

CITY OF MISSOULA
INFORMATION FOR BIDDERS AND SPECIFICATIONS FOR
Project No. 106-2026 (6) “3/8” Driveway Grade” Hot Mix Asphalt

1.0 INFORMATION FOR BIDDERS

- 1.1 Proposals: All proposals shall be made on the forms provided by the City. All proposals shall be legibly written in ink.
- 1.2 Delivery of Proposal: Each proposal must be signed and submitted in a sealed envelope. Envelope containing proposal shall be addressed to **City of Missoula Streets Operations & Maintenance, 435 Ryman Street, Missoula, MT 59802**, and plainly marked on the outside with the statement, "Proposals for 3,000 Tons of 3/8” ‘Driveway Grade’ Hot Mix Asphalt." Signed and Sealed proposals are due no later than **2:00 pm, March 2, 2026**. Proposals will be opened at **City of Missoula Streets Operations & Maintenance, 1305 A Scott Street, Missoula, MT 59802** at **2:30 pm on March 2, 2026**.
- 1.3 Proposal Guarantee: Proposal must be accompanied by a cashier's check, certified check, or bank money order drawn and issued by a national banking association located in the State of Montana, or by any banking corporation incorporated in the State of Montana; or by a bid bond or bonds executed by the Surety Corporation authorized to do business in the State of Montana in the amount of ten percent (10%) of the amount of the bid as a guarantee that the successful contractor will enter into the required contract.
- 1.4 Rejection of Proposal: The City of Missoula, Montana reserves the right to reject any and all bids or to accept any bid deemed to be in the best interest of the City of Missoula.
- 1.5 Changes in Bituminous Material Costs: If the cost of bituminous material increases or decrease by 25% or greater the Unit price of Hot Mix Asphalt may be renegotiated.
- 1.6 Contract Time: The successful bidder agrees to provide the specified product at the guaranteed unit price for a period of one (1) year commencing upon Notice of Award issuance date. Notice of Award documents will be mailed to successful bidder and be post-marked no later than (2) weeks after bid opening date.

2.0 SPECIFICATIONS

This hot mix asphalt will meet the suppliers standard 3/8” ‘Driveway Grade’ hot mix design.

2.2 Asphalt Production:

- a. The bidder agrees to furnish the City of Missoula, Street Division with 3,000 tons of 3/8” ‘Driveway Grade’ hot mix asphalt for City's paving projects from date of contract award until **March 4, 2027**. The work week will be Monday through Friday, pick up from 7:30 a.m.

The City reserves the right to use more or less of the material according to its actual needs. The bid proposal estimate is an indication of the projected workload anticipated by the City this year and is designed only for the guidance of prospective bidders and not as a guarantee of quantities to be purchased.

- b. When the City requests quantities of 100 tons or more, the supplier shall be required to operate the plant on the designated day to furnish the material requested in accordance with the above. If the City requests less than 100 tons, the supplier may choose to defer the furnishing of the material requested. If this deferral causes hardships to City's construction scheduling, the City reserves the right to purchase asphalt from an alternative supplier.

- c. Bidder's asphalt plant shall be located within five (5) miles of the Missoula City limits. The asphalt will be picked up at the plant location by City trucks.
- d. The City of Missoula reserves the right to utilize other asphalt plants in the area if the City Trucks are delayed more than 10 minutes at the plant location; or if City trucks are forced to wait for additional City or private trucks before loading can proceed.

2.3 Asphalt Production Schedule:

- a. The asphalt plant shall remain operable during normal operating hours to insure reasonable tonnage deliveries for daily project completion. A nonscheduled plant shutdown shall be at the mutual consent of the plant manager or his designated representative and the City of Missoula Streets Operations & Maintenance.
- b. The City Street Superintendent or his designated representative shall inform the supplier by 12:00 noon of the preceding day when the City requires hot mix asphalt for the following day.

2.4 Method of Measurement and Basis of Payment:

- a. Hot mix asphalt shall be paid for at the unit price bid per ton as furnished to the City. Payment shall be full compensation for furnishing, handling, storing, and heating of the mixture and for all samples, labor, tools, equipment and incidentals necessary to furnish the material in full compliance with the specifications.
- b. No payment shall be made for any rejected batch or load. Any batch or load which contains a quantity varying more than four-tenths (0.4) of one (1.0) percent from the percentage as fixed by the lab test shall be rejected. Material may also be rejected for other deviations from these specifications.
- c. Material will not be deemed delivered until it is deposited in a City truck. Payment will be made only for material delivered.
- d. Tonnage shall be measured by certified scales provided by the supplier or on public scales most accessible to the source. Each vehicle used in transporting hot mix asphalt shall be weighed completely empty and again after loading. The difference in weights will be used as a basis for computing the tonnage on a 2,000 pound ton.
- e. The listed quantities are based on preliminary project programming, which is subject to change. The City reserves the right to vary the quantities of each line item and may alter tonnage without additional price negotiation.

PUBLIC WORKS PROJECT NO. 106-2026 (6)**PROPOSAL FOR FURNISHING 3/8" 'DRIVEWAY GRADE' HOT MIX ASPHALT**

The undersigned bidder having examined the specifications for bid, hereby proposes to provide **3,000 tons** of 3/8" 'Driveway Grade' hot mix asphalt to the City of Missoula, Montana, complete in accordance with the specifications on file in the office of the City Engineer for the prices quoted in this proposal.

The undersigned bidder further agrees that the only persons or parties interested in this proposal are in all respects fair and without fraud; that it is made without collusion with any officials or employees of the City of Missoula, and that the proposal is made without any connection or collusion with any person making another proposal.

Enclosed herewith is a _____ as a proposal guarantee, in the amount of ten percent of bid, or _____ Dollars, (\$_____) which the undersigned agrees is to be forfeited to and become the property of the City of Missoula as liquidated damages, should this proposal be accepted and the contract awarded to him and he fails to deliver the materials in the form prescribed, but otherwise the proposal guarantee shall be returned to the undersigned upon signing of the contract.

The undersigned bidder further agrees that pursuant to Section 18-1-102 Montana Code Annotated, the City is required to provide purchasing preferences to resident Montana vendors and/or for products made in Montana against the bid of a nonresident if the state of the nonresident enforces a preference for residents.

In submitting this bid, it is understood that the City of Missoula reserves the right to reject any and all bids, to delete certain items, and to postpone award for a reasonable time.

The undersigned bidder certifies that he understands and accepts the manner of payment of the cost of materials for this bid item.

The undersigned bidder certifies that he has received and duly considered the following Addenda to the specifications and the following revisions or additions to the plans:

Addenda: No. _____	Dated _____
Addenda: No. _____	Dated _____
Addenda: No. _____	Dated _____
Addenda: No. _____	Dated _____

(Bid Proposal sheet on reverse side)

BID PROPOSAL SHEET

Proposal for: Project No. 106-2026 (6) 3,000Tons 3/8" 'Driveway Grade' Hot Mix Asphalt

Item	Description	Est. Unit Quantities	Unit Price	Total Bid
6.	Hot Mix Asphalt 3/8" 'Driveway Grade'	3,000 Tons	\$ /Ton	\$

(Unit Price shall be used to correct mathematical errors.)

Submitted by: _____

Authorized signature: _____

State of Incorporation:_____

Dated at _____ this _____ day of _____, 2026.

State of _____)
County of _____) ss

On this _____ day of _____, 2026 before me the undersigned, a Notary Public for the State of _____, personally appeared _____ known to me to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Official Seal on the day, month, and year in this certificate first above written.

(SEAL)

Notary Public for the State of _____

Residing at _____

My Commission Expires_____