

WASTEWATER/COMPOST DEPARTMENT BUDGET
 FUND: Enterprise
 ACCOUNTING CODE: 5311.330
 As of 09/13/2024 - 21% of Year

				This activity is charged with expenditures for the general administrative direction of the Wastewater department.		This activity is charged with expenditures incurred in the maintenance of sewer mains; Servicing and providing information regarding STEP systems; Maintaining and servicing lift stations.		This activity is charged with repair and maintenance for sewer main extensions.		This activity is charged with expenditures incurred for plant maintenance, sewage treatment, and sewage disposal.		This activity is charged with expenditures incurred for chemical analysis for plant, pretreatment, and permit required testing; permitting and monitoring domestic and industrial wastewater.	
				Administration 430610		Collection 430630		Lateral Sewer Main Extension 430633		Treatment 430640		Pretreatment Lab 430650	
		Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
PERSONAL SERVICES													
110 Salaries and Wages	3,309,526	3,309,526		878,364		840,581		—		633,683		358,307	
120 Overtime/Termination	68,000	68,000		2,720		4,080		—		46,920		1,360	
130 Other Contributions	56,953	56,953		—		17,937		—		34,139		—	
140 Employer Contributions	1,530,894	1,530,894		337,048		434,746		—		258,607		129,648	
141 State Retirement Contributions	3,349	3,349		883		834		—		692		346	
TOTAL PERSONAL SERVICES	4,968,722	4,968,722		1,219,015		1,298,178		—		974,041		489,661	
SUPPLIES													
210 Office Supplies	5,260	7,260		3,687		—		—		1,073		—	
220 Operating Supplies	464,316	418,816		3,004		23,768		—		338,097		19,982	
230 Repair/Maintenance	233,920	233,920		93		102,500		—		103,305		2,628	
231 Gasoline	168,484	168,484		43,216		5,582		—		—		—	
235 Vehicle Repair & Maintenance	187,879	187,879		—		31,427		—		4,000		—	
240 Other Supplies	6,095	6,095		—		2,050		—		2,000		—	
TOTAL SUPPLIES	1,065,954	1,022,454		50,000		165,327		—		448,475		22,610	
PURCHASED SERVICES													
310 Communications	26,295	66,295		22,063	40,000	513		—		935		1,025	
320 Printing & Duplicating	2,062	2,083		105	21	375		—		—		225	
330 Publicity,Subscriptions,Dues	23,044	23,044		—		1,025		—		982		765	
341 Electricity & Natural Gas	792,699	792,699		—		130,141		—		650,662		—	
343 Water Charges	8,776	12,776		—		5,362		—		3,414		—	
344 Telephone Service	18,069	18,569		2,857		8,370		—		5,403		—	
345 Garbage	42,254	45,233		21	(21)	—		—		38,050		—	
350 Professional Services	200,766	200,766		73,085		41,626		—		50,000		14,967	
360 Repair & Maintenance	814,881	770,881		69,402	(40,000)	146,360		6,000		459,898		12,141	
370 Travel	16,944	16,944		9,369		575		—		2,500		2,000	
380 Training	17,043	17,043		4,726		3,500		—		3,500		1,817	
TOTAL PURCHASED SRVCS	1,962,833	1,966,333		181,628		337,847		6,000		1,215,344		32,940	
FIXED CHARGES													
500 Fixed Charges	1,114,987	904,679		1,046,452	(210,308)	62,185		—		2,350		—	
530 Rent	11,988	51,988		—		9,986		—		2,002		—	
550 Merchant Services/Fees	45,000	45,000		—		—		—		—		—	
TOTAL FIXED CHARGES	1,171,975	1,001,667		1,046,452	(210,308)	72,171		—		4,352		—	
DEBT SERVICE													
610 Principal	1,362,134	1,478,473		—		—		—		—		—	
620 Interest	693,459	692,408		—		—		—		—		—	
TOTAL DEBT SERVICE	2,055,593	2,170,881		—		—		—		—		—	
GRANTS & CONTRIBUTIONS													
700 Grants and Contributions	18,050	18,050		8,050		—		—		—		10,000	
TOTAL GRANTS & CONTRIBUTIONS	18,050	18,050		8,050		—		—		—		10,000	
MISCELLANEOUS													
820 Transfers To Other Funds	27,040	27,040		27,040		—		—		—		—	
TOTAL MISCELLANEOUS	27,040	27,040		27,040		—		—		—		—	
DEPARTMENT TOTAL	11,270,167	11,175,148		2,532,185	(210,308)	1,873,523		6,000		2,642,212		555,211	

