

Department New Request Form
Fiscal Year 2026

Program	Central Services	Title of New Request:			Rank: 4																																																																																																																																																
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Request Category	NEW REQUEST/SERVICE/ CONTINUATION		Website Modernization																																																																																																																																																		
Request Rating	Expand Level of Service																																																																																																																																																				
Department Goal				# of FTE's in this request																																																																																																																																																	
<p>1. How will request assist in achieving Department Goal and benefit the customer</p> <p>Website assessment and enhancement supports the City's strategic goal of increasing community engagement and understanding of City services initiatives and resources.</p>																																																																																																																																																					
<p>2. What specifically is needed to achieve this goal?</p> <p>One time funding to prepare a website improvement plan and initiate enhancements.</p>																																																																																																																																																					
<p>3. Cost Impact of New Program:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Account #</th> <th style="width: 25%;">Item</th> <th style="width: 10%;">Qty</th> <th style="width: 10%;">Unit Cost</th> <th style="width: 10%;">Requested One-Time</th> <th style="width: 10%;">Requested Ongoing</th> <th style="width: 10%;">FY 2026 Unfunded</th> <th style="width: 10%;">FY 2026 Funded</th> <th style="width: 10%;">Proposed FY 2027 Ongoing</th> </tr> </thead> <tbody> <tr> <td colspan="9" style="text-align: center;">Ongoing expenses</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> </tr> <tr> <td colspan="9" style="text-align: center;">One-Time Expenses</td> </tr> <tr> <td>1000.245.419000.350</td> <td>Professional Services</td> <td>1</td> <td>75000</td> <td>75,000</td> <td>—</td> <td>—</td> <td>75,000</td> <td>—</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> <td>—</td> </tr> <tr> <td colspan="4" style="text-align: right;">Expense Sub-Total</td> <td>75,000</td> <td>—</td> <td>—</td> <td>75,000</td> <td>—</td> </tr> </tbody> </table>						Account #	Item	Qty	Unit Cost	Requested One-Time	Requested Ongoing	FY 2026 Unfunded	FY 2026 Funded	Proposed FY 2027 Ongoing	Ongoing expenses														—	—	—	—						—	—	—	—						—	—	—	—						—	—	—	—						—	—	—	—						—	—	—	—						—	—	—	—	One-Time Expenses									1000.245.419000.350	Professional Services	1	75000	75,000	—	—	75,000	—					—	—	—	—	—					—	—	—	—	—					—	—	—	—	—					—	—	—	—	—	Expense Sub-Total				75,000	—	—	75,000	—
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<p>4. What sort of data will be used to report results and outcomes of request?</p> <p>Community survey results, stakeholder feedback and platform assessment, plan of action and timetable.</p>						<p>Requested/Proposed Funding Source</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Tax or Assessment</th> <th style="width: 15%;">One-time</th> <th style="width: 15%;">Ongoing</th> </tr> </thead> <tbody> <tr> <td>Tax or Assessment</td> <td>75,000</td> <td>—</td> </tr> <tr> <td>Non-tax</td> <td>—</td> <td>—</td> </tr> <tr> <td>Fund Balance</td> <td>—</td> <td>—</td> </tr> <tr> <td>Total</td> <td>75,000</td> <td>—</td> </tr> </tbody> </table>			Tax or Assessment	One-time	Ongoing	Tax or Assessment	75,000	—	Non-tax	—	—	Fund Balance	—	—	Total	75,000	—																																																																																																																														
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