LOW VOLTAGE ELECTRICAL PERMIT APPLICATION

2017

Development Services
435 Ryman Street, Missoula, MT 59802
(406) 552-6635 Fax: (406) 552-6053

Permit #:

Issued Date:

INSPECTION REQUEST LINE (406) 552-6040 **Email: Permits@ci.missoula.mt.us** https://ebiz.ci.missoula.mt.us/citizenaccess/

INSTRUCTIONS - TYPE OR PRINT CLEARLY AND USE BLACK OR BLUE INK - NO PENCIL - The applicant must fill out sections I, II, and III. Your permit will not be processed if you do not fill out the required information. Please read all conditions on this application before signing. The property owner and/or licensed contractor must sign and date the application. If not applicable please write N/A (do not leave blank). When filling out addresses, please include ST, AVE, RD, DR, etc. and zip code. A separate permit application is required for each building or structure except townhouses or commercial tenant spaces where each unit requires a permit. If necessary, provide directions to the site, location of work within the building, and/or attach a map.

SECTION I: PROPERTY INFORMATION

PROJECT ADDRESS:

BLDG #: _____ SUITE #: _____
UNIT #: _____ APT #: _____
MOBILE HOME PARK NAME (IF APPLICABLE): _____

BUILDING OR STRUCTURE USE

COMMERCIAL

☐ MULTI-FAMILY _____ UNITS (3-PLEX OR MORE)
☐ OTHER
CHANGE OF USE ☐ - YES ☐ - NO

SPECIFY USE: _____

BUSINESS NAME: _____

BLDG PERMIT #

SECTION II: PEOPLE INFORMATION

PROPERTY OWNER

NAME: _____
ADDRESS: _____
CITY, ST, ZIP: _____
PHONE: _____
EMAIL: _____

CONTRACTOR - ☐ SAME AS OWNER

NAME: _____
ADDRESS: _____
CITY, ST, ZIP: _____
PHONE: _____
EMAIL: _____

TENANT

NAME: _____
PHONE: _____
EMAIL: _____

CONDITIONS

APPLICATION FOR A PERMIT AND PAYMENT OF PROPER FEES MUST BE MADE PRIOR TO COMMENCEMENT OF WORK OR THE FEE WILL BE DOUBLED (MMC 15.20.010)

PERMITS ARE VALID FOR 180 DAYS FROM THE DATE OF ISSUANCE.

IT SHALL BE THE DUTY OF THE PERSON DOING THE WORK AUTHORIZED BY A PERMIT TO ASSURE THAT ALL REQUIRED INSPECTIONS ARE SCHEDULED 24 HOURS IN ADVANCE AND APPROVED BY THE CITY INSPECTORS. FURTHERMORE, IT SHALL BE THE DUTY OF THE PERSON REQUESTING THE INSPECTION TO PROVIDE ACCESS TO AND MEANS FOR INSPECTION OF THE WORK.

THE INDIVIDUAL WHO SIGNS THIS APPLICATION ASSUMES ALL RESPONSIBILITY AND LIABILITY FOR THE WORK PERFORMED AS SPECIFIED HEREIN.

SIGNATURE OF PROPERTY OWNER DATE

SIGNATURE OF CONTRACTOR DATE

SECTION III: PROPOSED WORK

PROJECT DESCRIPTION

SECTION IV: PERMIT FEES

COMMERCIAL, INDUSTRIAL, MULTI-FAMILY (3-PLEX OR MORE) AND OTHER

☐	$0 TO $500	$69.00
☐	$501 TO $1,000	$69.00 FOR FIRST $500 PLUS 8.0% BALANCE OF THE PROJECT
☐	$1,001 TO $10,000	$139.00 FOR FIRST $1,000 PLUS 3.0% BALANCE OF THE PROJECT
☐	$10,001 TO $50,000	$560.00 FOR FIRST $10,000 PLUS 0.7% BALANCE OF THE PROJECT
☐	$50,001 OR MORE	$1,030.00 FOR FIRST $50,000 PLUS 0.4% BALANCE OF THE PROJECT

PROJECT COST

PENALTY FEE

TOTAL FEES

☐ CHECK

☐ CASH

☐ CREDIT CARD