WASTEWATER/COMPOST DEPARTMENT BUDGET
 FUND: Enterprise
 ACCOUNTING CODE: 5311.330
 As of 09/13/2024 - 21% of Year

This activity is charged with expenditures incurred for treating biosolids and incorporating into compost products.

This activity is charged with capital expenditures incurred for Collections replacement and depreciation.

This activity is charged with capital expenditures incurred for Plant replacement and depreciation.

This activity is charged with all interest and principal payments made on revenue bond debts of the governmental unit.

This activity is charged with all interest and principal payments made on capital lease debts of the governmental unit.

		ACTIVITY NAME: ACTIVITY CODE:		Compost 430680		Misc Sewer Repairs 430691		Misc Plant Repairs 430693		Revenue Bond Debt Service 490200		Capital Lease Debt Service 490502 490506	
		Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
PERSONAL SERVICES													
110 Salaries and Wages	3,309,526	3,309,526	598,591			—		—		—		—	
120 Overtime/Termination	68,000	68,000	12,920			—		—		—		—	
130 Other Contributions	56,953	56,953	4,877			—		—		—		—	
140 Employer Contributions	1,530,894	1,530,894	370,845			—		—		—		—	
141 State Retirement Contributions	3,349	3,349	594			—		—		—		—	
TOTAL PERSONAL SERVICES	4,968,722	4,968,722	987,827	—	—	—	—	—	—	—	—	—	—
SUPPLIES													
210 Office Supplies	5,260	7,260	500	2,000		—		—		—		—	
220 Operating Supplies	464,316	418,816	79,465	(45,500)		—		—		—		—	
230 Repair/Maintenance	233,920	233,920	25,394			—		—		—		—	
231 Gasoline	168,484	168,484	119,686			—		—		—		—	
235 Vehicle Repair & Maintenance	187,879	187,879	152,452			—		—		—		—	
240 Other Supplies	6,095	6,095	2,045			—		—		—		—	
TOTAL SUPPLIES	1,065,954	1,022,454	379,542	(43,500)		—	—	—	—	—	—	—	—
PURCHASED SERVICES													
310 Communications	26,295	66,295	1,759			—		—		—		—	
320 Printing & Duplicating	2,062	2,083	1,357			—		—		—		—	
330 Publicity,Subscriptions,Dues	23,044	23,044	20,272			—		—		—		—	
341 Electricity & Natural Gas	792,699	792,699	11,896			—		—		—		—	
343 Water Charges	8,776	12,776	—	4,000		—		—		—		—	
344 Telephone Service	18,069	18,569	1,439	500		—		—		—		—	
345 Garbage	42,254	45,233	4,183	3,000		—		—		—		—	
350 Professional Services	200,766	200,766	21,088			—		—		—		—	
360 Repair & Maintenance	814,881	770,881	20,598	(4,000)		50,241		50,241		—		—	
370 Travel	16,944	16,944	2,500			—		—		—		—	
380 Training	17,043	17,043	3,500			—		—		—		—	
TOTAL PURCHASED SRVCS	1,962,833	1,966,333	88,592	3,500	50,241	—	50,241	—	—	—	—	—	—
FIXED CHARGES													
500 Fixed Charges	1,114,987	904,679	4,000			—		—		—		—	
530 Rent	11,988	51,988	—	40,000		—		—		—		—	
550 Merchant Services/Fees	45,000	45,000	—			—		—		—		—	
TOTAL FIXED CHARGES	1,171,975	1,001,667	4,000	40,000	—	—	—	—	—	—	—	—	—
DEBT SERVICE													
610 Principal	1,362,134	1,478,473	—			—		—	1,062,350	109,594	69,619	1,117	
620 Interest	693,459	692,408	—			—		—	637,518	6,750	15,021	(2,174)	
TOTAL DEBT SERVICE	2,055,593	2,170,881	—	—	—	—	—	—	1,699,868	116,344	84,640	(1,057)	
GRANTS & CONTRIBUTIONS													
700 Grants and Contributions	18,050	18,050	—			—		—	—	—	—	—	
TOTAL GRANTS & CONTRIBUTIONS	18,050	18,050	—	—	—	—	—	—	—	—	—	—	
MISCELLANEOUS													
820 Transfers To Other Funds	27,040	27,040	—			—		—	—	—	—	—	
TOTAL MISCELLANEOUS	27,040	27,040	—	—	—	—	—	—	—	—	—	—	
DEPARTMENT TOTAL	11,270,167	11,175,148	1,459,961	—	50,241	—	50,241	—	1,699,868	116,344	84,640	(1,057)	

