

Business Licensing FY26 DRAFT FEE SCHEDULE

Fee Ref #	Fee Title	Recommended Fees										Current 2025 Fees				Recommended Fees			
		Fee Existing, New or Restructured	FTE Fee or Flat	Min (4 FTE)	Max (85 FTE)	FY24 Min Cost Recovery %	100% Cost Recovery from Fee Study	Proposed FY26 MIN / Flat Cost Recovery %	Proposed FY26 MAX Cost Recovery %	Justification for Subsidy / Comments	FY26 Proposed Fee Increase (%) FY25 to FY26	FTE Fee or Flat Fee	Min (4 FTE)	Max (85 FTE)	FTE Fee or Flat	Min (4 FTE)	Max (85 FTE)	FY26 Recommended Rate	
BUSINESS LICENSE & REGISTRATION FEE SCHEDULE																			
BUSINESS LICENSE APPLICATION FOR NEW, CHANGE IN LOCATION, OR CHANGE IN OWNERSHIP																			
Location Base Fee, Number of Owner / Employee Full Time Equivalent																			
1	Commercial Location in City Limits	E	\$ 46	\$ 184	\$ 3,910	17%	\$ 1,056.83	23%	483%	Renewals Subsidize / Lower Barrier to Entry	22%	\$ 49	\$ 196	\$ 4,165	\$ 60	\$ 240	\$ 5,100		
2	Home Based in City Limits	E	\$ 30	\$ 120	\$ 2,550	60%	\$ 199.91	80%	1701%	Renewals Subsidize / Lower Barrier to Entry	25%	\$ 32	\$ 128	\$ 2,720	\$ 40	\$ 160	\$ 3,400		
3	Outside City Limits	N	\$ 30	\$ 120	\$ 2,550	300%	\$ 40.01	330%	7010%	Renewals Subsidize / Lower Barrier to Entry	3%	\$ 32	\$ 128	\$ 2,720	\$ 33	\$ 132	\$ 2,805		
4	Commercial Location Alcohol Sales	E	\$ 76	\$ 304	\$ 6,460	29%	\$ 1,056.83	32%	684%	Renewals Subsidize / Lower Barrier to Entry	5%	\$ 81	\$ 324	\$ 6,885	\$ 85	\$ 340	\$ 7,225		
5	Itinerant / Mobile Vendor	R	\$ 157			30%	\$ 524.16	38%	811%		19%	\$ 168			\$ 50	\$ 200	\$ 4,250		
*Non-Profit and Veteran Liquor License Exempt from Base Fee																			
Permission Based (In addition to Location Base Fee)																			
6	Liquor License: Beer or Wine-\$200	E	\$ 200				\$ 550.19	36%		MCA 16.4.501 and 503 limit.	0%	\$ 200			\$ 200				
7	Liquor License: Beer & Wine-\$400	E	\$ 400				\$ 550.19	73%		MCA 16.4.501 and 503 limit.	0%	\$ 400			\$ 400				
8	Liquor License: All Beverage-\$500	E	\$ 500				\$ 550.19	91%		MCA 16.4.501 and 503 limit.	0%	\$ 500			\$ 500				
9	Liquor License Veteran & Non Profit *No Base Location FTE Fee	E	\$ 406			0%	\$ 1,607.01	25%		MCA 16.4.501 and 503 limit.	0%	\$ 406			\$ 406				
10	Cannabis License	N					\$377 to \$1183	133%	42%	To prevent perception of bias against cannabis industry, recommend setting equivalent to highest allowed alcohol fee.	New Fee / 100%				\$ 500				
11	Daycare	N/R					\$ 475.06	100%			New Fee / 100%				\$ 475				
12	Sidewalk Café Endorsement	E	\$ 72				\$ 314.67	100%			309%	\$ 77			\$ 315				
13	Pawnbroker Endorsement	E	\$ 475				\$ 339.81	154%		This has historically covered increased city services (Fire / PD) for these businesses not recognized in fee assessment.	3%	\$ 508			\$ 525				
Commercial Rental																			
17	Square Footage of Rented Space	R		\$ 252	\$ 3,962	55%	\$ 457.25	55%	1093%	-25% under-recover, 50% recover, 25% over-recover based on min sqft	-7%		\$ 270	\$ 4,240	\$ 0.05	\$ 250	\$ 5,000		
18	Multiple Tenant on Parcel (In addition to Square Footage)	R		\$ 252	\$ 3,962	51%	\$ 490.74	100%					\$ 270	\$ 4,240	\$ 50				
Public Markets																			
19	License Application Per Table/Booth	E	\$ 93	\$ 372	\$ 4,650	32%	\$ 1,155.30	35%	433%	Most markets have more than 4 tables - range 15 to maximum fee (181 tables). 100% Recovery at 12 or more tables.	0%	\$ 100	\$ 400	\$ 5,000	\$ 100	\$ 400	\$ 5,000		
Other Fees for Application / As Applicable																			
20	Background Checks Investigations	E	\$ 63			44%	\$ 141.98	49%		Renewals Subsidize / Lower Barrier to Entry	4%	\$ 67			\$ 70				
