

## **Locations**

- We will be programming to be completely outdoors unless air quality moves us indoors. In case of inclement weather we have secured open air yet covered areas for programs to continue to participate in activities.

## **PREPARING YOUR CHILD FOR INCLEMENT WEATHER WITH PROPER FOOTWEAR AND CLOTHING WILL BE VERY IMPORTANT.**

## **Transportation**

- We will not be using public transportation until further notice
- Participants and staff must wear a face mask while in our vehicles

## **Group Size and Dynamics**

- Group sizes will be adhered to per the recommendations of county health department given the current phase of COVID opening the city of Missoula is in.

## **Face masks**

- Staff must wear a face mask while driving and when physical distancing cannot be maintained
- Participants will be required to wear face mask when physical distancing cannot be maintained.

## **Hand Washing**

- Campers will wash hands/use hand sanitizer upon arrival to program, after using the bathroom, before applying sun screen, before and after eating, after each transition, and before and after a game or craft project
- MPR has secured hand washing stations for camps and hand sanitizer

## **Shared Equipment and Camp Supplies**

- All equipment will be wiped down/disinfected before and after each game, using disinfecting wipes, Lysol spray, or other appropriate disinfecting supplies.
- Supplies and equipment will be kept in their own bins/bags and kept organized in storage areas.
- Shared equipment will be checked out, disinfected before use, after use, and when put back in its spot in the shed. Staff will initial that it was properly disinfected.
- All cleaning equipment will be labeled and used correctly by staff only. Cleaning supplies will be kept out of reach of all campers.
- All surfaces will be wiped down/disinfected before and after each project/game and transition.
- If a supply is put in a participant's mouth, coughed or sneezed on, it will be removed immediately to be disinfected.
- There will be NO shared snacks or food between campers

### Rest Rooms and Bathroom Use

- We will be following CDC guidelines in sanitation of rest room facilities.
- Participants will be required to wash hands or use hand sanitizer before and after using restroom.

### Programs and activities

- Participants will each have a designated “bubble area” signified by a hula hoop distanced six feet apart to place their personal belongings.
- Games and activities have been programmed to be “personal bubble” oriented and will not require nor encourage touching.

### Staff policies and procedures

- Staff will complete the Missoula Parks and Recreation COVID Training
- Staff will complete a health self –assessment prior to work daily
- Staff will stay home if they are sick or live with someone who is sick
- Staff will be required to wear a face mask while at work
- Staff will be required to maintain physical distance while at work unless there is an emergency and they have a duty to act. IE – if your child is in danger or at risk they will do what is necessary to help them

### **If an Employee becomes ill**

- Employees will complete the **CITY OF MISSOULA Health Self-Assessment \* Appendix C** screening tool daily before work shift
- If employee has a fever with cough or shortness of breath they must go and immediately be tested for COVID and not return to work until the test comes back (seasonal allergies excluded from symptomology)
- City of Missoula COVID related policies are put into place as detailed in the **CITY OF MISSOULA HUMAN RESOURCE LEAVE POLICIES - RELATED TO COVID-19 PUBLIC HEALTH ISSUES**  
**\*appendix A**

### **If an Employee becomes ill and tests NEGATIVE for COVID**

- If employee is sick with COVID symptoms, tests negative for COVID – they must still have written documentation from a medical provider clearing them for work.
- They are not required to quarantine for 14 days.

### **If an Employee Tests Positive for COVID**

- If employee tests positive for COVID they must stay at home until cleared by doctor with documentation that they may return to work
- City of Missoula COVID related policies are put into place as detailed in the **CITY OF MISSOULA HUMAN RESOURCE LEAVE POLICIES - RELATED TO COVID-19 PUBLIC HEALTH ISSUES**  
**\*appendix A**

### **If an employee has had contact with someone who tested positive for COVID**

- Must quarantine for 14 days and/or test negative for COVID after contact with ill person. Contact is defined by county health department.

### **Participant Information**

- If a participant is coming from out of state, or has been out of state they cannot attend program until the 14 day self quarantine period is up

### **If a participant becomes ill**

- Upon drop off participant/guardian initial the **Participant Self/Guardian Health Assessment \*Appendix D** demonstrating that they (their child/ren) are not demonstrating any of the symptoms of COVID
- If participant has a fever with cough or shortness of breath (COVID related symptoms) they must be tested for COVID and not return to program until the test comes back negative and they have documented clearance from medical provider. (seasonal allergies excluded from symptomology)
- Participants will have temperature checks at drop off and at lunch. If a high temp is registered they will need to be picked up and can return to program after they have tested negative for COVID and can provide medical clearance documentation.
- Reimbursement policy provides refund for days missed of program \* Appendix B

### **If a participant becomes ill and tests NEGATIVE for COVID**

- If a participant is sick with COVID symptoms, tests negative for COVID – they must provide written documentation from a medical provider clearing them for participation

### **If a Participant Tests Positive for COVID**

- If a participant tests positive for COVID they must stay at home until cleared by doctor with documentation that they may return to programs.

### **If a participant has had contact with someone who tested positive for COVID**

- Contact is defined by county health department. Participant will be asked to stay home from program until negative COVID test or 14 day quarantine.
- Reimbursement policy provides refund for days missed of program **\*WITHDRAWAL/ REINBURSEMENT POLICY FOR PROGRAMS Appendix B**

### **If an employee or participant tests positive for COVID**

- The Health Department will do contact tracing and notify all people including coworkers and participants in programs that they infected person has been in contact with.
- Missoula Parks and Recreation will not be tasked with contacting and doing contacting tracing due to HIPPA policies and procedures and health department guidance.