WASTEWATER/COMPOST DEPARTMENT BUDGET
 FUND: Enterprise
 ACCOUNTING CODE: 5311.330
 As of 09/13/2024 - 21% of Year

This activity is charged with all interest and principal payments made on debts from the purchase of Eko Compost.

This activity is charged with fees incurred from processing credit cards for utility bills and for compost sales.

		ACTIVITY NAME: ACTIVITY CODE:		Eko Compost Purchase 490508		Merchant Fees 510110	
		Grand Total Baseline	Grand Total Baseline & Changes	Baseline	Proposed Changes	Baseline	Proposed Changes
PERSONAL SERVICES							
110 Salaries and Wages	3,309,526	3,309,526		—		—	
120 Overtime/Termination	68,000	68,000		—		—	
130 Other Contributions	56,953	56,953		—		—	
140 Employer Contributions	1,530,894	1,530,894		—		—	
141 State Retirement Contributions	3,349	3,349		—		—	
TOTAL PERSONAL SERVICES	4,968,722	4,968,722		—	—	—	—
SUPPLIES							
210 Office Supplies	5,260	7,260		—		—	
220 Operating Supplies	464,316	418,816		—		—	
230 Repair/Maintenance	233,920	233,920		—		—	
231 Gasoline	168,484	168,484		—		—	
235 Vehicle Repair & Maintenance	187,879	187,879		—		—	
240 Other Supplies	6,095	6,095		—		—	
TOTAL SUPPLIES	1,065,954	1,022,454		—	—	—	—
PURCHASED SERVICES							
310 Communications	26,295	66,295		—		—	
320 Printing & Duplicating	2,062	2,083		—		—	
330 Publicity,Subscriptions,Dues	23,044	23,044		—		—	
341 Electricity & Natural Gas	792,699	792,699		—		—	
343 Water Charges	8,776	12,776		—		—	
344 Telephone Service	18,069	18,569		—		—	
345 Garbage	42,254	45,233		—		—	
350 Professional Services	200,766	200,766		—		—	
360 Repair & Maintenance	814,881	770,881		—		—	
370 Travel	16,944	16,944		—		—	
380 Training	17,043	17,043		—		—	
TOTAL PURCHASED SRVCS	1,962,833	1,966,333		—	—	—	—
FIXED CHARGES							
500 Fixed Charges	1,114,987	904,679		—		—	
530 Rent	11,988	51,988		—		—	
550 Merchant Services/Fees	45,000	45,000		—	45,000		
TOTAL FIXED CHARGES	1,171,975	1,001,667		—	45,000		—
DEBT SERVICE							
610 Principal	1,362,134	1,478,473	230,165	5,628	—		
620 Interest	693,459	692,408	40,920	(5,627)	—		
TOTAL DEBT SERVICE	2,055,593	2,170,881	271,085	1	—	—	—
GRANTS & CONTRIBUTIONS							
700 Grants and Contributions	18,050	18,050	—	—			
TOTAL GRANTS & CONTRIBUTIONS	18,050	18,050	—	—			
MISCELLANEOUS							
820 Transfers To Other Funds	27,040	27,040	—	—			
TOTAL MISCELLANEOUS	27,040	27,040	—	—			
DEPARTMENT TOTAL	11,270,167	11,175,148	271,085	1	45,000	—	

City of Missoula**Inventory of Programs****Fiscal Year 2026**

Department:	Public Works, Mobility, & Infrastructure
Program Title:	ADMINISTRATION
Requested Title Change:	Wastewater Administration
(optional)	

Program Description:

General expenditures for administration for the direction of wastewater within Public Works. Provides support, business and financial management, communication, safety and risk management services, utility billing, and customer service. Ensures our internal and external customers receive high-quality service.

