

**Department New Request Form
Fiscal Year 2026**

Major Department	Central Services
Division/Sub-Department	Finance/Treasurer
Request Category	Baseline Adjustment
Request Rating	Required
Department Goal	

Title of New Request:

Rank: 1

Baseline adjustments

of FTE's in this request 0.00

1. How will request assist in achieving Department Goal and benefit the customer

Increase in audit contract and other contractually obligated increases

2. What specifically is needed to achieve this goal?

Increase in appropriations to cover increased costs

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2026 Unfunded	FY 2026 Funded	Proposed FY 2026 Ongoing
Ongoing Expenses								
1000.240.410510.350	Workiva contract	1	5000		5,000	5,000	—	
1000.240.410510.350	Audit contract				—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
One-time Expenses								
				—		—	—	
				—		—	—	
				—		—	—	
				—		—	—	
				—		—	—	
Expense Sub-Total				—	5,000	5,000	—	—

Revenue Offset:

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000	T Tax Funded	-	5,000
Revenue Sub-Total		-	5,000

4. What sort of data will be used to report results and outcomes of request?

Requested/Proposed Funding Source

	One-time	Ongoing
Tax or Assessment	-	5,000
Non-tax	-	-
Fund Balance	-	-
Total	-	5,000