

**Department New Request Form  
Fiscal Year 2026**

<b>Program</b>	Central Services	<b>Title of New Request:</b>	<b>Rank:</b> 4
<b>Department</b>	Central Services	Website Modernization	
<b>Request Category</b>	New Request/Service/Feature		
<b>Request Rating</b>	Expand Level of Service		
<b>Department Goal</b>		<b># of FTE's in this request</b>	

**1. How will request assist in achieving Department Goal and benefit the customer**

Website assessment and enhancement supports the City's strategic goal of increasing community engagement and understanding of City services initiatives and resources.

**2. What specifically is needed to achieve this goal?**

One time funding to prepare a website improvement plan and initiate enhancements.

**3. Cost Impact of New Program:**

Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2026 Unfunded	FY 2026 Funded	Proposed FY 2027 Ongoing
<b>Ongoing expenses</b>								
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
					—	—	—	
<b>Expense Sub-Total</b>				<b>75,000</b>	—	—	<b>75,000</b>	—
<b>One-Time Expenses</b>								
1000.245.419000.350	Professional Services	1	75000	75,000		—	75,000	
				—		—	—	
				—		—	—	
				—		—	—	
				—		—	—	

**Revenue Offset:**

Account #	Revenue Description	Proposed Onetime Revenue	Proposed Ongoing Revenue
1000.000.311000.00	T General Fund Taxes	75,000	
<b>Revenue Sub-Total</b>		<b>\$ 75000</b>	—

**4. What sort of data will be used to report results and outcomes of request?**

Community survey results, stakeholder feedback and platform assessment, plan of action and timetable.	<b>Requested/Proposed Funding Source</b>		
		<b>One-time</b>	<b>Ongoing</b>
	<b>Tax or Assessment</b>	75,000	—
	<b>Non-tax</b>	—	—
	<b>Fund Balance</b>	—	—
	<b>Total</b>	75,000	—