and the property owners. The services provided by TLI will be billed at an hourly rate plus reimbursable expenses for a cost not to exceed \$92,992.

RECOMMENDATION: Staff recommends that the Board move to approve the Professional Services Agreement and Scope of Services with Territorial Landworks, Inc. for design, engineering, public outreach and contract administration related to the URD II 2nd & 3rd Sidewalk Project for a cost not to exceed \$92,992 and authorize the Board Chairman to sign the Agreement.



Missoula Redevelopment Agency
 Date: October 10, 2019
 Prepared By: Tod Gass

Note: The information on this map has not been field verified.

Area Map For:
URD II 2nd & 3rd Sidewalk Project
 City of Missoula Redevelopment Agency 140 W. Pine St. Missoula, MT 59802

- URD II Boundary
- Sidewalk Segments

