

Department New Request Form
Fiscal Year 2026

Program	Public Safety		Title of New Request:		Rank: <input type="text" value="4"/>				
Department	Parking		Trailer						
Request Category	Capital Outlay								
Request Rating	Efficiency								
Department Goal	Organizational Excellence		# of FTE's in this request		0.00				
1. How will request assist in achieving Department Goal and benefit the customer									
<p>This trailer will allow my maintenance team to more efficiently remove snow from our lots and structures. With our efforts to improve utilization in our lots and structures, we have increased the number of leases sold. More cars are showing up each day to use the parking facilities. Piling snow long-term in spaces takes spaces from cars. Additionally, snow piles lead to concrete degradation in lots and structures. It is best practice to remove snow and not to store it. Trailers are used to remove snow.</p>									
2. What specifically is needed to achieve this goal?									
1 trailer -\$11,854.00 per quote from Western States Trailer and Auto									
3. Cost Impact of New Program:									
Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2026 Unfunded			
Ongoing Expenses					FY 2026 Funded	Proposed FY 2027 Ongoing			
One-time Expenses					FY 2026 Funded	Proposed FY 2027 Ongoing			
7370.395.439000.940	Equipment	1	11854	11,854	11,854	—			
Expense Sub-Total			11,854	—	11,854	—			
Revenue Offset:									
Account #	Revenue Description					Proposed One-time Revenue	Proposed Ongoing Revenue		
7370	E	Parking Revenues				11,854	—		
Revenue Sub-Total					11,854	—			
4. What sort of data will be used to report results and outcomes of request?							Requested/Proposed Funding Source		
N/A							One-time	Ongoing	
							Assessment	—	—
							Non-tax	11,854	—
							Fund Balance	—	—
Total		11,854	—						