

COMMUNITY INVESTMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2026 - 2030

Department Priority		New or Update	Required	Delay	Project Title		
2	of 2	New	Is this project Required?	Can project be delayed?	Fixed LPR Installation		
Project Rating	Department		No	No			
	Public Works						
Plan	Parking	Is the project APPROVED for Fiscal Year 2026?				FUNDED?	

Summary Description and rationale of project and funding sources:

MPC needs more flexibility in how we can manage parking in our gated structures. We can offer more and different access options, including better data and tracking for decision making, in our gated facilities if we shift away from a gated access to a License Plate Recognition (LPR) access. This will allow us to better manage the valet parking, improve movement of users from waitlists into available spaces, and give us flexibility for offering daily parking options in addition to more hourly spaces when we see demand for it. Our current structures have PARCs gating equipment which requires hourly users (transient parkers) to pull a paper ticket or tap a card to enter the structure. Lessees (non-transient parkers) have a physical card that is required for ingress and egress. Ticket transports, credit card processors, PROX card and AVI card readers, and the physical gates all require regular maintenance and are easy for the public to access. The more a thing gets touched, the more maintenance it requires. LPR systems are "frictionless" and require zero touches and less maintenance.

History & Current Status: Impact if Cancelled or Delayed

This project is in line with section D of the Parking Commission Expansion and Optimization Implementation and Action Plan, which directs us to "procure a Virtual Permit Management System" and to "increase oversell in all facilities and seek to reduce reserved parking allocations". If the project is cancelled or delayed, we will be unable to procure a virtual permit management system or to reduce reserved parking allocations.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

How is this project going to be funded:

Funding Source	Yr. 1. budget	Unappropriated subsequent years				
		FY2026	FY2027	FY2028	FY2029	FY2030
Parking	\$ 123,455					
Impact Fees						
Amounts						
	\$ 123,455	\$ —	\$ —	\$ —	\$ —	\$ —

How is this project going to be spent:

Budgeted Funds	Accounting Code	Prior Year Expenses	FY2026	FY2027	FY2028	FY2029	FY2030
A. Land		—					
B. Buildings		—					
C. Improvements		—					
D. Machinery & Equipment	7370.395.430268.940.261	—	123,455				
E. Percent for Art?			—				
Total		—	123,455	—	—	—	—

History of project and amount left yet to expend

Total Funded to date	Exps through FY24	FY25 Exps	Amount yet to expend	Description of history (Optional)
\$—	\$—	\$—	\$—	

	Is this equipment prioritized on an equipment replacement schedule?				No		
	Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project?				No		
(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)							
Expense Object	Accounting Code						
A Personnel							
B Supplies							
C Purchased Services							
D Fixed Charges							
E Capital Outlay							
F Debt Service							
G (Operational Savings)			—	—	—	—	—
<p><i>NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request</i></p>							
Description of additional operating budget impact:							
<p> </p>							
Responsible Person:	Responsible Department:	Date Submitted to Finance	Today's Date and Time		Preparer's Initials		
Jodi Pilgrim	Parking Commission	5/9/2025	05.09.2025 11:44 AM		JCP		