Is there more than one program within this activity code? If so, please list them here:

Budgetary Data:

General Ledger Account:	5311 330 4306010	Cost Recovery %	461.630 %
-------------------------	------------------	-----------------	-----------

Program Summary Budget:

Personnel	1,117,405
O&M	1,288,814
Debt	—
Grant	8,050
Transfers	27,040
Capital	—
Total	2,441,309

Associated Revenues:

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	11,266,752.00
State PERS Cont	5311	336023	3,064.00
			—
			—
			—
			—
			—
			—
			—

Staffing Information:

	FY26
--	------

(Your FY26 Payroll Template may be a helpful resource.)

FTEs	25.00
------	-------

Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)? No
Please describe the mandate in more detail:	
Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders) No
Please indicate who sets the level of service requirement and what that required level of service is:	
Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: Internal Organizational (City) Dependence
Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue? Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
Mayoral Priorities:	Is this program associated with one of the Mayor's priorities? If so, please describe how the program directly supports or is specified in one of the below priorities. Mayoral Priority:
Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan? Yes If so, which Strategic Goal? Organizational Excellence and Resilience Which Action Items relate to this program? Establish mechanisms to formally incorporate strategic lenses into structured decision-making. Additional Action Items relate to this program? Share best practices for integrating measurable goals and objectives into work plans.
	Additional Action Items relate to this program? Evaluate and revise business processes, technologies, and staffing levels to achieve greater efficiency and effectiveness.
Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? Demand for service is evolving Please describe the trends in more detail: Heavily reliant on employment market, turnover and growth.
Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. Low/No Risk Please describe the risks in more detail:

City of Missoula
Inventory of Programs
Fiscal Year 2026

Department: Public Works, Mobility, & Infrastructure

Program Title: COLLECTIONS & TRANSMISSIONS

Requested Title Change: Wastewater Collections & Transmissions (optional)

Program Description:

This activity is charged with expenditures incurred in the maintenance of sewer mains; Servicing and providing information regarding STEP systems; Maintaining and servicing lift stations.

Is there more than one program within this activity code? If so, please list them here:

Budgetary Data:

General Ledger Account:

5311 330 430630

Cost Recovery % 724.268 %

Program Summary Budget:

Personnel	<u>1,154,920</u>
O&M	<u>575,345</u>
Debt	<u>—</u>
Grant	<u>—</u>
Transfers	<u>—</u>
Capital	<u>—</u>
Total	<u>1,730,265</u>

Associated Revenues:

Revenue Description:	Fund	Account	
Facilities fees	<u>5311</u>	<u>343034</u>	<u>11,266,752.00</u>
Proceeds	<u>5311</u>	<u>381090</u>	<u>1,265,000.00</u>
			<u>—</u>

Staffing Information:

FY26

(Your FY26 Payroll Template may be a helpful resource.)

FTEs 14.28

Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)? Yes Required by Federal Law
Please describe the mandate in more detail: We have to comply with our National Pollutant Discharge Elimination System (NPDES) Discharge permit, as required by Clean Water Act. Sanitary Sewer Overflows must be prevented and reported	
Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders) Yes Required by State Law
Please indicate who sets the level of service requirement and what that required level of service is: Montana DEQ rules establish service requirements for sewer mains	
Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: Lack of Readily Available alternatives
Cost Recovery:	Is a portion of this Program supported by non-property tax revenue? Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
Mayoral Priorities:	Is this program associated with one of the Mayor's priorities? If so, please describe how the program directly supports or is specified in one of the below priorities. Mayoral Priority:
Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan? Yes If so, which Strategic Goal? Community Design and Livability Which Action Items relate to this program? Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations. Additional Action Items relate to this program?
	Additional Action Items relate to this program?
Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? Demand for service is evolving Please describe the trends in more detail: Growth stimulates the need for upgrades of sewer facilities.
Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. Low/No Risk Please describe the risks in more detail:

City of Missoula
Inventory of Programs
Fiscal Year 2026

Department: Public Works, Mobility, & Infrastructure

Program Title: SEWER MAIN EXTENSIONS

Requested Title Change: Wastewater Sewer Main Extentions (optional)

Program Description:

This activity is charged with repair and maintenance for sewer main extensions.

