



rev. March 12, 2024

Stormwater Site Evaluation Form

This form is used for the Construction Site Inspection Frequency Determination and is completed by the applicant/owner.

Date: _____**Project Name:** _____ **Permit No.:** _____**Address:** _____ **Zip Code:** _____**Project Area (acres):** _____ **Disturbance Area (acres):** _____**Applicant/Owner Representative:** _____ **Phone number:** _____**Owner Name:** _____ **Phone Number:** _____**Owner Address:** _____

In compliance with the Clean Water Act and the National Pollutant Discharge and Elimination System permit program—administered by the Montana Department of Environmental Quality as authorized by the U.S. Environmental Protection Agency—the City of Missoula must inspect construction sites based upon their priority ranking.

If your site is in a subdivision that has an approved storm drainage report, then it is automatically LOW priority. If you are unsure, then contact the Engineering Desk at (406)552-6636 or engdesk@ci.missoula.mt.us. You must complete both pages of this form.

Site Priority Determination

Check the appropriate Project Priority box based on the worksheet total on page 2.

Score	Priority	Inspection Frequency	Project Priority
6 to 11	Low	1. Once at commencement of construction after BMPs have been implemented	
12 to 30	Medium	1. Once at commencement of construction after BMPs have been implemented	
		2. Once at the conclusion of the project prior to finalization	
31 to 67	High	1. Once at commencement of construction after BMPs have been implemented	
		2. Once within 48 hours, after one rain event of 0.25 inches or greater	
		3. Once within 48 hours, after runoff from snowmelt due to thawing conditions that cause visible surface erosion at the project site	
		4. Once at the conclusion of the project prior to finalization	



PUBLIC WORKS & MOBILITY DEPARTMENT – STORMWATER

1345 W. Broadway • Missoula, Montana 59802 • (406) 552-6379

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Site Priority Ranking Worksheet

Criteria	Rating System	Rating Value	Site Rating
Project type	Subdivision with 5 or more units	7	
	Townhome with 5 or more units	7	
	Commercial site ≥ 0.5 acres	7	
	None of the above	0	
Proximity to surface water	$\geq 1,500$ feet	1	
	200 to 1,499 feet	5	
	< 200 feet	7	
	Discharge to waterbody	10	
Depth to groundwater	> 20 feet	1	
	≤ 20 feet	10	
Discharge to an impaired waterbody	No (dry well/groundwater, Butler Creek, LaValle Creek, Pattee Creek, or Rattlesnake Creek)	1	
	Yes (Bitterroot River, Clark Fork River, Grant Creek, or Miller Creek)	10	
Maximum proposed slope	Slopes $< 20:1$ (H:V) Slopes $< 5\%$	1	
	$20:1 \leq$ Slopes $< 10:1$ (H:V) $5\% \leq$ Slopes $< 10\%$	5	
	Slopes $\geq 10:1$ (H:V) Slopes $\geq 10\%$	10	
History of non-compliance (applicant and/or owner)	No history of non-compliance	1	
	1 time non-compliant	5	
	2+ times non-compliant	10	
Risk of hazardous material spills/leaks	No hazardous materials stored on site	1	
	Non-liquid hazardous materials stored on site	5	
	Liquid hazardous materials stored on site	10	
Total Score			
6 to 11 = Low	12 to 30 = Medium	31 to 67 = High	

Permittees found to be habitually non-compliant may be subject to one or more disciplinary actions: compliance through the Missoula Valley Water Quality District Enforcement Response Plan; increased inspection frequency; formal Notice of Violation (NOV), including stop work order; fine(s); and/or suspension/revocation of City Business License.