

Department New Request Form
Fiscal Year 2026

Major Department	Central Services	Title of New Request:	Rank:	1
Division/Sub-Department	Finance/Treasurer			
Request Category	Baseline Adjustment	Baseline adjustments		
Request Rating	Required			
Department Goal		# of FTE's in this request	0.00	
1. How will request assist in achieving Department Goal and benefit the customer Increase in audit contract and other contractually obligated increases				

2. What specifically is needed to achieve this goal?	Increase in appropriations to cover increased costs
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3. Cost Impact of New Program:									
Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2026 Unfunded	FY 2026 Funded	Proposed FY 2026 Ongoing	
Ongoing Expenses									
1000.240.410510.350	Workiva contract	1	5000		5,000	5,000	—		
1000.240.410510.350	Audit contract				—	—	—		
					—	—	—		
					—	—	—		
					—	—	—		
					—	—	—		
					—	—	—		
One-time Expenses									
				—		—	—		
				—		—	—		
				—		—	—		
				—		—	—		
				—		—	—		
				—		—	—		
Expense Sub-Total				—	5,000	5,000	—	—	

Revenue Offset:					Proposed One-time Revenue	Proposed Ongoing Revenue
Account #	Revenue Description					
1000	T		Tax Funded		—	5,000
Revenue Sub-Total					—	5,000

4. What sort of data will be used to report results and outcomes of request?				Requested/Proposed Funding Source	
				One-time	Ongoing
				<i>Tax or Assessment</i>	— 5,000
				<i>Non-tax</i>	— —
				<i>Fund Balance</i>	— —
				<i>Total</i>	— 5,000