Is there more than one program within this activity code? If so, please list them here:

Budgetary Data:

General Ledger Account: 5311 330 430633

Cost Recovery % 187779.200 %

Program Summary Budget:

Personnel	—
O&M	6,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	6,000

Associated Revenues:

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	11,266,752.00
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

Staffing Information:

(Your FY26 Payroll Template may be a helpful resource.)

FY26
FTEs 0.00

Basic Program Attributes:

Mandate: Is there a third party requirement to provide this program (ie state or federal law, city charter)?
No

Please describe the mandate in more detail:

Service Level Requirement: Is the level of service requirement set by a third party (ie – permitting agency, bond holders)?
Yes Required by State Law

Please indicate who sets the level of service requirement and what that required level of service is:
Montana DEQ rules establish service requirements for sewer mains

Reliance & Interdependencies: Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
High
If reliance is high, please provide additional information:
Lack of Readily Available alternatives

Cost Recovery: Is a portion of this Program is supported by non-property tax revenue?
Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Mayoral Priorities: Is this program associated with one of the Mayor's priorities? If so, please describe how the program directly supports or is specified in one of the below priorities.

Mayoral Priority:

Strategic Goal: Is the program specifically identified as an action item in the City's strategic plan?

Yes
If so, which Strategic Goal?

Community Design and Livability

Which Action Items relate to this program?

Promote the use of existing infrastructure and adaptive reuse of existing buildings through the Growth Policy update and Code Reform.

Additional Action Items relate to this program?

Additional Action Items relate to this program?

Trend (Demand) What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is evolving

Please describe the trends in more detail:

Directly tied to growth

Risk

Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.

Low/No Risk

Please describe the risks in more detail:

City of Missoula

Inventory of Programs

Fiscal Year 2026

Department: Public Works, Mobility, & Infrastructure

Program Title: TREATMENT AND DISPOSAL

Requested Title Change: Wastewater Treatment & Disposal (optional)

Program Description:

This activity is charged with expenditures incurred for plant maintenance, sewage treatment, and sewage disposal.

Is there more than one program within this activity code? If so, please list them here:

Budgetary Data:

General Ledger Account: 5311 330 430640 Cost Recovery % 100.000 %

Program Summary Budget:

Personnel	1,054,921
O&M	1,668,171
Debt	—
Grant	—
Transfers	—
Capital	60,000
Total	2,783,092

Associated Revenues:

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	2,783,092
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

Staffing Information: FY26
 (Your FY26 Payroll Template may be a FTEs 11.59 helpful resource.)

Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)? <input checked="" type="checkbox"/> Yes Required by Federal Law
Please describe the mandate in more detail: We have to comply with our National Pollutant Discharge Elimination System (NPDES) Discharge permit, as required by Clean Water Act	
Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)? <input checked="" type="checkbox"/> Yes Permitting Agency
Please indicate who sets the level of service requirement and what that required level of service is: Our NPDES Permit establishes allowable concentrations and loads of various parameters discharged to the Clark Fork River	
Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? <input checked="" type="checkbox"/> High If reliance is high, please provide additional information: Lack of Readily Available alternatives
Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue? <input checked="" type="checkbox"/> Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
Mayoral Priorities:	Is this program associated with one of the Mayor's priorities? If so, please describe how the program directly supports or is specified in one of the below priorities. Mayoral Priority:
Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan? <input checked="" type="checkbox"/> Yes If so, which Strategic Goal? Community Design and Livability Which Action Items relate to this program? Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations. Additional Action Items relate to this program?
	Additional Action Items relate to this program?
Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? <input checked="" type="checkbox"/> Demand for service is evolving Please describe the trends in more detail: Growth of City means more waste.
Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. <input checked="" type="checkbox"/> Low/No Risk Please describe the risks in more detail:

City of Missoula

Inventory of Programs

Fiscal Year 2026

Department:	Public Works, Mobility, & Infrastructure
Program Title:	LAB & TESTING
Requested Title Change:	Wastewater Lab & Testing
(optional)	

Program Description:

This activity is charged with expenditures incurred for chemical analysis for plant, pretreatment, and permit required testing; permitting and monitoring domestic and industrial wastewater.