BUSINESS LICENSE RENEWALS																			
Location Base Fee, Number of Owner / Employee Full Time Equivalent																			
21	Applies to General, Contractor, Itinerant, and Cannabis Licenses Number of Owner / Employee Full Time Equivalent, plus as applicable:	R	\$ 26	\$ 104	\$ 2,210	717%	\$ 14.51	744%	15817%	Over Recover to subsidize other fees / Lower Barrier to Entry	4%	\$ 26	\$ 104	\$ 2,210	\$ 27	\$ 108	\$ 2,295		
22	Applies to Liquor Licenses Number of Owner / Employee Full Time Equivalent, plus as applicable:	R	\$ 67	\$ 268	\$ 5,695	1847%	\$ 14.51	2068%	43937%	Liquor renewals historically covered increased city services (Fire / PD) for these businesses not recognized in fee assessment. Over recover to subsidize other fees / lower barrier to entry with new app.	4%	\$ 72	\$ 288	\$ 6,120	\$ 75	\$ 300	\$ 6,375		
*Non-Profit and Veteran Liquor License Exempt from Base Fee																			
Permission Based (In addition to Base Renewal Fee)																			
23	Liquor License: Beer or Wine-\$200	E					\$ 224.38	89%		MCA 16.4.501 and 503 limit.	0 / No Increases				\$ 200				
24	Liquor License: Beer & Wine-\$400	E					\$ 224.38	178%		MCA 16.4.501 and 503 limit.	0 / No Increases				\$ 400				
25	Liquor License: All Beverage-\$500	E		\$ 200	\$ 500	89%	\$ 224.38	223%		MCA 16.4.501 and 503 limit.	0 / No Increases		\$ 200	\$ 500					
26	Liquor License Veteran & Non Profit *No Base Location FTE Fee	E	\$ 406			117%	\$ 346.03	117%		MCA 16.4.501 and 503 limit.	0 / No Increases	\$ 406			\$ 406				
27	Cannabis	N				0%	\$ 379.58	20%		Annual Fire Inspections / Subsidize for Community Safety	New Fee / 20%				\$ 75				
28	Commercial Daycare	N				0%	\$ 346.03	22%		Annual Fire Inspections / Subsidize for Community Safety	New Fee / 20%				\$ 75				
29	Group Home Care (8+ Tenants)	N				0%	\$ 344.66	22%		Annual Fire Inspections / Subsidize for Community Safety	New Fee / 20%				\$ 75				
30	Sidewalk Café Endorsement	E	\$ 72			100%	\$ -	100%		This has historically covered increased PD / Engineering Inspections not recognized in fee assessment. Very Few!	-3%	\$ 77			\$ 75				
31	Pawnbroker Endorsement	E	\$ 475			100%	\$ -	100%		This has historically covered increased PD support not recognized in fee assessment.	3%	\$ 508			\$ 525				
Commercial Rental																			
32	Square Footage of Rented Space	R		\$ 68	\$ 1,875	469%	\$ 14.51	517%	10338%	Landlord Fees subsidize commercial license fee.	3%	.0121 - .1075	\$ 73	\$ 2,006	\$ 0.015	\$ 75	\$ 1,500		
Public Markets																			
33	License Application Per Table/Booth	E	\$ 24	\$ 96	\$ 1,200	662%	\$ 14.51	744%	9304%	Historically covered increased city services (Right-of-way use, energy, PD, Fire) for these businesses not recognized in fee assessment. However, there is no data in fee study to support additional fees.	4%	\$ 26	\$ 104	\$ 1,300	\$ 27	\$ 108	\$ 1,350		
SHORT TERM RENTAL REGISTRATION																			
34	New Registration Application (each application)	E	\$ 594			117%	\$ 509.79	129%		This supports Granicus Software and resources for delisting/compliance.	4%	\$ 636			\$ 660				
35	Renewal	E	\$ 220			1884%	\$ 11.68	2098%		This supports Granicus Software and resources for delisting/compliance.	4%	\$ 235			\$ 245				
OTHER FEES																			
36	Going out of business license	E	\$ 37			23%	\$ 162.30	102%	0%		323%	\$ 39			\$ 165				
37	Tech Fee 5%	N																	
38	Non-Compliance Investigation and Enforcement - Actual Time at Staff Hourly Rates	N				0%	\$ 149.78	100%							\$ 150				