

COMMUNITY INVESTMENT PROGRAM

City of Missoula CIP Project Request/Update Form FY 2026 - 2030

| Department Listing | | New or Update | Required | Delay | Project Title | |
|--------------------|--------------|---|---------------------------|-------------------------|-----------------------------|--|
| 7 | of 7 | New | Is this project Required? | Can project be delayed? | Hazardous Sidewalk Projects | |
| Project Rating | Department | | No | Yes | | |
| | Public Works | | | | | |
| Replacement | Engineering | Is the project APPROVED for Fiscal Year 2026? | | | FUNDED? | |

Summary Description and rationale of project and funding sources:

The City of Missoula utilizes a citizen complaint driven process to mitigate hazardous sidewalks in the community. The concerned citizen can fill in information contained in a 'Report a Sidewalk Structural Hazard' form on the City of Missoula's website. The completed form is directed to PW&M Surface Engineering staff who then log the complaint and investigate the hazard. City staff informs the adjoining property owner of their requirement to repair and or replace the hazardous sidewalk. The cost of repairs and/or replacement of hazardous sidewalk is an expense of the adjoining property owner. The City has financing options available to all property owners to pay for these costs.

Per Missoula Municipal Code Chapter 12.16 Sidewalk Maintenance adjacent private property owners are required to keep the sidewalks in front of and adjoining their property in good condition and repair. In addition, per 12.10 Right-of-Way Improvements, the City Engineer can have hazardous sidewalk repaired and/or replaced.

History & Current Status: Impact if Cancelled or Delayed

This hazardous sidewalk process has been completed by City Surface Engineering staff for many years. However, this CIP will be utilized in those situations where a property owner fails to hire a contractor to repair/replace the adjoining hazardous sidewalk. If and when this situation occurs the City will complete those needed repairs/replacements and pay the contractor for the work performed. The City will then assess the applicable costs against the private property.

Are there any site requirements/ Potentially Affected Interest (PAI) Coordination:

City staff contacts the adjoining property owner in writing of the hazardous sidewalk and all necessary communication is conducted.

How is this project going to be funded:

| Funding Source | Prior Years Funding | Yr. 1. budget | Unappropriated subsequent years | | | |
|----------------|---------------------|---------------|---------------------------------|-----------|-----------|-----------|
| | | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 |
| SID's | | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Impact Fees | | Impact Fees | | | | |
| Type | Approval | Date | Amount | Amounts | | |
| | | | | | | |
| | | — | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 |

How is this project going to be spent:

| Budgeted Funds | Accounting code | Prior Year Expenses | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 |
|--------------------------|-------------------------|---------------------|--------|--------|--------|--------|--------|
| A. Land | 4033.280.430262.930.000 | - | | | | | |
| B. Buildings | | - | | | | | |
| C. Improvements | | - | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| D. Machinery & Equipment | | - | | | | | |
| E. Percent for Art? | | — | | | | | |
| Total | | — | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |

History of project and amount left yet to expend

| Total Funded to date | Exps through FY24 | FY25 Exps | Amount yet to expend | Description of history (Optional) |
|----------------------|-------------------|-----------|----------------------|-----------------------------------|
| \$— | \$— | \$— | \$— | |

Is this equipment prioritized on an equipment replacement schedule?

Is there going to be ongoing Operating and/or Maintenance costs upon completion of the project?

(account for operational savings and/or reduction in current budget of previous operating/maintenance charges)

| Expense Object | Accounting Code | FY2026 | FY2027 | FY2028 | FY2029 | FY2030 |
|-------------------------|-----------------|--------|--------|--------|--------|--------|
| A Personnel | | | | | | |
| B Supplies | | | | | | |
| C Purchased Services | | | | | | |
| D Fixed Charges | | | | | | |
| E Capital Outlay | | | | | | |
| F Debt Service | | | | | | |
| G (Operational Savings) | | | | | | |
| | | — | — | — | — | — |

NOTE: Approval of the CIP does not indicate approval of the ongoing operating and maintenance costs. Those costs must be submitted as a "New Request" in the regular budget process. This will ensure the coordination exists between the CIP and the new request

Description of additional operating budget impact:

| | | | | |
|---------------------|-------------------------|---------------------------|-----------------------|---------------------|
| Responsible Person: | Responsible Department: | Date Submitted to Finance | Today's Date and Time | Preparer's Initials |
| Ross Mollenhauer | PWM | 5/20/2025 | 5/20/2025 | ROM |