Is there more than one program within this activity code? If so, please list them here:

Budgetary Data:

General Ledger Account:	5311 330 430650	Cost Recovery %:	2110.566 %
-------------------------	-----------------	------------------	------------

Program Summary Budget:

Personnel	468,276
O&M	55,550
Debt	—
Grant	10,000
Transfers	—
Capital	—
Total	533,826

Associated Revenues:

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	11,266,752.00
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

Staffing Information:

	FY26
--	------

(Your FY26 Payroll Template may be a helpful resource.)

FTEs	3.00
------	------

Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)? Yes Required by Federal Law		
Please describe the mandate in more detail: We have to comply with our National Pollutant Discharge Elimination System (NPDES) Discharge permit, as required by Clean Water Act			
Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders) Yes Permitting Agency		
Please indicate who sets the level of service requirement and what that required level of service is: Our NPDES Permit establishes testing requirements within our wastewater treatment systems			
Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? High If reliance is high, please provide additional information: Lack of Readily Available alternatives		
Cost Recovery:	Is a portion of this Program supported by non-property tax revenue? Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)		
Mayoral Priorities:	Is this program associated with one of the Mayor's priorities? If so, please describe how the program directly supports or is specified in one of the below priorities. Mayoral Priority:		
Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan? Yes If so, which Strategic Goal? Community Design and Livability Which Action Items relate to this program? Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.		
Additional Action Items relate to this program?			
Additional Action Items relate to this program?			
Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required? Demand for service is stable		
Please describe the trends in more detail:			
Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. Low/No Risk		
Please describe the risks in more detail:			

City of Missoula

Inventory of Programs

Fiscal Year 2026

Department:	Public Works, Mobility, & Infrastructure
Program Title:	COMPOST
Requested Title Change:	(optional)

Program Description:

This activity is charged with expenditures incurred for treating bio-solids and incorporating into compost products.

Is there more than one program within this activity code? If so, please list them here:

Budgetary Data:

General Ledger Account:	5311 330 430660	Cost Recovery %	47.152 %
-------------------------	-----------------	-----------------	----------

Program Summary Budget:

Personnel	992,227
O&M	472,134
Debt	—
Grant	—
Transfers	—
Capital	264,720
Total	1,729,081

Associated Revenues:

Revenue Description:	Fund	Account	
compost tipping	5311	343041	175,983
compost sales	5311	343045	636,540
Hauler permits	5311	323027	2,771
			—
			—
			—
			—
			—
			—

Staffing Information:

(Your FY26 Payroll Template may be a helpful resource.)	FY26
	FTEs
	8.13

Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)?
	Yes Required by Federal Law
Please describe the mandate in more detail:	
The Clean Water Act and 40 CFR Part 503 establish requirements for the use or disposal of wastewater biosolids	
Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders)
	Yes Required by Federal Law
Please indicate who sets the level of service requirement and what that required level of service is:	
40 CFR Part 503 rules establish treatment levels required to be considered "Class A" biosolids that can be reused beneficially with no limitations	
Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?
	Medium
If reliance is high, please provide additional information:	
Cost Recovery:	Is a portion of this Program is supported by non-property tax revenue?
	Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)
Mayoral Priorities:	Is this program associated with one of the Mayor's priorities? If so, please describe how the program directly supports or is specified in one of the below priorities.
Mayoral Priority:	
Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes
If so, which Strategic Goal?	
Organizational Excellence and Resilience	
Which Action Items relate to this program?	
Invest in renewable energy opportunities.	
Additional Action Items relate to this program?	
Additional Action Items relate to this program?	
Trend (Demand)	What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?
Please describe the trends in more detail:	
Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.
Please describe the risks in more detail:	

City of Missoula

Inventory of Programs

Fiscal Year 2026

Department:	Public Works, Mobility, & Infrastructure
Program Title:	MISC. PLANT REPAIRS - R&D
Requested Title Change:	(optional)

Program Description:
This activity is charged with capital expenditures incurred for Plant replacement and depreciation.

