

**Department New Request Form  
Fiscal Year 2023**

<b>Program</b>	Development Services	<b>Title of New Request:</b>	<b>Rank:</b> 1
<b>Department</b>	Permit & Land Use	Comprehensive Code Reform	
<b>Request Category</b>	New		
<b>Request Rating</b>	Plan		
<b>Department Goal</b>	Promote equitable growth and a resilient, sustainable community.		

**1. How will request assist in achieving Department Goal and benefit the customer**

The City of Missoula's Strategic Plan outlines a variety of goals and initiatives in the areas of housing, community design, livability, and environmental quality. Each of these areas relies on having established regulatory code that is reasonable, understandable, and aligned with the city's broader goals and values. In 2015, the City of Missoula adopted a bold and comprehensive planning document in Our Missoula, our formal growth policy. However our regulatory code, which was established over a decade ago, has not been adapted or modernized to provide us the tools we need to actualize the goals outlined in the growth policy. After years of providing bandaied fixes to an outdated code, it is time to take a comprehensive approach to code reform, ensuring we have the regulatory framework and tools to meet the challenges at hand and to promote equitable growth and a resilient, sustainable community. While a great undertaking, this work is necessary if we want to remain a community where all our residents can find a place to call home.

**2. What specifically is needed to achieve this goal?**

This request is for the final allocation (year two funding). In FY22, the Missoula City Council allocated \$425,000 in funding towards this projects. This allowed us to enter into a contract with Metta Urban Design for phase one of this work. The final allocation requested here will provide our team the resources we need to complete all phases outlined in the scope of work as well as create and implement a robust community engagement effort. Specifically, these dollars will be used to fund the remaining consultant driven work, our Community Engagement Specialist dedicated to this effort, and the public education, materials, and events that will be required to ensure robust and inclusive community engagement.

**3. Cost Impact of New Program:**

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2023 Unfunded	FY 2023 Funded	Proposed FY 2024 Ongoing
<b>Ongoing Expenses</b>								
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
<b>One-time Expenses</b>								
1000.250.419000.350	Metta Urban Design Contract	1	425000	425,000		425,000	-	-
				-		-	-	-
1000.250.419000.350	Public Education/Events	1	35000	35,000		35,000	-	-
1000.250.419000.110	Community Engagement	1	58044	58,044		58,044	-	-
1000.250.419000.140	Engagement Specialist	1	28524	28,524		28,524	-	-
<b>Expense Sub-Total</b>				<b>546,568</b>	-	<b>546,568</b>	-	-

**Revenue Offset:**

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.3349999.00	N ARPA	546,568	-
<b>Revenue Sub-Total</b>		<b>546,568</b>	-

**4. What sort of data will be used to report results and outcomes of request?**

The deliverables associated with this work will be reported to City Council frequently throughout the duration of the project. At completion the outcome will be a unified, streamlined regulatory code that is in alignment with and that works in support of our goals and values. This will be demonstrated by ease of land use code application, more timely review, increased housing starts, and the completion of more projects that are in alignment with city values and goals.

	<b>Requested/Proposed Funding Source</b>	
	One-time	Ongoing
<b>Tax or Assessment</b>	-	-
<b>Non-tax</b>	546,568	-
<b>Fund Balance</b>	-	-
<b>Total</b>	<b>546,568</b>	-