

**Department New Request Form
Fiscal Year 2026**

Program	CPDI	Title of New Request:	Rank: 6
Department	Community Development	Energy Efficiency and Conservation Block Grant	
Request Category	New Request/Service/Feature		
Request Rating	Maintain Level of Service		
Department Goal		# of FTE's in this request	0.00

1. How will request assist in achieving Department Goal and benefit the customer

The City of Missoula has set incredibly important and ambitious goals to mitigate climate change. Not only do we have city operations goals around clean electricity but we also have community-wide goals as well. With the passage of federal legislation in 2022 we are facing an unprecedented moment of funding availability to help us achieve our goals to electrify buildings, transportation, new developments, and more. This position complements existing staff in the climate action team as well as the transportation planning team to lend capacity to lead communitywide electrification work through grant writing, program development, measurement of outcomes, and coordination of electrification strategy across teams.

Primary focus areas will include: Transportation Electrification - Advance the Long Range Transportation Plan priorities around vehicle and fleet electrification including EV charging, community outreach and policy setting; and Building Electrification - Advance the City's Electrify Missoula campaign, in partnership with Climate Smart Missoula and Missoula County, to support residents and businesses in transitioning to full building electrification with highly efficient technology.

2. What specifically is needed to achieve this goal?

authority to spend awarded Energy Efficiency and Conservation Block Grant (EECBG) and Transportation grant funds on Electrification Specialist salary (amount TBD); and (b) after EECBG and Transportation grant funds are expended, request covering Electrification Specialist position through Parks and Roads Enterprise Funds.

3. Cost Impact of New Program:

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2026 Unfunded	FY 2026 Funded	Proposed FY 2027 Ongoing
Ongoing Expenses								
1000.250.411231.110	Salaries	1	68923.2		68,923	68,923	—	
1000.250.411231.140	Employer Contributions	1	31258.8		31,259	31,259	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
Expense Sub-Total				—	100,182	100,182	—	—
One-time Expenses								
				—		—	—	
				—		—	—	
				—		—	—	
				—		—	—	
				—		—	—	

Revenue Offset:

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.330000.00	N EECBG Grant Funds	44,215	
1000.000.383000.00	TX Trasportation PL Funds	30,000	
1000.000.383000.00	TX Transfer from Park District	25,967	
Revenue Sub-Total		100,182	-

4. What sort of data will be used to report results and outcomes of request?

Part of the role of this Specialist will be to develop and refine outcomes for the programs, but from the start this position will be able to report on total grants applied for, total awarded, grant success rate, impacts of electrification work on municipal and community emissions inventories, and number of customers served.

Requested/Proposed Funding Source		
	One-time	Ongoing
Tax or Assessment	-	-
Non-tax	100,182	-
Fund Balance	-	-
Total	100,182	-