

CAPITAL IMPROVEMENT PROGRAM
City of Missoula CIP Project Request/Update Form FY 2021 - 2025

Department Listing		New or Update	Required	Delay	Project Title	
2	of 2	New	Is this project Required?	Can project be delayed?	Replacement and Upgrade CIP	
Project Rating	Department Central Services		Yes	Yes		
Efficiency	Information Technologies	Is the project APPROVED for Fiscal Year 2021?			FUNDED?	

Summary Description and rationale of project and funding sources:

We merged together the Replacement CIP and the Upgrade CIP. Annual replacement of IT infrastructure and hardware which includes but not limited to Servers- thin clients, phones, copy machines. Replacement of this core equipment is vital to the day to day operations of the City. This project will also upgrade our infrastructure to create a robust experience for staff and enhance the security, reliability and efficiency of our datacenter. Bringing in modern equipment, services & functionality will improve staff efficiency, lower operation costs and improve security and reliability. The result will be a highly effective and collaborative business environment that improves the way the City of Missoula interacts with its citizens, employees, partners and customers. This includes network infrastructure, security and presentation equipment.

History & Current Status: Impact if Cancelled or Delayed

Delaying this will result in pushing cloud application support for the city out another year.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

Funding Source	Yr. 1. budget	Unappropriated subsequent years				
		FY2021	FY2022	FY2023	FY2024	FY2025
Debt Service	228,350	223,152	223,152	223,152	223,152	223,152
Impact Fees		Impact Fees				
Type	Approval	Date	Amount	Amounts		
	\$ 228,350	\$ 223,152	\$ 223,152	\$ 223,152	\$ 223,152	\$ 223,152

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Expenses	FY2021	FY2022	FY2023	FY2024	FY2025
A. Land							
B. Construction							
C. Contingencies							
D. Design & Engineering							
E. Construction Mgmt							
F. Percent for Art							
G. Equipment Costs	4011.390.410560.940.000		228,350	223,152	223,152	223,152	223,152
H. Other							
		-	228,350	223,152	223,152	223,152	223,152

Is this equipment prioritized on an equipment replacement schedule?

Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project?

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

Expense Object	Accounting Code	FY2021	FY2022	FY2023	FY2024	FY2025
A Personnel						
B Supplies						
C Purchased Services						
D Fixed Charges						
E Capital Outlay						
F Debt Service						
G (Operational Savings)						
		-	-	-	-	-

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time	Preparer's Initials
	Central Services			

2021 Merged CIPS (update & replace)

Improve Existing Infrastructure (Approved CIP's combined)			
Item	count	Item Cost	Total
Desktop Replacement	25	\$ 600.00	\$ 15,000.00
Switch fund	11	\$ 7,900.00	\$ 86,900.00
Core Switches	2	\$ 7,900.00	\$ 15,800.00
Power Replacement (Battery)	10	\$ 1,500.00	\$ 15,000.00
Cisco Phone Removal	1	\$ 2,500.00	\$ 2,500.00
Court Extra Gear and 1 Printer	1	\$ 15,000.00	\$ 15,000.00
Aruba Update	1	\$ 8,150.00	\$ 8,150.00
Storage for City and PD (synology)	5	\$ 14,000.00	\$ 70,000.00
			\$ 228,350.00