Is there more than one program within this activity code? If so, please list them here.

Budgetary Data:

General Ledger Account: 5311 330 430693 **Cost Recovery %:** 22425.414 %

Program Summary Budget:		Associated Revenues:		
		Revenue Description:	Fund	Account
Personnel	—			
O&M	50,241	Facilities fees	5311	343034
Debt	—			11,266,752.00
Grant	—			—
Transfers	—			—
Capital	—			—
Total	50,241			—

Staffing Information:
(Your FY26 Payroll Template may be a helpful resource.)

Basic Program Attributes:

Mandate:	Is there a third party requirement to provide this program (ie state or federal law, city charter)? No
Please describe the mandate in more detail:	

Service Level Requirement:	Is the level of service requirement set by a third party (ie – permitting agency, bond holders) No
Please indicate who sets the level of service requirement and what that required level of service is:	

Reliance & Interdependencies:	Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance? Medium If reliance is high, please provide additional information:
-------------------------------	---

Cost Recovery: Is a portion of this Program supported by non-property tax revenue?
Yes (If 'Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Mayoral Priorities:	Is this program associated with one of the Mayor's priorities? If so, please describe how the program directly supports or is specified in one of the below priorities.
Mayoral Priority:	

Strategic Goal:	Is the program specifically identified as an action item in the City's strategic plan?
	Yes

If so, which Strategic Goal?
Community Design and Livability
Which Action Items relate to this program?
Prioritize maintenance and repair of existing infrastructure, particularly infrastructure that serves underserved areas or populations.

Additional Action Items relate to this program?

Additional Action Items relate to this program?

Trend (Demand)	<p>What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?</p> <p>Demand for service is evolving</p>
----------------	---

Please describe the trends in more detail:
unpredictability of plant repairs

Risk	Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc. Low/No Risk Please describe the risks in more detail:
-------------	--

City of Missoula
Inventory of Programs
Fiscal Year 2026

Department: Public Works, Mobility, & Infrastructure

Program Title: MERCHANT SERVICES

Requested Title Change: Wastewater Merchant Services (optional)

Program Description:

Fees associated with credit card processing for customers.

Is there more than one program within this activity code? If so, please list them here:

Budgetary Data:

General Ledger Account:

5311 330 510110

Cost Recovery % 25037.227 %

Program Summary Budget:

Personnel	—
O&M	45,000
Debt	—
Grant	—
Transfers	—
Capital	—
Total	45,000

Associated Revenues:

Revenue Description:	Fund	Account	
Facilities fees	5311	343034	11,266,752.00
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—
			—

Staffing Information:

(Your FY26 Payroll Template may be a helpful resource.)

FY26

FTEs

Basic Program Attributes:

Mandate: Is there a third party requirement to provide this program (ie state or federal law, city charter)?

No

Please describe the mandate in more detail:

Service Level Requirement:

Is the level of service requirement set by a third party (ie – permitting agency, bond holders)

No

Please indicate who sets the level of service requirement and what that required level of service is:

Reliance & Interdependencies:

Does the program provide a service necessary for the completion of mandated or high priority goals? If so, what is the level reliance?

Low

If reliance is high, please provide additional information:

Cost Recovery:

Is a portion of this Program is supported by non-property tax revenue?

Yes

(If Yes', please be sure to fill out the associated revenues above. Budgetary data collection forms may be a helpful resource.)

Mayoral Priorities:

Is this program associated with one of the Mayor's priorities? If so, please describe how the program directly supports or is specified in one of the below priorities.

Mayoral Priority:

Strategic Goal:

Is the program specifically identified as an action item in the City's strategic plan?

If so, which Strategic Goal?

Which Action Items relate to this program?

Additional Action Items relate to this program?

Additional Action Items relate to this program?

Trend (Demand)

What are the trends of the program? Is there demand for additional services? Is the service facing pressure to evolve? Is the service facing low demand but is required?

Demand for service is evolving

Please describe the trends in more detail:

Ever changing. Based on usage

Risk

Is there substantial risk to the programs ability to continue because of lost funding, legislative changes, etc.

Low/No Risk

Please describe the risks in more detail: